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INVENTORY OF THE COUNTY
ARCHIVES OF ILLINOIS



CLARK COUNTY
★ MARSHALL ★
NO. 12

THE HISTORICAL RECORDS SURVEY
CHICAGO ★ ★ ILLINOIS

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No. 12

INVENTORY OF THE COUNTY ARCHIVES
OF ILLINOIS

Prepared by

The Historical Records Survey
Division of Women's and Professional Projects
Works Progress Administration

No. 12. CLARK COUNTY (MARSHALL)

* * * * *

Chicago, Illinois
The Historical Records Survey
June 1938

The Historical Records Survey

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ILLINOIS HISTORICAL SURVEY

FOREWORD

The Inventory of County Archives of Illinois is one of a number of bibliographies of historical materials prepared throughout the United States by workers on The Historical Records Survey of the Works Progress Administration. The publication herewith presented, an inventory of the archives of Clark County, is number 12 of the Illinois series.

The Historical Records Survey was undertaken in the winter of 1935-36 for the purpose of providing useful employment to needy unemployed historians, lawyers, teachers, and research and clerical workers. In carrying out this objective, the project was organized to compile inventories of historical materials, particularly the unpublished government documents and records which are basic in the administration of local government, and which provide invaluable data for students of political, economic, and social history. The archival guide herewith presented is intended to meet the requirements of day-to-day administration by the officials of the county, and also the needs of lawyers, business men and other citizens who require facts from the public records for the proper conduct of their affairs. The volume is so designed that it can be used by the historian in his research in unprinted sources in the same way he uses the library card catalog for printed sources.

The inventories produced by The Historical Records Survey attempt to do more than give merely a list of records - they attempt further to sketch in the historical background of the county or other unit of government, and to describe precisely and in detail the organization and functions of the government agencies whose records they list. The county, town, and other local inventories for the entire country will, when completed, constitute an encyclopedia of local government as well as a bibliography of local archives.

The successful conclusion of the work of The Historical Records Survey, even in a single county, would not be possible without the support of public officials, historical and legal specialists, and many other groups in the community. Their cooperation is gratefully acknowledged.

The Survey was organized and has been directed by Luther H. Evans, and operates as a nation-wide project in the Division of Women's and Professional Projects, of which Mrs. Ellen S. Woodward, Assistant Administrator, is in charge.

HARRY L. HOPKINS
Administrator

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PREFACE

The Historical Records Survey was initiated as a nation-wide undertaking in January 1936, as part of the Federal Writers' Project of the Works Progress Administration. In Illinois the Survey became an independent unit in August 1936, but continued to operate as a part of the nation-wide project under the technical supervision of Dr. Luther H. Evans, National Director, and under the administrative supervision of the Division of Women's and Professional Projects.

In compiling this Inventory of the Archives of Clark County, the Survey has sought to locate, describe, and classify all extant county records and to make them more easily accessible to county officials, the general public, and research workers. It is believed that this inventory will be useful in the preservation of this valuable material, and as a guide to the archives wherein may be found so much important information in the field of history, sociology, political science, and economics. While some historians have realized this for many years, the general public has never been made aware of the intrinsic worth of this material. In the official documents of Clark County is continued the story of the coming into the wilderness of settlers who created a territory and the rudiments of a simple frontier government, bought and sold land, built roads, established schools, and later founded a state.

The Historical Records Survey has proved itself of valuable assistance to local and county governments in Illinois. Records have been re-arranged and made more accessible, material believed to be lost has been located, indexing projects have been fostered, and county officials have been encouraged and induced to provide new equipment for their offices and better storage space for the records.

In addition, the program of the Survey has been planned to dovetail with the long range plans of the State of Illinois for the care of its State and local archives. For example, the first step in the Illinois program, the moving of all state records into a new Archives Building, has been materially aided by the preparation of preliminary inventories by Survey workers for the various state departments. Again, the program of the State for the preservation of county records, including the making of microphotographic copies of all important historical documents, obviously presupposes inventories such as The Historical Records Survey is now making.

Since under Illinois law no records may be destroyed without specific enabling legislation, the tremendous increase in the bulk of records being produced today makes it impossible for either the State or the counties to preserve all records. Hence, there has been considerable destruction of records. The inventories being compiled by The Historical Records Survey now make possible for the first time a scientific study of the whole question of record destruction. If, as seems likely, this results in adequate

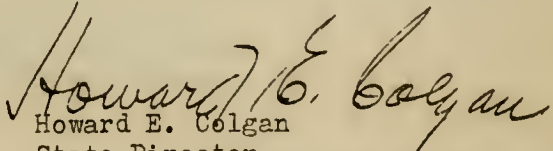
and sensible legislation permitting necessary reduction in the bulk of records, this single use of the inventories may prove the most important contribution of the Survey.

Work on the survey of records in Clark County, the twelfth county on the alphabetically arranged list of the one hundred and two counties in Illinois, was begun September 7, 1936, and finished October 1, 1936. The inventory was taken by Nolan Huff, Sr. and James Stephens, under the supervision of Kenneth C. Blood. Rechecking, including a thorough search for missing and incomplete records, was started October 21, 1937, and completed November 19, 1937. A supplementary second check was begun January 12, 1938, and completed February 8, 1938.

The inventory was prepared for publication by the state editorial staff of The Historical Records Survey at Chicago, under the supervision of Herbert R. Rifkind. Assisting were: Martine O'Connor in charge of editing and re-editing; Kathleen Summit in charge of arranging and indexing; Theodore Nicholson in charge of rechecking; and Edward J. McDonough in charge of format and collation. The legal essays were prepared by Alonzo D. Brewer, under the direction of Irving E. Barnett. In addition, too much credit cannot be given to the other members of the editorial and typing staffs for their intelligent and diligent cooperation in the compilation of this inventory.

The various units of the Inventory of County Archives of Illinois will be available for distribution to government offices, libraries, schools, and historical societies in Illinois, and libraries and governmental agencies in other states. Requests for information concerning particular units of the inventory should be addressed to the state director.

All of the officers of Clark County cooperated in every possible way with the workers, and grateful acknowledgment of their aid is made. County officials at the time of the survey were: John Quick, County Clerk; C. W. Wells, Circuit Clerk; Norman Forsythe, County Treasurer; Burns Hurst, Sheriff; C. M. Purdunn, State's Attorney; C. A. Williams, County Judge; J. R. Hornbrook, Superintendent of Schools; Wm. Dulaney, Surveyor; Van A. Tarble, Superintendent of Highways; G. F. Bennett, Master in Chancery; D. L. Welhoit, Coroner. I wish also to express appreciation for the cooperation rendered by the officers of the Illinois State Library, and by the officials of the Illinois Works Progress Administration and the Federal Writers' Project. For the cover design and the binding we are indebted respectively to the Federal Art Project and the Bookbinding Project of District 3, Chicago, Illinois.


Howard E. Colgan
State Director
The Historical Records Survey

June 10, 1938

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I. HISTORICAL SKETCH

Clark County is named in honor of that intrepid Indian fighter, explorer, and patriot, George Rogers Clark. It was created at the second session of the First General Assembly, meeting at Kaskaskia, the first state capitol of Illinois, March 22, 1819,¹ exactly one year and nine days after Clark's death.

Illinois owes a great debt of gratitude to George Rogers Clark. Created a lieutenant colonel by Patrick Henry, Governor of Virginia, Clark was authorized to raise troops for the purpose of invading Illinois, then held by the British. Clark accomplished his mission with the capture of Kaskaskia, July 4, 1778. By wresting control of the entire Illinois Country from the British, Clark was able to relieve the pressure of the Indian tribes against Kentucky, and at the same time, establish the jurisdiction of Virginia over this territory. This was the first introduction into Illinois of those political forms and principles which gave origin to American States and the United States.

The Clark County of 1819 comprised the northeast quarter of the state, embracing thirty-three present day counties and parts of counties. It was designated as the north part of Crawford and extended east from the third principal meridian to the Indiana state line, and from the present southern boundary of the county to the Wisconsin state line on the north.²

However, provision had been made in section seven of the act of creation for a reduction in the size of Clark County, and a future northern boundary line was set.³ Separation of new counties from Clark began to take place almost immediately. In 1821, the creation of Pike and Fayette Counties, removed roughly the northern and western parts of Clark. In 1822, two fractional sections were added to what is today

1. L.1819, p. 166.

2. Ibid. That all that part of Crawford County lying north of a line beginning on the Great Wabash River dividing townships 8 and 9 north, running due west, shall form a new and separate county, to be called Clark.

3. L.1819, p. 167, sec. 7. And be it further enacted, That in order to remove all difficulty concerning the future division of Clark County, it is hereby enacted that all that tract of country lying north of an east and west line, dividing townships numbered twelve and thirteen north, shall be the line between the county of Clark, and a county which may be laid off north of the same.

York township.¹ In 1823 the creation of Edgar County brought the boundary on the north of Clark County down to that arranged for in the creating act. In 1830 the formation of Coles County from the western part of Clark and the unorganized part of Edgar, defined the boundaries of Clark as they are today. In the main, these boundaries extend from range ten west at the Indiana state line through range fourteen west, and from town nine north through town twelve north.

The history of Clark County can be traced back to the territorial days prior to the formation of the State of Illinois. Early settlement in this area, where roamed the Kickapoo and Pottawatomie Indians, was extremely hazardous. In 1815, Thomas Hardy and his sons John and Stephen settled at Union Prairie. The next year, among others, came David Hogue, Prevo, Blaze, Crow, Leonard, the Millers, Bells, Meglaths, Richardsons, and Fitches. Alarmed by signs of Indian hostility, Hardy erected a stockade in 1816, which he called Ft. Hardy, wherein the settlers gathered for safety whenever Indian raids were threatened. In 1817, W. B. Archer, Neely, McClure, John Chenoweth, and others settled at Walnut Prairie in what is now York township. Several landing places were built at points along the Wabash River, but settlements at those landings did not flourish until after the formation of the county.

Section two of the act forming Clark County, appointed Smith Shaw, Thomas Gill, and James Watt commissioners, and directed them to meet in May at the house of Charles Neely to determine and establish the permanent seat of justice for Clark County.² At the first county election, Monday, April 26, 1819, Joseph Shaw, John Chenoweth, and Samuel Ashmore were elected county commissioners. The special commissioners at their May meeting, as directed by law, selected Aurora on the Wabash River as the location for the county seat. The land chosen was the west fraction of section fifteen, town ten north, range eleven west, and was offered for sale at Vincennes by Chester Fitch. This site was two miles north of the present town of Darwin, and was chosen because it possessed the best landing on the river. However, there was no village, trading post or town site laid out; and the first town lots were not sold until the following August.

On June 7, 1819, the first meeting of the county commissioners' court was held at the home of Charles Neely at Walnut Prairie. At this meeting, William B. Archer was appointed clerk of the court, and William Lockard, treasurer of the county. It is an odd fact that while no courthouse was ever built at Aurora, a county jail was erected. A small log cabin measuring twelve by fourteen feet, was used for meeting of the court. Here the

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1. L.1822, p. 79, sec. 1, That from and after the passage of this act, fraction four, and the last half of section five, lying in township eight north, and range eleven west of the second principal meridian, shall be attached to and become a part of Clark County.
 2. L.1819, p. 166.

first judicial court was held on Monday, September 20, 1819, with Thomas C. Browne as the presiding judge. The jail was a more pretentious log structure, two stories in height, with the second story intended for imprisonment of insolvent debtors. An estray pen, thirty feet square, also was provided, as the "taker-up" or finder of an estray was required to bring his find to the county seat at the first meeting of the circuit court following his taking up of the animal. Here, if the estray was not claimed in open court, it was put up at public auction; if no bids were received above the lawful charge for care of the animal, then the animal became the lawful property of the finder. A whipping post erected in the public square was also part of the jail equipment; this was used only once in Clark County when a man named Whitley was punished for stealing hogs. In 1823, when a change in the county seat was made, the jail was moved to Darwin. In 1830 it was destroyed by fire.

Due to its location, Aurora was not entirely satisfactory to many as the county seat. A petition was therefore presented to the General Assembly to move the seat of justice to a location known as McClure's Bluff, also on the Wabash River, but several miles south of Aurora. The Act to change the seat of justice in Clark County, approved January 31, 1823,¹ began with a preamble which stated, "Whereas it has been represented to this General Assembly, that Aurora, the present seat of justice of the county of Clark, has been improvidently located; and that Chester Fitch and Stephen Patrick, the principal proprietors thereof, together with a majority of the electors of the said county of Clark, have agreed that the seat of justice of the said county, may be removed to McClure's Bluff; and the said McClure having made a donation to the county, of twenty acres of land, fronting on the Wabash, forty rods and running back west for quantity, and has given his bond for a deed to the county for the same, in case the seat of justice shall be fixed thereon; ---." The change itself was ordered in section one,² and section three designated the name of the new county seat as Darwin.³

Immediately after its establishment as the new county seat, the size and fortunes of Darwin increased greatly. It now drew an enlarging share of the rich river traffic on the Wabash, and soon became a sturdy rival of the city of Terre Haute. Indicative of its economic rise, is the fact that in the five-year period following 1823, town lots in Darwin were worth more than similar lots in Chicago. In 1823 the jail previously built in Aurora was moved to Darwin. The first courthouse, of log construction, costing six hundred dollars, and requiring two and one-half years to complete, was ready for occupancy in 1827.

1. L.1823, p. 107.

2. L.1823, p. 107, sec. 1, Be it enacted by the people of Illinois represented in the General Assembly, That the seat of justice in and for the county of Clark, be, and the same is hereby removed from Aurora, and permanently located and established at McClure's Bluff.

3. Ibid., p. 108, sec. 3, Be it further enacted, That the name of the county seat, fixed by this act of the said county of Clark shall be Darwin.

At this time it appeared that Darwin was permanently established as the county seat. However, the coming of the National Road, to Clark County in 1834, completely changed the complexion of things. This highway, known first as the Cumberland Road, crossed the Wabash River at Terre Haute in Indiana, entered Clark County at the northeast corner, and continued diagonally across to the southwest corner of the county, where it entered what is now Cumberland County, at that time part of Coles. Not only were facilities for transportation and travel increased by the road, but agricultural interests along its course were so greatly stimulated that shipping by road soon became more important than river transportation. Darwin, located at the eastern boundary of the county, soon found itself removed from the center of activity, and in 1835 a petition was presented to the legislature to once more re-locate the county seat.

At the second session of the Ninth General Assembly, William F. Thornton, William Prentiss, and John Hendrix of Shelby County and Charles Emerson and William Reddick of Macon County were appointed commissioners to re-locate the seat of justice of Clark County.¹ In section three of the same Act, approved January 7, 1836, the commissioners were instructed to locate the new county seat at such suitable point on the National Road as would best serve the present and future interests of Clark County.² The commissioners could not agree on a suitable location and so reported to the county commissioners. In 1836 another petition was circulated and again the legislature passed an act in March 1837 submitting the question to the electorate. From May to August a bitter fight was waged as to whether Auburn or Marshall, both on the National Road, should be selected. The electors finally chose Marshall and the county seat was moved there in June 1838. The courthouse was not completed until the following year.³

Marshall was named in honor of Chief Justice John Marshall. The land on which it was located was purchased from the government in 1833 by Joseph Duncan, who afterward became governor of Illinois, and United States senator, and Colonel William B. Archer, the latter becoming the sole proprietor in 1835, in which year the first log cabin was built. Marshall also was the site for a construction camp in the building of the National Road.

The county commissioners' court continued to administer the county business of Clark until 1849. In that year legislation was enacted, carrying out the provision in the Constitution of 1848, establishing a county court which was to have a dual administrative and judicial function. In its administrative capacity, the handling of county affairs, the county court was composed of the county judge and two associate justices, and superseded the county commissioners' court. The legislation of 1849 also made optional the township form of county government, at the discretion of the electorate. Clark County did not choose the township

1. L.1836, p. 255, sec. 1.

2. Ibid., p. 255, sec. 3.

3. History of Crawford and Clark Counties, Illinois, ed. William Perrin (1883), p. 246. See also chap. IX, p. 305-329.

plan in 1849, but did adopt it in 1854. The county was divided into fifteen townships and a supervisor elected by each township. The elected supervisors together formed the county board of supervisors who administered county matters. This form of county government has existed in Clark County from 1854 to the present day.

The courthouse erected at Marshall in 1839 was destroyed by fire in 1902. A few of the county clerk's records were burned; this accounts for certain gaps in the assessor's and collector's books, and in the marriage license records and birth reports. The courthouse erected in place of the one burned is of fireproof construction and provides ample room for filing of records.

The topography of Clark County is generally rolling, although there are stretches of flat prairie land in the western part of the county. The county is well drained by numerous creeks and by the North Fork of the Embarras River. Along the Wabash River, the terrain is hilly, and high and picturesque bluffs overlook the river. The soil is fertile, with corn the principal crop. Stock raising also is extensively practiced. Until 1907 Clark County was the greatest producer of oil in the state. Coal beds are known to underlie portions of the county, but these have not been developed to any point of particular commercial advantage. Limestone, however, is produced in considerable quantities. The Pennsylvania Railroad, and the Cleveland, Cincinnati, Chicago and St. Louis Railroad are the principal railroads; there are also two small lines, the Yale Short Line, and the Westfield Railroad.

Clark County is bounded on the north by Edgar County and a corner of Coles County; on the west are Coles and Cumberland Counties; on the south is Crawford County and a corner of Jasper County; the Wabash River forms two-thirds of the eastern boundary and the state line of Indiana the other third. According to surveyor's measurements there are ten full townships and eight fractional townships, with a total area of four hundred and ninety-three square miles; political townships, however, number fifteen.¹ Its population on April 1, 1930, according to the Fifteenth Census, was 17,872.

1. Anderson, Auburn, Casey, Darwin, Dolson, Douglas, Johnson, Marshall, Martinsville, Melrose, Orange, Parker, Wabash, Westfield, and York.

MAJOR CHANGES IN CLARK COUNTY BOUNDARIES



1819 - 1821



1821 - 1823



1823 - 1831



1831 --.

2. GOVERNMENTAL ORGANIZATION AND RECORDS SYSTEM

In Illinois the law provides the details of county government, taking into consideration differences that may exist between the smaller and larger counties. Evidences of the operation and actual application, in Clark County, of the statutory provisions and regulations are offered in the listed records of this volume. They may be considered as memoranda of the operations of the governmental organization of the county from its creation to the date of the inventory. An accurate study of the responsibility and duties of the several officials that make up the county government may be made from a review of the records that are kept in their offices.

Clark County is a body corporate and politic which also serves as an administrative unit of the state. Within this county are townships and districts that comprise administrative units of the county government. The powers of the county as a body corporate and politic are exercised by the county board of supervisors which is made up of township supervisors elected from each township. This board has general administrative jurisdiction of county and town affairs, including authority to raise revenue within statutory limits, control of public and semipublic funds, management of corporate property, and power to appropriate money for roads and bridges. The chairman of the board also controls the board of review by acting as its ex-officio chairman.¹ The county clerk is its ministerial and secretarial officer.²

The fiduciary aspect of finances is delegated to the county treasurer, who receives, has custody of, and disburses by orders of the county board of supervisors, or with statutory authorization, all funds. In Clark County, he is also ex-officio supervisor of assessments, and county and town collector, bringing about a centralization of the revenue procedure. The county clerk, as one phase of his duties, binds together the entire revenue procedure, originating certain records and collecting and reporting on relevant information from and to each officer or body concerned.³

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1. L.1898, p. 54.
 2. Constitution of 1818, Art. III, sec. 3; R.S.1845, p. 129-36; Constitution of 1848, Art. V, sec. 17,19, Art. VII, sec. 6; L.1849, p. 63-65; L.1851, p. 35-39,46,47,50-63; L.1859, p. 129; L.1861, p. 236-38; L.1869, p. 104; Constitution of 1870, Art. VI, sec. 18; R.S.1874, p. 260,273,321-25; L.1909, p. 160; L.1911, p. 242,243; L.1925, p. 323.
 3. R.S.1845, p. 136,138,139; L.1851, p. 37-45; L.1853, p. 14,66,77,111; L.1861, p. 239,240; Constitution of 1870, Art. X, sec. 8; L.1871-72, p. 664; L.1872, p. 11,14,15,19,23,41,47,55-58; L.1873, p. 51; R.S.1874, p. 323,324; L.1879, p. 36-45,50; L.1905, p. 360; L.1911, p. 485; L.1913, p. 516; L.1915, p. 568; L.1917, p. 654; L.1919, p. 765; L.1923, p. 495; L.1927, p. 744; L.1931, p. 747; L.1932, p. 84; L.1933, p. 898.

Justice in Clark County is administered by the following officers: two justices of the peace in each district, coextensive with townships; the county judge who also functions as ex-officio judge of the probate court; three circuit judges elected in the fifth judicial district, composed of five counties of which Clark is one. Appeals may be taken from the county or probate court to the circuit court.

The clerical functions of the county, probate, and circuit courts are discharged by the clerk of county, probate, and circuit court respectively. The county clerk is ex-officio clerk of the county and probate court. The clerk of the circuit court is elected by the county electorate. In assisting in the business of the courts, the clerk in each instance receives and files documents and papers, attends court in person or by deputy and keeps complete records of proceedings, maintains proper indexes to the several court papers, issues process of the court, approves bonds as provided by law, administers oaths in proceedings, draws jurors and certifies names to the sheriff, collects fees as provided by law, and performs the other ministerial duties of the court. The adult and juvenile probation officers assist the county and circuit courts in the administration of justice. The public administrator and the public county guardian, appointed by the Governor, perform their duties under the direction of the probate court. The state's attorney elected by the county electorate, serves as an agent for law enforcement and administration of justice in the county. The sheriff is the ministerial officer of all courts of record, and is the principal agent for the enforcement of law. The coroner shares many powers, as conservator of peace, with the sheriff; however, his major duty of holding inquests pertains to the administration of justice.¹

In the administration of education, the county superintendent of schools occupies an important central position. In the townships are boards of trustees of school districts, aided by the town treasurer and town clerk; they have financial and executive powers, and responsibility to the superintendent in each. The superintendent also exercises wide supervisory powers, in all matters relating to schools and educational affairs. Above him are the following authorities: the county board exercising general financial control; the superintendent of public instruction, representing state academic supervision; the state department of public health, the state fire marshal and the state architect, advising in such matters related to schools as fall

1. Constitution of 1818, Art. IV, sec. 4; L.1825, p. 70; R.S.1845, p. 75, 76,143-58,323-26,414-27,515-18,548; Constitution of 1848, Art. V, sec. 7,16,17,29; L.1849, p. 51,62-67; L.1854, p. 16,17; L.1859, p. 95-97; L.1861, p. 119; L.1865, p. 79,80; Constitution of 1870, Art. V, sec. 25, Art. VI, sec. 12,13,18,20; Art. X, sec. 8; L.1871-72, p. 77,189,190,325; L.1872, p. 19,32-34,46,55-58; R.S.1874, p. 172-75,260-64,273,281-87,321,329,339-41,989-92; L.1877, p. 77-84; L.1881, p. 3; L.1889, p. 165; L.1895, p. 206,210,211,217; L.1907, p. 213; L.1909, p. 311,335; L.1919, p. 403; L.1931, p. 388; L.1933, p. 435-48, 451,459.

within their province. The superintendent reports on his supervision in the county to all these¹ officers and bodies, thereby unifying the administration of education.

Public health services are similarly administered on all levels of government with the county clerk performing an important role. The county clerk maintains a complete record of vital statistics. These data are collected under the supervision of the state department of public health by the town clerks, who, in Clark County, act as local registrars. Copies of records of births, stillbirths, and deaths are deposited monthly with the county clerk for recordation by the said local registrars.² Persons desiring to marry are required to file physicians' certificates with the county clerk, showing each party free from venereal disease.³ After the performance of the marriage ceremony, persons who celebrate the same are required to file a certificate of marriage with the county clerk's office.⁴ The clerk in turn makes registry and files the certificate in his office. The state department of public health supervises lodging houses. The supervision is effected in Clark County through the reports collected by the county clerk.⁵ The clerk is charged with keeping duplicate records and also with reporting to the state department, thereby again acting as the agent of state control in his county. A school nurse is employed for such public health duties as are delegated by the county board of supervisors. Also, the county board is required to provide for a county hospital and a county tuberculosis sanitarium.

Public assistance is scheduled to be administered in Clark through the services of the county department of public welfare, the county home, the blind examiner, the county court and its appointed probation officer, for mothers' pension, the county clerk, and the county board of supervisors.

When the present inventory was made in Clark County, the county department of public welfare had not yet been established. The department is to be made up of the county superintendent of public welfare and a staff selected by him in accordance with and subject to the approval of the state department of public welfare. The county board of supervisors is required to submit a list of five prospects for the office of superintendent to the said state department. The state agency, in turn, is to certify to the board an eligible list prepared by competitive examination. The board of supervisors in following out this procedure, will then appoint one of the eligibles as county superintendent of public welfare.⁶ The public welfare department is also to serve as the county department for the

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1. R.S.1845, p. 497-99; L.1872, p. 702-5; L.1889, p. 262-66; L.1909, p. 342-50; L.1915, p. 628-35; L.1919, p. 387.
 2. L.1917, p. 759.
 3. L.1937, p. 908,909.
 4. R.S.1845, p. 345; R.S.1874, p. 694; L.1887, p. 226; L.1905, p. 317; L.1909, p. 276.
 5. L.1901, p. 304.
 6. Sp.Sess.Laws 1935-36, p. 70-73; L.1937, p. 451.

administration of old age assistance. All of the records of the county department of public welfare will be subject to the inspection and supervision of the state authority.¹ The county home is an establishment for the maintenance and care of indigents. Its management and finances are provided by the county board of supervisors.² Blind assistance is administered in the county with appropriations of the county board together with state funds. An examiner of the blind, appointed by the county board of supervisors, examines all applicants referred to him by the county clerk.³ The county court has jurisdiction in the administration of the mothers' pension fund. The probation officer, an appointee of the court for this purpose, investigates and visits cases of indigent mothers who are entitled to benefit.⁴

Public and semipublic works are administered by township, county, and state authorities. The state department of public works and buildings, through the county superintendent of highways, exercises technical supervision of the construction and maintenance of township, county, and state roads, culverts, and bridges in Clark County. The county superintendent of highways is also subject to the direction of the state chief highway engineer. Such records are kept as are prescribed by the state department and the chief highway engineer. The superintendent exercises powers over the township and county roads and bridges and is also granted supervision over state-aid roads in his county. Another aspect of this large phase of public works is the provision for drainage districts. These districts, for agricultural, mining, or sanitary purposes, are organized upon petition to, and action of the county court on reports of its appointed commissioners. Following the organization of special drainage districts, three commissioners are elected by the electorate of the district. The county clerk and county treasurer are, respectively, ex-officio clerk and treasurer of each special drainage district. In Clark, such drainage districts have not been established. Finally, the county surveyor is necessarily often employed in these public and semipublic works.

The county surveyor also performs his basic function for private persons, as a step in the creation of land records. His maps and plats do not have legal status unless recorded in the recorder's office. The latter, whose duties are performed in Clark County by the clerk of the circuit court in an ex-officio capacity, also is charged with the recordation of instruments conveying or establishing non-property rights.⁵

The coordination of county government in Clark County is essentially effected by the county clerk. In addition to his many and dissimilar duties, already noted, this officer issues licenses, has custody of official bonds, keeps various registers, acts for the board of review, and

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1. L.1935, p. 259; L.1935-36, First Sp. Sess., p. 54; L.1937, p. 265.
 2. L.1839, p. 139; R.S.1874, p. 757; L.1935, p. 1057, 1058.
 3. L.1903, p. 138; L.1915, p. 257; L.1935, p. 264.
 4. L.1913, p. 127; L.1915, p. 243; L.1921, p. 164; L.1935, p. 256.
 5. R.S.1845, p. 305, 432, 606; R.S.1874, p. 833-35, 1050; L.1885, p. 77; L.1901, p. 307; L.1916, p. 575; L.1921, p. 667.

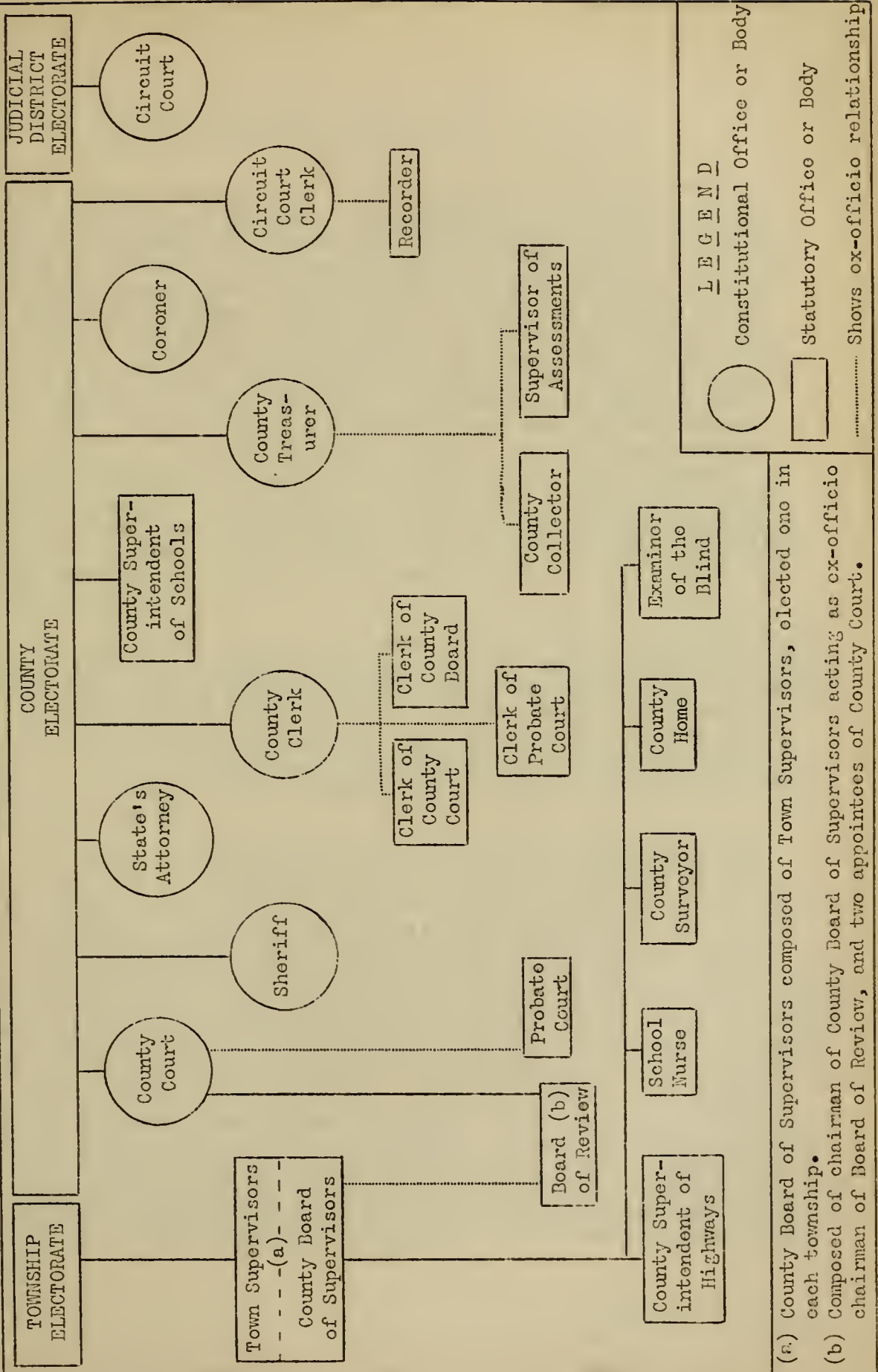
and enters into the election procedure. The clerk is also a member of the county officers electoral board, together with the county judge and state's attorney. This board hears objections to nominations for the different township, district, and county offices. The entire concentration of duties, statutory jurisdiction over which is vested variously in the county board of supervisors, county court, and other bodies, results in considerable centralization of county government in the county clerk's office.¹

The creation of such state agencies as touch upon county government is a later development, occurring between 1877 and 1917. The quantity and character of county records are affected thereby, but not the system of records. More significant in its effect on records is the concentration of multiple and dissimilar duties in the county clerk's office.

Making for uniformity in records are laws requiring county boards to supply books and forms in many cases. But the only uniformity between counties is accomplished by the use of standard forms in a few cases required by state agencies. Adequate statutory provision is made for re-binding and transcription of old records. The use of loose-leaf books has further improved records; statutory compulsion could extend the improvement.

1. L.1819, p. 25,79,206; L.1845, p. 41,42; L.1861, p. 239; L.1372, p. 380; R.S.1874, p. 325; L.1877, p. 209; L.1885, p. 142; L.1891, p. 110; L.1933, p. 552.

CLARK COUNTY GOVERNMENTAL ORGANIZATION, 1938



3. HOUSING, CARE, AND ACCESSIBILITY OF THE RECORDS

The present courthouse of Clark County was erected in 1903, to replace one destroyed by fire the previous year. In that fire certain assessment and collection books, marriage license records, and birth reports, all records of the county clerk, were destroyed. In building the new courthouse great care was taken to make it fireproof. Built with reinforced concrete, the exterior is faced with stone up to the second story, and with brick the rest of the way. Cut stone is used as a trim to separate the basement from the first story, and the first story from the second. The building is eighty feet wide, one hundred feet in length, and forty feet high, with contents of 320,000 cubic feet. All of the offices have hardwood floors and plastered walls; most of them also have sheet metal ceilings. In the three fireproof vaults on the first floor and in the common vault in the basement, ninety-five percent of the records of the county are housed on steel shelving. The circuit clerk's and the county clerk's vaults, as well as the common vault in the basement, each have one window. All vaults and offices are well lighted, and accommodations for consultants of records are adequate.

The offices and all of the records of the county and probate clerk, circuit clerk and recorder, treasurer, sheriff, superintendent of schools, and superintendent of highways are located in the courthouse. The coroner, the surveyor, and the school nurse do not have separate offices. The records of the coroner and surveyor are filed with the circuit clerk; the records of the school nurse are in the office of the superintendent of schools. The records of the county farm are kept in the superintendent's residential office.

The county clerk's office, a large room, forty-eight by twenty-seven feet with an adjoining vault, is on the first floor. In the office proper, which contains no record storage facilities other than a few steel file boxes, the clerk keeps only one percent of his records. The great bulk of the records, or eighty percent, are kept in the adjoining vault, which measures thirty-three by fifteen feet. Seven hundred and seventy linear feet of roller-type steel shelving are arranged along the east, south, and west walls of this vault. There is no crowding of any sort and the accommodations for consultants of records are ample. A further portion of five percent of the clerk's records are housed in the county treasurer's vault, also on the first floor. The remaining fourteen percent of the records belonging to this office are stored in the so-called common vault in the basement. This vault measures thirty by fifteen feet and is equipped with two hundred and fifty linear feet of steel shelving arranged along all of the four walls. The vault is also used by the county treasurer and the circuit clerk and recorder. There is no evidence of crowding and the accommodations for users of records are good.

The office of the circuit clerk and recorder is located at the northeast corner of the courthouse on the first floor. The office proper occupies a floor area of one thousand two hundred square feet. Only one percent of the records, filed on wooden shelves along the south wall of the room, is kept here. An adjoining vault is the depository for the major portion of the circuit clerk's and recorder's records. Here eighty-five percent of the records are found on steel shelving extending along three of the walls of this vault, which has a floor space of six hundred and forty square feet. Also in this vault are filed the records of the coroner, the surveyor, and the reports of the state's attorney. Physical and other conditions of this vault are identical with those existing in the county clerk's vault. There is ample room for future expansion and the accommodations for users are excellent. The remainder of the records, or fourteen percent, are stored in the common vault in the basement.

The county treasurer's office is located at the opposite, or south-east corner of the same floor. In almost every detail it is identical with the office of the circuit clerk and recorder. In the office proper the treasurer keeps only one percent of his records, represented by a few bound volumes, while the bulk, or ninety percent, are housed in an adjoining vault. Here also are five percent of the county clerk's records. This vault measures fifteen feet square and is satisfactory in every particular, except that it is windowless. The shelving in this vault is steel of the roller type and aggregates one hundred linear feet in length. The remaining nine percent of the treasurer's records are located in the common vault in the basement.

The sheriff also occupies an office on the first floor. While this is a large and well-appointed office, no records whatever are kept here. All of the records are kept in the sheriff's vault on the second floor, on the west side of the building. Twenty linear feet of wooden shelving are installed in this vault, which is more than adequate for the records. One large desk and several chairs provide satisfactory accommodations for consultants of records.

The office of the superintendent of schools is located on the second floor. It consists of one large room, forty by thirty feet, in which several tables and chairs and other equipment are at the disposal of consultants of records. All of the superintendent's records are contained in this office on wooden shelving, aggregating twenty linear feet, arranged along the north side of the room. The school nurse also keeps her records in this office. There is no evidence of crowding.

The second floor also is the location of the office of the superintendent of highways. It is smaller than the office of the superintendent of schools, but has all of the same desirable advantages. One hundred percent of the superintendent's records are kept here in steel file boxes aggregating a shelving capacity of fourteen linear feet. Accommodations for consultants of records are satisfactory.

The superintendent of the county farm keeps his records in his residential office; his home is a square colonial style building, of frame

construction. Since only a minimum of records is kept by the superintendent, no filing equipment is required.

The records of Clark County were found by the Survey workers to be exceptionally well arranged. Neither the offices nor the vaults are crowded, and in each depository there are convenient facilities for examination of the records. The records are well cared for and in good condition, the one exception being that the volumes in the common vault in the basement are quite dusty. Clark County has no regulations as to the destruction of old records. All officials were courteous and quick to extend their aid to the Survey, the county clerk and circuit clerk being especially helpful.

The more important records were re-covered as soon as they became worn. The recent record books are more nearly uniform in size. At present loose-leaf volumes are being ordered as fast as the old-type, bound record books are completed. As regards indexing and filing, the systems in use in Clark County correspond in the main with those generally adopted by other counties in the state.

4. LIST OF ABBREVIATIONS, SYMBOLS, AND EXPLANATORY NOTES

alph.	alphabetical (ly)
arr.	arranged
Art.	Article
assr.	assessor
atty.	attorney
aud.	auditor
bd.	board
bdl.	bundle (s)
bldg.	building
bsmt.	basement
ch.	chapter (s)
chron.	chronological (ly)
cir.	circuit
clk.	clerk
co.	county
coll.	collector
cont.	continued
cor.	coroner
ct.	court
dept.	department
f.b.	file box (es)
f.d.	file drawer (s)
fl.	floor
fm.	form
ft.	feet
hdgs.	headings
hdw.	handwritten
hwys.	highways
ibid.	ibidem - the same (references)
i.e.	id est - that is
Ill.S.A.	Illinois Statutes Annotated
in.	inch (es)
L.	Laws
mi.	mile (s)
no.(s)	number (s)
off.	office
p.	page (s)
pr.	printed
pro.	probate
rec.	recorder
R.L.	Revised Laws
rm.	room
R.S.	Revised Statutes
sch.	school (s)
sec.	section (s)
sep.	separate

List of Abbreviations, Symbols,
and Explanatory Notes

(First entry, p. 25)

Sess.....	Session
sh.....	sheriff
Sp.....	Special
stlm.....	storeroom
supt.....	superintendent
surv.....	surveyor
treas.....	treasurer
twp. (s).....	township (s)
U.S.R.S.....	United States
	Revised Statutes
U.S.S.....	United States
	Statutes
v.....	volume (s)
vet.....	veterinarian
vlt.....	vault
--	current

1. Despite inaccuracies in spelling and punctuation, titles of records are shown in the inventory proper exactly as on volumes and file boxes. The current or most recent title is used as the title of the entry.

2. Explanatory additions to inadequate titles and corrections of erroneous titles are enclosed in parentheses and have initial capitals.

3. In the absence of titles, supplied titles are capitalized and enclosed in parentheses.

4. In the title set-up, letters or numbers in parentheses indicate the exact labeling on volumes or file boxes. If the volumes or file boxes are unlabeled, no labeling is indicated.

5. Title line cross references are used to complete series for records kept separately for a period of time, and in other records for different periods of time. They are also used in all artificial entries - records which must be shown separately under their own proper office or section heading even though they are kept in files or records appearing elsewhere in the inventory. In both instances, the description of the master entry shows the title and entry number of the record from which the cross reference is made. Dates shown in the description of the master entry are only for the part or parts of the record contained therein, and are shown only when they vary from those of the master entry.

6. Separate third paragraph cross references from entry to entry, and "see also" references under subject headings, are used to show prior, subsequent, or related records which are not part of the same series.

7. Unless the index is self-contained, an entry for the index immediately follows its record entry. Cross references are given for exceptions to this rule.

8. Records may be assumed to be in good condition unless otherwise indicated.

9. On maps and plat records, the names of author, engraver, and publisher, and information on scale have been omitted only when these data were not ascertainable.

10. Unless otherwise specified, all records are located in the county courthouse.

I. COUNTY BOARD OF SUPERVISORS

Public affairs and government in the county of Clark are administered by the county board of supervisors, composed of township officials. In each city and township of Clark, the management of town affairs is vested in the township supervisor, who is elected for a quadrennial term by the township electorate. Following his election, he takes and subscribes to an oath before a justice of the peace in his town, and enters into a bond, payable to the people of the town, which is filed with the town clerk. The several township supervisors attend each meeting of the county board of supervisors, making up its membership. At the first meeting of the board after his election, each supervisor presents his election certificate which is examined by the board and filed in the county clerk's office. The board meets for the transaction of county business on the second Tuesday of September and the second Monday of June in each year and holds special meetings upon the request of one third of its membership. Other meetings are prescribed by law for the handling of specified affairs. The board organizes each year by electing one of its number as chairman at the first regular meeting. Meetings are held with open doors and anyone may attend.

Several changes have occurred in the development of this administrative branch of government in Clark County. Its first county board consisted of three elected county commissioners who formed the membership of the administrative, non-judicial county commissioners' court from 1819 to 1849.¹ The provision for the elected county commissioners was a distinct variation from the practice under the territorial laws in Illinois prior to the formation of the state in 1818, the territorial authorities having appointed the local officials who performed the judicial as well as administrative function within the limits of their jurisdiction. Thus, the county commissioners' court, as established in 1819, was different from the territorial local administration in that decentralization took place and the administrative was separated from the judicial function.

The mobility of population with attachments to different types of local government was an influencing factor in the development of local government in Illinois. The South, with its large farms and plantations, found that the county divided into several administrative districts was the system best fitted to its needs. The northern industrial and marketing

1. Constitution of 1818, ch. VIII, sec. 4; L.1819, p. 175. Under the laws of 1819, the commissioners served until August 1820; L.1819, p. 100. Then in 1821, the term was made for a biennial period; L.1821, p. 80; L.1823, p. 66; R.L.1829, p. 67; R.L.1833, p. 255.

states, on the other hand, found their needs best met by the township system. During the first decade, following the organization of the state in 1818, the disintegration of the early civil towns, and the formation of districts, and sub-districts for election, for building of roads, and for other purposes, showed the influence of migration from the South.

The arrival of township adherents into Illinois from the East, and Middle Atlantic States, resulted from the town lot speculation which early began in Chicago and spread over the state. In addition to the marketing in Chicago of town plats, vessels regularly carried plats of town lots to the New York and Boston markets. The ensuing speculation which reached its peak in 1836 brought about an influx of settlers, and towns and marketing centers arose rapidly.

These conflicting influences, together with compromises and adaptation to local needs brought about the legislation enacted in 1849 for two types of county government in Illinois. An administrative county court was established for each county of the state and an optional township plan could be adopted by the county electorate.¹ Clark County, not selecting the township plan in 1849, came under the administration of the county court for a short period of five years. The court as established in 1849 became successor to the county commissioners' court.² When acting as an administrative body the powers of the county court were carried out by the county judge and two justices of the peace. The county court serving in this capacity met at special terms and was distinct from the county court in its judicial function. In the latter instance, the duties were performed solely by the county judge.

At the election of 1854, the electorate of Clark County elected the township plan. Under this plan, as already noted, township supervisors make up the county board. Clark County has been governed by such boards of supervisors from 1854 to the present.

The main feature of the township law in Illinois was the decentralization of road administration and state functions, such as assessment and collection of taxes. However, the broader powers of transacting and administering county business remained vested in the county body itself.

To recapitulate, Clark County was governed by the county commissioners' court from its creation in 1819 to 1849; from 1849 to 1854 by the county court; and from 1854 to the present by the county board of supervisors.

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1. The Constitution of 1848, Art. VII, sec. 6, had required the General Assembly to provide for an optional form of township organization of counties. See L.1849, p. 190-229; L.1851, p. 35-78; also Constitution of 1870, Art. X, sec. 6.
 2. Constitution of 1848, Art. V, sec. 17,19; L.1849, p. 62-66.

The most important functions of the county board with little change from the earliest date are:

1. The purchase, sale, care, and custody of the real and personal estate owned by the county.
2. The management of county funds and business, except as otherwise specifically provided.
3. Examining and settling accounts against the county, and all accounts concerning the receipts and expenditures of the county.
4. Causing to be levied and collected annually, taxes for county purposes.
5. Supervision of election, schools, and the selection of juries; construction and maintenance of roads and bridges; care of the indigent, infirm, and disabled; erection and management of the county workhouse and insane asylum; provision for and maintenance of a county tuberculosis sanitarium and a county hospital; the taking of all necessary measures and the institution of proceedings for the enforcement of all laws for the prevention of cruelty to animals; naming, or authorizing vacation of, town plats; and improving or prescribing details for county streets and highways.¹

Other significant powers of the board of supervisors include the regulation of county zoning, provision for regional planning, and authority to provide for a county library system, a county normal school, and historical research.

The zoning jurisdiction allows for the restriction and regulation of the location and use of buildings, structures and land for trade, industry, residence and other uses; the establishment of building or setback lines outside the limits of cities, villages and incorporated towns; and the division of the county outside of these same limits into districts and areas, according to the use of land and buildings. The duty of the board when it desires to exercise this jurisdiction is to appoint a zoning commission which prepares a county zoning plan. If the county board adopts the recommended plan, it is then to provide for an enforcement officer and the appointment of a board of appeals.²

Similar to the provision for county zoning is the provision for regional planning. In the latter instance, the board may make a plan for guiding the development of the region, and of public improvements and utilities. For this purpose, the board may at any time appoint an advisory regional planning commission.³ Two or more counties may cooperate in the promotion of a regional plan.

1. L.1819, p. 175-77; R.S.1845, ch. XXVII, sec. 15,17,20,25,29,34-38; R.S.1874, ch. XL, sec. 25,57, p. 302; L.1911, p. 245; L.1923, p. 304; L.1933, p. 427,428.
2. L.1933, p. 421; L.1935, p. 692,693.
3. L.1929, p. 308.

If the electorate of the county vote for a county library system, the county board of supervisors is charged with the establishment, equipment, and maintenance of such a system. In this connection, the board may provide for county libraries or may contract with existing libraries. The management of the county library system, except in counties contracting with existing libraries, is under the control of a county library board consisting of five members appointed by the county board of supervisors.¹

The board of supervisors may establish a county normal school for the purpose of preparing teachers for the public schools. If a county normal school is established, its management is to be under a county board of education consisting of not less than five nor more than eight members, of which board the chairman of the county board of² supervisors and the county superintendent of schools are to be members.

The county board of supervisors may encourage or promote historical research within their jurisdiction by making appropriations for the publication of the proceedings, and such other papers or documents of historic interest, by a historical or other society engaged in historic research. The county board of supervisors undertaking such publication has the power to cause the same to be published in book or pamphlet form and to provide for the sale at prices as will reimburse the cost of publication.³

The records of the county board of supervisors are kept by the clerk of the said board.

II. CLERK OF THE COUNTY BOARD OF SUPERVISORS

The records listed in this section of the present volume, are kept by the clerk of the county board of supervisors. Those ante-dating 1849 were kept by the clerk of the county commissioners' court. Then, for the short period of five years, 1849 to 1854, the records of the governing body were preserved by the clerk of the county court. And from 1854 to the present, the clerk of the county board of supervisors has maintained these records of the administrative branch of county government. During the period of 1819-1849, the clerk of the county commissioners' court, and for the years 1849-1854, the clerk of the county court, performed in each instance the clerical duties of his respective administrative body. The clerk, in each instance, was also clerk of the county. Between 1854 and 1871 the clerical duties were performed by the clerk of the county court as ex-officio clerk of the county board of supervisors. Lastly

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1. L.1919, p. 736,738.
 2. L.1909, p. 370,371.
 3. L.1907, p. 374.

Clerk of the County Board
of Supervisors - Proceedings
of Board

(1, 2)

from 1871 to the present, the county clerk has served as ex-officio clerk of the county board of supervisors. Therefore, the county clerk was the clerk of the county administrative body from the organization of the county to the present, except for the period 1854-1871. Although frequent reference was made to the "county clerk" in legislation during the period before 1870, the variations noted above are in his official title for the period under consideration.

The major record kept by the clerk for the board is the minutes of its proceedings. This heterogenous record includes: orders to issue warrants on the county treasury; the board's consideration of, and action on, reports of committees of its members on roads and bridges, indigent and infirm assistance, schools, taxation, etc.; and its orders in regard to juries, licenses, and other matters within its jurisdiction.¹

The clerk also keeps separately a register of orders issued on the county treasury and lists of jury venire, files and preserves all bills of accounts acted on by the board, and takes custody of reports required to be made to the board by the county treasurer, various school bodies, and a number of county officers. The book for county orders contains entries of the number, date and amount of each order upon the county treasurer, and the name of the person in whose name drawn, and the date of cancellation.²

Proceedings of Board

1. SUPERVISORS' PAPERS, 1910--. 50 f.b. Prior records cannot be located.

Proceedings of the board of supervisors, including bills allowed, reports of committees, appropriations made, jury lists compiled, roll call and minutes of the meetings, and semiannual reports of county officers. Also contains Sheep Claims, 1910-29, entry 231. Arr. chron. No index. 18 x 18 x 24, 10 x 6 x 13. 18 f.b., 1910-23, 24 f.b., 1932--, co. clk.'s vlt., 1st fl.; 8 f.b., 1924-31, common vlt., bsmt.

2. SUPERVISORS' RECORD, 1833--. 18 v. (2 not lettered, B-Q).

Missing: 1854-68. Title varies: Commissioners Court Record. Transcript of proceedings of county commissioners' court, and county board of supervisors, showing minutes of meetings, appointment of county officers, contracts awarded, bills and claims approved or disapproved, authorization of warrants and orders, reports of county officers, records of elections, and dates of meetings. Also contains School Commissioner's Record, 1838-64, entry 14. Arr. chron. No index. Hdw. 400 p., 650 p. 12 x 8 x 2, 18 x 13 x 3. Co. clk.'s vlt., 1st fl.

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1. L.1819, p. 5,6,28,77,127,334-38,352; L.1823, p. 145,149; L.1825, p. 130,131; R.L.1829, p. 126,132-37,151-53; L.1831, p. 89,90; L.1835, p. 131,132,136-200; L.1839, p. 71,72; R.S.1845, p. 51-55,287,342,403,437; L.1849, p. 66; L.1861, p. 234-37; R.S.1874, p. 323.
 2. L.1819, p. 201,315; L.1826, p. 147; R.L.1827, p. 366; L.1843, p. 169; R.S.1845, p. 136,366; L.1861, p. 237; R.S.1874, p. 325.

Clerk of the County Board
of Supervisors - Disposition
of Accounts

(3-8)

Disposition of Accounts

Registers of County Orders (See
also entries 233, 234.)

3. REGISTER OF COUNTY ORDERS, 1877--. 5 v. (C-F, 1 not lettered). Register of county orders issued by county clerk, showing to whom issued, amount, for what purpose, date of order, and date paid. Also contains Supplementary Order Book, 1888--, entry 4; Highway Warrant Register, 1877-1934, entry 5; and County Clerk's Account with Physicians, 1917--, entry 67. Arr. chron. No index. Hdw. on pr. fm. 500 p. 18 x 13 x 3. Co. clk.'s vlt., 1st fl.

4. SUPPLEMENTARY ORDER BOOK, 1855-87. 1 v. 1888-- in Register of County Orders, entry 3.
Order book showing number of order, amount, and dates of payment of orders for pauper expenses, building and repair of county property, salaries, postage, and traveling expenses of county officials. Arr. chron. No index. Hdw. 500 p. 18 x 13 x 3. Co. clk.'s vlt., 1st fl.

5. HIGHWAY WARRANT REGISTER, 1935--. 1 v. (CH 10). 1877-1934 in Register of County Orders, entry 3.
Record of warrants issued against the motor fuel tax fund to pay for construction and maintenance of roads and for salaries, showing number, date, amount of warrant, and to whom paid. Arr. by warrant no. No index. Hdw. on pr. fm. 150 p. 15 x 12 x 1. Co. clk.'s vlt., 1st fl.

Cancelled County Orders

6. CANCELLED COUNTY ORDERS, 1926--. 2 boxes, 41 bdl. Prior cancelled orders destroyed.
Cancelled county orders and jury certificates showing date, to whom paid, purpose, amount, and from what fund paid. Arr. by warrant no. No index. Boxes 20 x 30 x 20, bdl. 3 x 3 x 8. 2 boxes, 1926-33, common vlt., bsmt.; 41 bdl., 1934--, co. clk.'s vlt., 1st fl.

Pension Funds and Applications (See
also entries 125, 233.)

7. BLIND PENSION RECORD, 1915--. 1 v. (1). Prior records cannot be located.
Register of names of persons drawing blind pension, showing address, date of first payment, order number, and payee. Arr. chron. Indexed alph. by name of blind person. Hdw. under pr. hdgs. 300 p. 18 x 13 x 1 $\frac{1}{2}$. Co. clk.'s vlt., 1st fl.

8. PENSION ACCOUNT, 1916--. 2 v. (1, 2). No prior records.
List of names of mothers receiving pensions, showing names and ages of dependent children, amount of pension, and date of decree. Arr. chron. Indexed alph. by name of mother. Hdw. under pr. hdgs. 332 p. 18 x 13 x 1 $\frac{1}{2}$. Co. clk.'s vlt., 1st fl.

Clerk of the County Board
of Supervisors - Management of
County Properties; Reports to
Board

(9-14)

Management of County Properties

Bond Issues (See also
entry 29.)

9. REGISTER OF BONDS, 1869-1900. 1 v. Discontinued.
Register of bonds issued by county to raise money to build railroads, and pay soldiers' bounties, showing number and amount of bond, to whom issued, for what purpose, and dates issued, due, and cancelled. Arr. chron. No index. Hdw. under pr. hdgs. 240 p. 18 x 13 x 2 $\frac{1}{2}$. Common vlt., bsmt.

10. REGISTER OF SCHOOL BONDS, 1928--. 1 v. (1). Prior records cannot be located.
Register of school bonds, showing name of school district issuing bonds, purpose of bond issue, date and amount of bonds, rate of interest, and date of maturity. Arr. chron. Indexed alph. by name of school district. Hdw. on pr. fm. 110 p. 16 x 13 x 1. Co. clk.'s vlt., 1st fl.

11. REGISTER OF HARD ROAD BONDS, 1919--. 2 v. (A, 1919-29; 1, 1920-29). Last entry 1929. No prior hard road bonds in this county.
Register of hard road bonds issued, showing number of bond, to whom issued, rate of interest paid, dates due and cancelled, and amount of bonds. Arr. chron. No index. Hdw. under pr. hdgs. 500 p. 16 x 12 x 2 $\frac{1}{2}$. Co. clk.'s vlt., 1st fl.

Reports to Board
(See also entries 1, 2.)

12. COUNTY OFFICERS' SEMI-ANNUAL REPORT RECORD, 1893-1914. 1 v.
Discontinued.
Record of county officers' semiannual reports, showing names of office and officer, amounts received from allotments and fees, amounts paid out for salaries, and office expenses, and balance on hand at time of the report. Arr. chron. Indexed alph. by name of official. Hdw. 500 p. 18 x 13 x 3. Co. clk.'s vlt., 1st fl.

13. COUNTY CLERK'S AUDITED REPORTS, 1927--. 11 pamphlets. Prior records cannot be located.
Reports of auditor after examining records, showing name of office, amount on hand at beginning of year, amounts received and paid out, balance on hand, and dates. Arr. chron. No index. Typed. 25 p. 12 x 10 x $\frac{1}{2}$. Co. clk.'s vlt., 1st fl.

14. SCHOOL COMMISSIONER'S RECORD, 1836-37. 1 v. 1838-64 in Supervisors' Record, entry 2. Subsequent to 1864, the school commissioner's reports were replaced by those of the county superintendent of schools, also in entry 2.
Reports of the county school commissioner to the county commissioner's court, showing school lands sold, interest paid on loans of school funds, and payments on notes for school funds. Arr. chron. No index. Hdw. 200 p. 15 x 8 x 1. Co. clk.'s vlt., 1st fl.

Jury Lists

(See also entries 1, 197, 233.)

15. JURY LIST, 1872---. 2 v. (A, B).

List of jurors, showing names and addresses of persons selected for jury service, and date. Arr. chron. No index. Hdw. under pr. hdgs. 250 p. 18 x 13 x 1½. Co. clk.'s vlt., 1st fl.

Civil Service Rules

16. (RULES FOR CIVIL SERVICE EXAMINATION), 1855---. In Miscellaneous Record, entry 139.

Copies of rules and regulations for civil service examinations.

III. COUNTY CLERK

The county clerk is commissioned by the Governor. He is the keeper of the county seal, which he uses in cases where an official seal is required to be used by his office. Before entering office the clerk takes and subscribes to an oath which is entered at large upon the records of his office. His bond is given in a penal sum and security as determined by the county board of supervisors. The memoranda of this bond are recorded upon the records of his office, and the bond is filed with the clerk of the circuit court.¹

This officer, the county clerk, has the most varied duties of any other county official. To enable him to perform his many duties, he is allowed to appoint deputies who take and subscribe to an oath, which, in each instance, is entered upon record.² There is an abundance of record requisites and functions of his office growing out of these different duties which include important services and records relating to taxation, elections, vital statistics, licenses, bonds, and lesser duties in the operation of county government. Jurisdiction in these matters is delegated to a number of state, county, district and township authorities, and the clerk's relationship with these groups makes him a de facto chief executive of the county. These relationships effect some coordination of public activities in Clark County and result in many records in the county clerk's office. The clerk is custodian of each of the records, books and papers appertaining to and filed or deposited in his office, and the same are open to public inspection without charge. Copies may be had of any of these records, papers, or accounts upon payment of a fee.³ The county clerk

1. R.S.1845, p. 395; L.1849, p. 63,64; R.S.1874, p. 321; L.1929, p. 312.

2. Ibid. Also L.1831, p. 49; L.1853, p. 257.

3. R.S.1845, p. 136,395; L.1849, p. 63,64; L.1861, p. 237; R.S.1874, p. 231.

is also ex-officio clerk of the county board of supervisors, the county court, and the probate court. The records that he keeps in each case belong to the respective office. The description which follows for records and changes in record requirements does not purport to be complete, but does attempt to indicate their main features.

The office of county clerk has experienced several variations in its development in Clark County. The early legal status of the county clerk was first as clerk of the county commissioners' court from the beginning of the county in 1819 to 1849.¹ During this early period the clerk performed a dual function by serving as clerk of the county and clerk of the county governing body. An interesting change took place in his office under the Constitution of 1848 and the legislation of 1849.² At that time the clerk became, in addition, the clerk of the newly-created judicial branch of county government. His official title was clerk of the county court and his services included his duties as clerk of the county, clerk of the county administrative body, and clerk of the newly-formed judicial county court. The administrative body was the county court sitting at special terms and composed of the county judge and two justices of the peace elected by the county electorate. The judiciary was the county court administered by the county judge. The clerk in his functions as clerk of the county and clerk of the administrative branch of county government, was successor to the clerk of the county commissioners' court. His ex-officio office as clerk of a judicial court first began at this time, namely 1849. The ministerial duties of clerk of the county court extended also to the court's probate jurisdiction. For this county court function, the clerk performed the ministerial duties formerly delegated to the probate justice of the peace of Clark County.³

In 1854 another change was made in the governing body of the county. The county board of supervisors became the new county administrative body. The duties that had been commissioned to the county court for county transactions, from 1849 to 1854, were transferred to the new board. With this change, the clerk of the county court became ex-officio clerk of the county board of supervisors.

The clerk of the county commissioners' court from 1819 to 1849 and the clerk of the county court from 1849 to 1870, when acting for the county were frequently referred to in legislation as the "county clerk". However, the Constitution of 1870 first titled this officer when so acting as the "county clerk". In consequence of this constitutional provision the clerk has been elected by the county electorate as the "county clerk" from 1871 to date. He has continued to act from the earlier periods to the present,

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1. Clerk was an appointee of the commissioners' court from 1819 to 1837. L.1819, p. 175. In 1837 the office became elective with a term of two years. L.1837, p. 49; R.S.1845, p. 573.
 2. Constitution of 1848, Art. V, sec. 16,18,19; L.1849, p. 63. Like his predecessor, an elective officer, but with a term of four years.
 3. Ibid.

as clerk of the county board of supervisors, and for the county and probate courts.¹ With the revision of the laws of 1874, a distinction of titles came into use for each of his ex-officio capacities. When the county clerk performs his duties for each of the aforementioned branches of government, he is expressly declared to be so doing. Thus the simple designation of county clerk is reserved for the officer when he performs that group of duties which belong to his office alone, and which gives rise to the records in this section.²

In review, it may be said that the county clerk's office has existed in Clark County from the organization of the county in 1819 to the present. His earliest title was "clerk of the county commissioners' court"; then in 1849, he was titled "clerk of the county court"; and finally, under the Constitution of 1870, his title became "county clerk".

The county clerk of Clark County is required to keep an extensive group of taxation records. He has legal custody of books used by the town assessors and the supervisor of assessments and compiles those used by the collector, obtains and prepares abstracts of assessments and collections, keeps the records of proceedings of special tax bodies, makes reports of delinquent taxes returned by the collector, attends all tax sales and prepares a list of all sales and issues duplicate reports thereof, records affidavits of purchases of property for taxes, and makes record of tax sales, forfeitures and redemptions in a book kept by him and known as the "tax judgment, sale, redemption and forfeiture record." In addition, various lists and receipts involved in the taxation procedure from beginning to end are required to be transmitted to him.³ Also for taxation purposes, the county clerk keeps the county record books of railroad property and capital stock of telegraph companies. One book contains the clerk's entries of all kinds of railroad property as listed for taxation. In like manner, entries of the capital stock of telegraph companies are made in a separate book. Upon delivery of the regular tax books to the county collector, the clerk attaches a warrant under his seal of office, and delivers the railroad and telegraph property books to the collector for the collection of the levied taxes. After the collections are made, the books are returned to the clerk.⁴ Among these taxation records of the county clerk, are personal property schedules and statements. The schedules bear the endorsement of the person whose property is listed, and are arranged in alphabetical order. The clerk is required to preserve these schedules for two years.⁵

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1. Constitution of 1870, Art. VI, sec. 18 and Art. X, sec. 8. The clerk's term was set for four years.
 2. R.S.1874, p. 260,273,321. His bond covers also his actions as clerk of the county court and as clerk of the county board of supervisors. The penal sum is fixed by the latter body.
 3. L.1825, p. 174; R.L.1827, p. 330; R.L.1833, p. 527; L.1840, p. 4; L.1843, p. 232; R.S.1845, p. 8; L.1849, p. 121,206; L.1851, p. 56; L.1853, p. 17, 50; L.1872, p. 56-58; L.1879, p. 240; L.1881, p. 132; L.1885, p. 77; L.1898, p. 40,41; L.1909, p. 311,333; L.1935, p. 1218.
 4. L.1871-72, p. 1; R.S.1874, p. 854; L.1879, p. 240.
 5. L.1853, p. 17,50; L.1879, p. 240; L.1881, p. 132.

The state department of public health has charge of the registration of births, stillbirths, and deaths, but the county clerk keeps complete records of these vital statistics. Copies of certificates of these data are transmitted to the clerk by the local registrars of the department of public health. In Clark County, the clerks of townships perform the duties of local registrars. The clerk registers and files all certificates and records births and stillbirths, and deaths, in separate books and indexes each separately.¹

Persons desiring to marry, beginning 1937, are required to file physicians' certificate with the county clerk showing each party to be free of venereal disease. After filing the certificates of physical examination, the parties are then entitled to apply for a marriage license which is issued by the county clerk.² Following the ceremony, marriage certificates are returned to the clerk by persons qualified to celebrate the same. The marriages are recorded and indexed by the clerk.³

Blind assistance funds are provided jointly by the county and state.⁴ Applicants claiming benefits of the fund are required to go before the county clerk and make affidavit of their residence and incapacity.⁵ The county clerk files the application and refers the applicant to the examiner of the blind. He keeps a register of all applications and date of examination of those entitled to benefits of the blind assistance funds. Following the certification of the examiner of the blind, the clerk certifies to the county board of supervisors, those entitled to benefit.⁶

The clerk is involved in nearly every step of the election procedure. He prepares and issues blank ballots and keeps a record of the same, as well as of petitions, marked ballots, tally sheets, and returns of elections which are transmitted to him by the judges of election.⁷ (For data relating to election officials, see essay on county court.) Formerly the clerk originated the abstracts of returns; those currently found in his office are copies that he is required by law to obtain from the election commissioners or judges of election. Canvasses were also originally made by the clerk alone, but now the clerk, with the justices of the peace, audits votes by election precincts. Returns of the election of school

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1. L.1819, p. 26,281; R.S.1845, ch. XVII, sec. 3-5, ch. LXIX, sec. 6; R.S.1874, p. 695; L.1877, p. 200-210; L.1901, p. 301-4; L.1903, p. 315-18; L.1915, p. 660-70; L.1917, p. 2-36, 763-66.
 2. L.1937, p. 910.
 3. L.1819, p. 26,281; R.S.1845, ch. XVII, sec. 3-5, ch. LXIX, sec. 6; R.S.1874, p. 695; L.1877, p. 200-210; L.1901, p. 301-4; L.1903, p. 315-18; L.1915, p. 660-70; L.1917, p. 2-36, 763-66.
 4. L.1927, p. 202.
 5. L.1903, p. 138; L.1915, p. 256.
 6. L.1915, p. 256.
 7. L.1819, p. 25,206; L.1821, p. 77; L.1823, p. 54,55; R.L.1829, p. 59, 60; L.1845, p. 41,42; L.1871-72, p. 380; L.1885, p. 142; L.1891, p. 107; L.1911, p. 310; L.1928, p. 33; L.1929, p. 421.

trustees elected in townships, are made to the county clerk who furnishes the county superintendent of schools the names of the trustees and their township.¹

The bonds of a number of officials are required to be transmitted to the clerk. He keeps a book in which is entered a minute of all official bonds filed in his office.² The justices' of the peace and constables' oaths, bonds and securities are approved by the clerk and entered in a separate book in accordance with statutory requirement. This book shows the date on which each justice of the peace and constable was sworn into office, together with the date of commission by the Governor. Resignations in these offices are made to the county clerk who makes entry in the said record book of justices of the peace and constables.³

In addition to the records thus far mentioned which belong to the county clerk's office, there are the following: record of licenses to peddlers, taverns, ferries, etc., which are issued by the clerk;⁴ record of estrays; registers of professionals, including physicians, midwives, optometrists, dentists, chiropodists and veterinarians;⁵ list of county officers; list of town officers which is furnished annually by the town clerk;⁶ record of notaries public;⁷ and book of state civil service rules.⁸

In Clark County the record of the notaries public does not appear among the records of the county clerk's office. The register of medical practitioners and midwives is necessary before practice is allowed in the county. Rules and changes in rules of the state civil service commission are found in the above mentioned book on civil service. The veterinarian's license may be recorded either in the county clerk's or recorder's office. Referring to his list of town officers, the county clerk reports annually to the state department of public health the names and post office addresses of the supervisor, town assessor, and town clerk of each of the townships of Clark County. These reports show the term expiration dates and any vacancies that may exist or occur.⁹

There are many other statutory provisions for the archives of the county clerk's office. Besides the reports and papers, already narrated, which the clerk is required to issue, file, or preserve, he is also charged with the care and custody of all other books and papers pertaining to his office. To assist in the use of the same, the county clerk is required to keep alphabetical indexes of all records and papers in his office.¹⁰

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1. L.1889, p. 322; L.1909, p. 342.
 2. R.S.1845, p. 136,395; L.1861, p. 237,238; R.S.1874, p. 325; L.1895, p. 185
 3. L.1895, p. 185.
 4. L.1819, p. 79; R.L.1827, p. 320; R.L.1833, p. 439; R.L.1837, p. 175.
 5. L.1819, p. 206,207; R.L.1827, p. 190,191; L.1877, p. 209; L.1881, p. 79; L.1899, p. 273,275,280; L.1917, p. 588; L.1923, p. 436; L.1927, p. 600; L.1935, p. 990.
 6. L.1861, p. 226; R.S.1874, p. 1065.
 7. L.1871-72, p. 574; R.S.1874, p. 721; L.1875, p. 88.
 8. L.1905, p. 113; L.1911, p. 222.
 9. L.1923, p. 480.
 10. R.S.1845, p. 136,395; L.1861, p. 237; R.S.1874, p. 321.

Taxation
(See also entries 209-221.)

Lists of Taxable
Property, Levies

17. TAX LEVIES, 1898--. 28 f.b.

Lists of taxable property, showing legal description and rate of tax. Arr. chron. No index. 10 x 6 x 13. Co. clk.'s vlt., 1st fl.

18. ASSESSORS' BOOKS, 1899--. 815 v. Prior records destroyed by fire.

List of taxable real and personal property, showing description and assessed valuation. 15 townships. Also contains District School Tax, 1910--, entry 23. Arr. by sec., twp., and range. No index. Hdw. under pr. hdgs. 100 p. 18 x 18 x 1. 602 v.; 1899-1928, common vlt., bsmt.; 213 v., 1929--, co. clk.'s vlt., 1st fl.

Anderson Township, 1899--. 53 v.
Auburn Township, 1899--. 54 v.
Casey Township, 1899--. 55 v. Missing: 1905.
Darwin Township, 1899--. 56 v. Missing: 1906.
Dolson Township, 1899--. 53 v.
Douglas Township, 1899--. 53 v.
Johnson Township, 1899--. 55 v. Missing: 1905.
Marshall Township, 1899--. 55 v.
Martinsville Township, 1899--. 54 v.
Melrose Township, 1899--. 55 v.
Orange Township, 1899--. 57 v.
Parker Township, 1899--. 54 v.
Wabash Township, 1899--. 54 v. Missing: 1906.
Westfield Township, 1899--. 54 v.
York Township, 1899--. 53 v.

19. RAILROAD TAX BOOK, 1878--. 4 v. (A, 3 not lettered).
Missing: 1894-1900, 1932.

List of all railroad property, showing description and assessed valuation, amount and rate of tax. Arr. chron. No index. Hdw. on pr. fm. 200 p. 18 x 15 x 1. V. A, 1878-93, 2 v. not lettered, 1933--, common vlt., bsmt.; 1 v. not lettered, 1901-31, treas.'s vlt., 1st fl.

20. TELEGRAPH AND TELEPHONE RECORD, 1902--. 3 v. (2-4).
Prior records destroyed by fire.

Record of taxable property belonging to telephone and telegraph companies, showing description and location of property, and amount and rate of tax levied. Arr. chron. No index. Hdw. on pr. fm. 300 p. 18 x 15 x 2. V. 2, 3, 1902-26, common vlt., bsmt.; v. 4, 1927--, co. clk.'s vlt., 1st fl.

21. ABSTRACT OF ASSESSMENTS AND TAXES, 1871--. 5 v. (2 not numbered, 3-5).

Record of taxes assessed and collected by townships, showing amounts of assessments and collections in each township, on real and personal property. Arr. by sec., twp., and range. No index. Hdw. under pr. hdgs. 100 p. 18 x 15 x 1. 2 v. not numbered, 1871-1910, v. 3, 1911-20, common vlt., bsmt.; v. 4, 5, 1921--, co. clk.'s vlt., 1st fl.

22. (RECORD OF SPECIAL ASSESSMENTS), 1925--. In Probate Journal, entry 127.

Record of special assessments for local improvements, showing assessment rolls, petitions, reports and decrees, amount of tax needed, amount assessed, installments, and nature of improvement.

23. DISTRICT SCHOOL TAX, 1899-1909. 1 v. 1910-- in Assessors' Books, entry 18.

Record of district school tax, showing name of township, number of school district, and amount of tax to be levied and collected in each district. Arr. chron. No index. Hdw. on pr. fm. 500 p. 18 x 13 x 3. Treas.'s vlt., 1st fl.

24. SCHOOL PLATS, 1850--. 2 v. Missing: 1860-61. Last change made in 1925.

Plats of school districts in Clark County used for taxation purposes, showing number, location, and description of district. Arr. by twp. no. No index. Hdw. and hand-drawn. 150 p. 10 x 8 x 1. Co. clk.'s vlt., 1st fl.

Collection, Abatement

25. COLLECTORS' BOOKS, 1899--. 681 v. Missing: 1900, 1902, Anderson; 1909, Darwin; 1901, 1904, Douglas; and 1911, Parker Townships. Prior records destroyed by fire.

Record of taxes assessed and collected on all real and personal property, in Anderson, Auburn, Casey, Darwin, Dolson, Douglas, Johnson, Marshall, Martinsville, Melrose, Orange, Parker, Wabash, Westfield, and York townships, showing name of taxpayer, amount, and date paid. Also contains Tax Settlement Record, 1902-26, entry 217, and List of Abatements on Personal Property, 1902-26, entry 219. Arr. by sec., twp., and range. No index. Hdw. on pr. fm. 100 p. 18 x 18 x 1. 501 v., 1899-1925, common vlt., bsmt.; 180 v., 1926--., treas.'s vlt., 1st fl.

26. COLLECTOR'S BOOK, TOWN OF CUMBERLAND, 1869-70. 1 v. Discontinued.

Record of taxes assessed and collected on all real and personal property, showing name of taxpayer, amount, and date paid. This village was founded near what is now the City of Casey and was later incorporated in Casey. It is historical, in part, because it took its name from the "Old Cumberland Trail", now called "National Highway No. 40." Arr. chron. No index. Hdw. on pr. fm. 200 p. 18 x 13 x 1. Common vlt., bsmt.

27. MOTOR FUEL TAX ALLOTMENT RECORD, 1936--. 1 v. (CH 16). No prior records.

Ledger account of taxes collected on motor fuel and allotted for expenses of highway construction, maintenance, and salaries. Arr. chron. No index. Hdw. on pr. fm. 100 p. 12 x 10 x 1. Co. clk.'s vlt., 1st fl.

Judgment, Sale, Redemption

28. TAX JUDGMENT, SALE, REDEMPTION, AND FORFEITURE RECORD, 1834--. 24 v.

Record of judgments on property, sale or forfeiture of property for taxes unpaid, and redemption of property, if taxes are paid, showing by whom paid and date of payment. Also contains Delinquent Tax Books, 1918--., entry 31. Arr. by sec., twp., and range. No index. Hdw. on pr. fm. 600 p. 18 x 13 x 3. 8 v., 1834-79, common vlt., bsmt.; 16 v., 1880--., co. clk.'s vlt., 1st fl.

29. PROBATE ORDER BOOK (Tax Judgment and Sale Record; Register of Bonds), 1855-88. 1 v. Discontinued.

List of lands sold for taxes, showing name of owner, location, legal description, valuation, amount of tax, name of purchaser, and dates; also register of bonds issued by county to pay old warrants, showing number and kind, amount and date of bond, interest, date due, amount and date of warrant, to whom issued, and amount of interest. Arr. chron. No index. Hdw. 600 p. 18 x 13 x 3. Co. clk.'s vlt., 1st fl.

For other tax judgment and sale records, see entry 28.

30. TAX JUDGMENT, SALE, REDEMPTION, AND FORFEITURE RECORD OF SPECIAL ASSESSMENTS, 1915--. 3 v. Prior records cannot be located.

Record of sale, redemption, and forfeiture of property for taxes due and unpaid, showing name of owner, location and legal description of property assessed, purpose of assessment, amount of tax, amount due and delinquent, name of purchaser, date and amount paid, and date of redemption. Arr. by sec., twp., and range. No index. Hdw. on pr. fm. 400 p. 24 x 18 x 3. Treas.'s vlt., 1st fl.

31. DELINQUENT TAX BOOKS, 1879-1917. 570 v. 1918-- in Tax Judgment, Sale, Redemption and Forfeiture Record, entry 28.

Record of taxes assessed and declared delinquent, showing name of owner, legal description of property, amount assessed, and total amount due and payable. 15 townships. Arr. by sec., twp., and range. No index. Hdw. on pr. fm. 50 p. 18 x 18 x $\frac{1}{2}$. Common vlt., bsmt,

Anderson Township, 38 v. Missing: 1893.

Auburn Township, 39 v.

Casey Township, 39 v.

Darwin Township, 36 v. Missing: 1880, 1884, 1907.

Dolson Township, 39 v.

Douglas Township, 38 v. Missing: 1880.

Johnson Township, 39 v.

Marshall Township, 39 v.

Martinsville Township, 39 v.

Melrose Township, 36 v. Missing: 1880, 1881, 1884.

Orange Township, 37 v. Missing: 1880, 1882.

Parker Township, 38 v. Missing: 1891.

Wabash Township, 37 v. Missing: 1880, 1881.

Westfield Township, 38 v. Missing: 1881.

York Township, 38 v. Missing: 1879.

32. COUNTY COLLECTOR'S STATEMENTS OF DELINQUENT TAXES, 1886-1901.

1 v. Discontinued.

Statements of county collector to county clerk on delinquent personal taxes, showing township, name of owner, valuation, and kind and amount of taxes assessed. Arr. alph. by name of owner under each twp. No index. Hdw. on pr. fm. 200 p. 18 x 15 x 2. Common vlt., bsmt.

33. AFFIDAVIT FOR TAX DEEDS, 1882--. 2 f.b. Prior records cannot be located.

Affidavits for tax deeds on lands sold for nonpayment of taxes, showing names of original owner, purchaser, and officer, location of land, date of sale, and amount involved. Arr. by sec., twp., and range. No index. 10 x 6 x 13. Co. clk.'s vlt., 1st fl.

34. AFFIDAVIT FOR TAX DEEDS (Record), 1872--. 4 v. (A-D).

Prior records cannot be located.

Record of affidavits for tax deeds, showing names of original owner and purchaser, location and legal description of property, amount of taxes due, declaration of publication, statement that taxes have been paid, and date of payment. Arr. by sec., twp., and range. Indexed alph. by name of purchaser. Hdw. on pr. fm. 300 p. 18 x 13 x 2. Co. clk.'s vlt., 1st fl.

Vital Statistics

Births

35. INDEX TO BIRTHS, 1877--. 2 v. (1, 1 not numbered).

Index to birth records, showing name of child, and volume and page number of entry. Arr. alph. by surname of child. Hdw. under pr. hdgs. 500 p. 18 x 13 x 3. Co. clk.'s vlt., 1st fl.

36. BIRTH CERTIFICATES, 1922--. 4 f.b., 8 v. (f.b., 1922-28; v., 1929--). Prior certificates destroyed.

Certificates of birth, showing names of parents, child and physician, sex of child, number of children of mother, and occupation of father. Arr. alph. by name of child. 1922-28, no index; for index, 1929--, see entry 35. Hdw. on pr. fm. F.b. 10 x 6 x 13, v. 600 p. 18 x 13 x 3. 3 f.b., 1922-25, co. clk.'s off., 1st fl.; 1 f.b., 8 v., 1926--, co. clk.'s vlt., 1st fl.

37. BIRTH REGISTER, 1865-1928. 8 v. (1 not numbered, 1-7).

Missing: 1868-76. Discontinued. Title varies: Register of Births and Deaths.

Register of births, showing name and sex of child, names of parents and physician, color or race, residence of parents, occupation of father, and date and place of birth. Volume not numbered also contains Death Register, 1865-67, entry 40, showing name of deceased, age, sex, date and cause of death, residence, names of physician and undertaker, and date of burial. Arr. alph. by name of child. 1865-67, no index; for index, 1877-1928, see entry 35. Hdw. on pr. fm. 600 p. 18 x 13 x 3. Co. clk.'s vlt., 1st fl.

Deaths

38. INDEX TO DEATH REGISTER, 1877--. 2 v. (1, 1 not numbered).

Title varies: Index to Deaths and Stillbirths.

Index to records of deaths and stillbirths, showing name of deceased, and book and page of entry. Arr. alph. by name of deceased. Hdw. under pr. hdgs. 600 p. 18 x 13 x 3. Co. clk.'s vlt., 1st fl.

39. DEATH REPORTS, 1923--. 1 f.b., 9 v. (f.b., 1923-28; v., 1929--). Prior certificates destroyed. Original death and stillbirth certificates showing names of deceased, physician, and undertaker, cause of death, age, sex, occupation, and place and date of burial. Arr. alph. by name of deceased. 1923-28, no index; for index, 1929--, see entry 38. Hdw. on pr. fm. F.b., 10 x 6 x 13, v. 600 p. 18 x 13 x 3. Co. clk.'s vlt., 1st fl.

40. DEATH REGISTER, 1877-1928. 3 v. (1-3). Missing: 1868-76. Discontinued. 1865-67 in Birth Register, entry 37. Register of deaths and stillbirths, showing names of deceased, physician, and undertaker, age, sex, nationality, and places of birth, death, and burial. Arr. alph. by name of deceased. For index, see entry 38. Hdw. on pr. fm. 600 p. 18 x 13 x 3. Co. clk.'s vlt., 1st fl.

Marriages

41. APPLICATION FOR MARRIAGE LICENSES, 1878--. 24 v. (A-P, 2, 3, 6 not labeled). Record of applications for marriage licenses, showing names, ages, and residences of bride and groom, date of application, and relationship, if any. Arr. alph. by names of bride and groom. Indexed alph. by name of groom. Hdw. under pr. hdgs. 500 p. 18 x 13 x 2 $\frac{1}{2}$. V. A-P, 2, 3, 1878-1928, common vlt., bsmt.; 6 v. not labeled, 1929--, co. clk.'s vlt., 1st fl.

42. MARRIAGE LICENSES (Certificates), 1922--. 5 f.b., 8 v. (f.b., 1922-28; v., 1929--). Prior certificates have been destroyed. Title varies: Marriages. Marriage certificates showing names, ages and addresses of parties married, date of license, place and date of marriage, and by whom married. Arr. alph. by names of bride and groom. 1922-28, no index; for index, 1929--, see entry 43. Hdw. on pr. fm. V. 600 p. 10 x 8 x 4, f.b. 10 x 6 x 13. Co. clk.'s vlt., 1st fl.

43. INDEX TO MARRIAGE LICENSES, 1929--. 1 v. Index to marriage licenses, showing names of bride and groom and date of marriage. Arr. alph. by name of groom. Hdw. under pr. hdgs. 600 p. 18 x 13 x 3. Co. clk.'s vlt., 1st fl.

44. MARRIAGE REGISTER, 1878-1928. 5 v. (1-3, 1, 2). Discontinued. Register of marriages, showing names of bride, groom, parents, and witnesses, residences of bride and groom, their ages and places of birth, number of marriage, occupation of groom, and oaths of bride, groom, and person officiating. Arr. alph. by names of bride and groom. For index, 1878-1922, see entry 45; 1923-28, indexed alph. by name of groom. Hdw. on pr. fm. 600 p. 18 x 13 x 3, 10 x 8 x 4. Co. clk.'s vlt., 1st fl.

45. INDEX TO MARRIAGE REGISTER, 1878-1922. 1 v. Discontinued. Index to marriage register, showing names of bride and groom, and book and page of entry. Arr. alph. by name of groom. Hdw. under pr. hdgs. 600 p. 18 x 13 x 3. Co. clk.'s vlt., 1st fl.

46. MARRIAGE RECORD, 1819-1922. 13 v. Discontinued.

Record of marriages, showing names of bride and groom, person officiating, and witnesses, and date and place of marriage. Arr. chron. Indexed alph. by names of bride and groom. 1819-60, hdw.; 1861-1922, hdw. on pr. fm. 400 p., 600 p. 15 x 11 x 2, 18 x 13 x 3. Co. clk.'s vlt., 1st fl.

For subsequent original marriage certificates, see entry 42.

Licenses and Registers

Registers of Officers

47. REGISTER OF COMMISSIONS, 1819--. 3 v. (2 not numbered, 2).

Register of commissions, showing names of officers and sureties, date of election, name of office to which elected, type of commission, and when qualified; volume 2, 1900--, also contains record of dentists' certificates, showing name, age, and residence of dentist, date of certificate, and date of filing. Arr. chron. No index. Hdw. under pr. hdgs. 1819-99, binding and paper poor, writing faded. 200 p. 16 x 10 x 1. Co. clk.'s vlt., 1st fl.

48. LIST OF OFFICERS ELECTED, 1915--. 3 f.b.

Original lists of elected township officers, showing names of office and official elected, date of election, and signature of town clerk. Arr. chron. No index. 10 x 6 x 13. Co. clk.'s vlt., 1st fl.

Professional Licenses

and Registers (See also entry 47.)

49. RECORD OF PHYSICIANS' AND DENTISTS' CERTIFICATES, 1877--. 4 v. (1, 1, 1 not numbered, 3). Last entry 1933.

Record of certificates issued by state board of examiners to physicians and dentists to practice in the state, showing names of applicants, addresses, qualifications, prior service, date issued, and date filed. Arr. chron. Indexed alph. by name of physician or dentist. Hdw. under pr. hdgs. 440 p. 18 x 13 x 2. Co. clk.'s vlt., 1st fl.

50. OPTOMETRY REGISTER, 1915-19. 1 v. Last entry 1917. Certificates not required to be registered with county clerk subsequent to 1919.

Register of optometrists, showing name and address of optometrist, date of registration, class of certificate, and location of intended practice. Arr. chron. Indexed alph. by name of applicant. Hdw. under pr. hdgs. 200 p. 18 x 13 x 1. Co. clk.'s vlt., 1st fl.

Patents

51. REGISTER OF PETITION FOR PATENTS AND GRANTING OF PATENTS, 1869-71. 1 v. Discontinued.

Register of petitions for patent, showing name of petitioner, description of the article to be patented, declaration of its originality, payment of fees, and date of granting of patent. Arr. chron. Indexed alph. by name of applicant. Hdw. under pr. hdgs. 400 p. 18 x 13 x 2. Co. clk.'s vlt., 1st fl.

Militia Roll

52. MILITIA ROLL CALL, 1861-62. 1 v. Discontinued.
Record of soldiers in the United States Army, showing name and address of soldier, rank, and date of enlistment or draft. Arr. alph. by name of soldier. No index. Hdw. 200 p. 16 x 12 x 1. Co. clk.'s vlt., 1st fl.

Estrays, Marks
and Brands

53. ESTRAY RECORD, 1857--. 2 v. (1 not lettered, B). Last entry 1901.
Record of estrays picked up, showing description of stock, owner's name, date of pickup and by whom, amount charged for keep, and date of return to owner. Arr. chron. No index. Hdw. 350 p. 18 x 13 x 3. 1 v., 1857-59, common vlt., bsmt.; v. B, 1860--., co. clk.'s vlt., 1st fl.

54. REGISTER OF EAR MARKS, 1819-61. 1 v. Discontinued.
Register of marks and brands, usually ear marks, which were used on cattle, hogs and sheep, to distinguish ownership of stock, showing name of owner and design of brand. Arr. alph. by name of owner. No index. Hdw. 50 p. 7 x 6 x $\frac{1}{2}$. Co. clk.'s vlt., 1st fl.

Tavern Licenses

55. APPLICATION FOR LIQUOR LICENSES, 1933--. 1 f.b.
Applications for licenses to sell liquors, showing names of applicant and those vouching for his character, and sureties, amount of bond, place of sale, kind of liquors to be sold, and date license issued. Arr. chron. No index. 10 x 6 x 13. Co. clk.'s vlt., 1st fl.

56. REGISTER OF BEER LICENSES, 1933--. 1 v. (1).
Register of license to sell liquor, showing kind to be sold, name of holder, place of business, amount of bond, and names of sureties. Arr. chron. Indexed alph. by name of applicant. Typed under pr. hdgs. 600 p. 18 x 13 x 3. Co. clk.'s vlt., 1st fl.

Hunting Licenses

57. HUNTING LICENSE APPLICATIONS, 1909-16. 1 f.b. Discontinued.
Applications for hunting licenses, showing name and description of applicant, county clerk's seal, and date of issue. Arr. chron. No index. 10 x 6 x 13. Co. clk.'s vlt., 1st fl.

Dog Licenses

58. DOG LICENSE RECEIPTS (Duplicates), 1935--. 55 v.
Prior records have been destroyed.
Duplicate dog license receipts showing name and address of owner, breed, color, age, sex, and markings of dog, license tag number, and date. Arr. by license tag no. No index. Hdw. on pr. fm. 10 p. 12 $\frac{1}{2}$ x 7 x $\frac{1}{2}$. Co. clk.'s vlt., 1st fl.

Bonds of Officers
(See also entry 97.)

59. OFFICERS' BONDS, 1874-1934. 12 f.b. 1935-- in County Court Papers, entry 104.

Bonds of county officers, justices', constables', and township supervisors, showing name and residence of officer, date and amount of bond, and names of sureties. Arr. alph. by name of officer. No index. 10 x 6 x 13. Co. clk.'s vlt., 1st fl.

60. REGISTER OF BONDS (Official), 1879-95. 1 v. Discontinued. Register of official bonds of administrators, constables, and justices of the peace, showing amount and date of bond, names of sureties, officer, and office. Arr. chron. No index. Hdw. on pr. fm. 300 p. 18 x 13 x 3. Co. clk.'s vlt., 1st fl.

For subsequent original bonds, see entry 59.

61. COLLECTORS' BONDS, 1864-1917. 3 v. (A-C). Discontinued. Record of county collectors' bonds, showing names of collector and sureties, date and amount of bond, and court order of approval. Arr. chron. Indexed alph. by name of collector. Hdw. on pr. fm. 300 p. 18 x 13 x 2. Common vlt., bsmt.

62. ASSESSORS' BOND RECORD, 1862--. 4 v. Record of assessors' bonds, showing names of assessor, township, and sureties, with amount of bond, date, and length of term. Arr. chron. Indexed alph. by name of assessor. Hdw. on pr. fm. 300 p. 18 x 13 x $1\frac{1}{2}$. Co. clk.'s vlt., 1st fl.

63. SUPERVISORS' BONDS, 1914--. 1 v. (1). No prior bound records. Record of bonds of township supervisors, as ex-officio treasurers of road and bridge funds in each township, showing names of treasurers and sureties, date, and amount of bond. Arr. chron. Indexed alph. by name of treasurer. Hdw. under pr. hdgs. 300 p. 18 x 13 x $1\frac{1}{2}$. Co. clk.'s vlt., 1st fl.

For prior original bonds, see entry 59.

64. JUSTICES' AND CONSTABLES' BONDS, 1913--. 1 v. (1).

No prior bound records.

Record of justices' and constables' bonds, showing names of officers and sureties, date and amount of bond, and date of expiration of office. Arr. chron. Indexed alph. by name of officer. Hdw. on pr. fm. 600 p. 18 x 13 x 3. Co. clk.'s vlt., 1st fl.

For prior original bonds, see entry 59.

65. SUPERVISORS' DOG LICENSE BOND, 1880-90. 1 v.

Discontinued. Dog licenses now collected by township tax collector. Record of supervisors' bonds given for collection of dog license tax, showing names of supervisor, sureties, and township, date and amount of bond, and term of office. Arr. chron. Indexed alph. by name of supervisor. Hdw. on pr. fm. 400 p. 18 x 13 x $2\frac{1}{2}$. Co. clk.'s vlt., 1st fl.

Fees, Receipts, and Expenditures

66. RECEIPTS AND EXPENDITURES, 1874--. 5 v. Prior records cannot be located.

Record of receipts and expenditures, showing amount of fees received, date, from whom, and for what received, amount paid out, and for what paid, such as clerk hire, salaries and office expenses; also showing excess amount turned over to county treasurer. Arr. chron. No index. Hdw. on pr. fm. 320 p. 18 x 15 x 1½. 2 v., 1874-99, common vlt., bsmt.; 3 v., 1900--, co. clk.'s vlt., 1st fl.

67. COUNTY CLERK'S ACCOUNT WITH PHYSICIANS, 1902-16. 1 v. 1917-- in Register of County Orders, entry 3.

Record of county clerk's account with physicians, showing names of county clerk and physician, number of births and deaths reported, amount received by physician for each report, and date of payment. Arr. chron. Indexed alph. by name of physician. Hdw. on pr. fm. 432 p. 16 x 13 x 3. Co. clk.'s vlt., 1st fl.

For corresponding treasurer's account book of births and deaths, see entry 224.

68. LEDGER ACCOUNTS OF COUNTY FUNDS, 1933--. 1 v. No prior records. Ledger accounts of county funds, showing name of account, amounts received and paid out, balance on hand, and dates. Arr. chron. No index. Hdw. under pr. hdgs. 600 p. 12 x 18 x 4. Co. clk.'s vlt., 1st fl.

IV. RECORDER

The recorder of Clark County was originally appointed by the Governor with the advice and consent of the Senate.¹ Sixteen years after the creation of the county, the recorder became an elected officer of the county electorate with a term of four years.² In 1845, his tenure of office was reduced to two years.³ Then a few years later, in 1849, another change was made, the clerk of the circuit court became ex-officio the recorder of deeds for his county.⁴ This latter arrangement continues under the present Constitution of 1870 for counties the size of Clark.⁵

Before entering upon his ex-officio duties of recorder, the circuit clerk is required to provide a bond of \$10,000 and also subscribe to an oath of office. Both the written oath and bond are filed with the secretary of state. A copy of the bond is entered upon the records of the county court. Assistants and deputies are appointed by the recorder in a number as de-

1. L.1819, p. 19; R.L.1829, p. 117.

2. L.1835, p. 166.

3. L.1845, p. 28.

4. Constitution of 1848, Art. V, sec. 19; L.1849, p. 63-66.

5. Constitution of 1870, Art. X, sec. 8; R.S.1874, p. 833.

terminated by a rule of the circuit court and as entered upon the court record.¹ The compensation of the assistants and deputies, is set by the county board of supervisors. The written oaths of the deputies are filed with the secretary of state.²

In Clark County the recorder is required to keep the following records:

1. An entry book in which data relating to date and order of receipt of instruments to be recorded or filed, and the names of parties and location of property with a brief description of the premises are entered. Each of such instruments is numbered by the recorder with the corresponding number of the entry. This book serves as a table of contents, with descriptive memoranda, for all instruments recorded at length or filed in the recorder's office.
2. Well-bound books for recording at length any instrument in writing entitled to be recorded, in the order of time of its reception. Separate books are allowed to be kept for the recording of different classes of instruments and two distinct series of document numbers may be used for recording documents. One series preceded by the letter "B" may be used for recording bills of sales of personal property, chattel mortgages, releases, extensions and assignments thereof. The other series of document numbers is for all other instruments received for recordation.
3. Grantors and grantees indexes. In the grantors index are recorded the name of the grantor in alphabetical order and the name of the grantee. The grantees index shows the name of the grantee in alphabetical order and the name of the grantor. Each index also shows the date of the instrument, time of receipt, kind of instrument, consideration, book and page in which it is recorded or the number under which it is filed and a brief description of the premises.
4. Indexes to each book of record in which are entered in alphabetical order, the name of each grantor and grantee and book and page in which the instrument is recorded. This series indexes instruments such as recorded by corporations, powers of attorney, chattel mortgages, etc.
5. An index to recorded maps and plats, based on location of property. Sometimes arranged by section, township, range, etc.
6. An abstract book, in effect indexing records by showing for each tract every conveyance or incumbrance recorded, its execution and filing date, and the book and page of

1. Constitution of 1870, Art. X, sec. 9; R.S.1874, p. 833.

2. R.S.1874, p. 833

- its recordation. Series optional with county board.
7. A separate book to record certificates of honorable military, aviation, and naval discharges.¹

The recorder, in recording at length any instrument in writing, is permitted to make a handwritten or typewritten transcription of the same, or he may make photographic or photostatic reproduction, or he may use a combination of these methods of recordation.² In addition to the instruments received for recordation, the recorder is required, upon receipt, to file any instrument upon which is indorsed the words "this instrument to be filed, but not recorded." Such instruments include any mortgage, trust deed, or conveyance of personal property having the effect of a mortgage or lien upon such property. The recorder marks such instrument "filed" and enters the time of receipt and files the same in his office.³

Entry Books

69. ENTRY BOOK, 1816--. 17 v. (1 not numbered, 1816-53; 1-16, 1852--). Register of conveyances, showing number of instrument, book and page of entry, consideration, legal description of property, names of grantor and grantee, and date of filing. This entry book includes registrations of land conveyances prior to formation of county. Arr. chron. No index. Hdw. on pr. fm. 500 p. 18 x 13 x 3. 1 v. not numbered, co. clk.'s vlt., 1st fl.; v. 1-16, cir. clk.'s vlt., 1st fl.

Instruments Recorded

General

70. COMPLETE INDEX, 1818-70. 4 v. (2 original, 2 duplicates). Index to mortgage and deed records prior to 1871, showing names of parties, and book and page of entry. It is not known what this index indexes prior to 1821. Arr. alph. by names of grantor and grantee, and mortgagor and mortgagee. Hdw. 800 p., 600 p. 18 x 13 x 4, 18 x 13 x 2½. Cir. clk.'s vlt., 1st fl.

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1. L.1819, p. 18,20,21; R.L.1829, p. 116,117; L.1847, p. 69; L.1853, p. 254; L.1867, p. 148; L.1869, p. 2; L.1871-72, p. 645,646; L.1873, p. 144; R.S.1874, p. 834-37; L.1917, p. 652; L.1925, p. 521; L.1933-34, Third Sp. Sess., p. 214,
 2. L.1933-34, Third Sp. Sess., p. 214.
 3. L.1927, p. 521; L.1929, p. 592-94; L.1933-34, Third Sp. Sess., p. 860.

71. MISCELLANEOUS DEED RECORD, 1821--. 43 v. (A-Z, 1821-70; 1, 2, 7, 1869-71; 11, 13, 1871-1912; 16, 18, 20, 24, 25, 27, 36, 45, 55, 75, 83, 107, 1873--).

Recordation of miscellaneous deeds, releases, mortgages, and deeds for sale of school lands, showing legal description and location of property, names of parties, consideration, date and type of instrument, and signature and oath of notary or justice. Also contains Warranty Deed Record, 1821-66, entry 73; Quitclaim Deed Record, 1821-70, entry 74; Sheriff's Deed Record, 1821-67, entry 75; Master's Deed Record, 1821-76, entry 76; Administrators' Deeds, 1821-82, entry 77; Tax Deed Record, 1821-69, 1873--, entry 78; Special Deeds, 1821-1906, 1927--, entry 79; Mortgage Record, 1821-47, entry 80; Chattel Mortgage Record, 1821-47, entry 84; Extension Chattel Mortgage, 1821-47, entry 87; and Dedication of Right of Way Record, 1821-1926, entry 96. Arr. chron. For index, 1821-70, see entry 70; for index, 1871--, see entry 72. Hdw. on pr. fm. 600 p. 18 x 13 x 3. Cir. clk.'s vlt., 1st fl.

Deeds

72. GENERAL INDEX, GRANTOR-GRANTEE, 1871--. 22 v. (C-K, 2 not lettered, grantor; C-K, 2 not lettered, grantee).

Index to deed records, showing names of grantor and grantee, kind of instrument, date of instrument and filing, description of property, consideration, and book and page of entry. Arr. alph. by names of grantor and grantee. Hdw. under pr. hdgs. 600 p. 18 x 13 x 3. 18 v. C-K, 1871-1926, cir. clk.'s vlt., 1st fl.; 4 v. not lettered, 1927--, cir. clk.'s off., 1st fl.

73. WARRANTY DEED RECORD, 1867--. 69 v. (3-6, 8, 10, 12, 14, 19, 21-23, 26, 29-31, 33, 35, 37, 39, 40, 42, 43, 46, 48-51, 53, 54, 56, 58-61, 63, 64, 66, 67, 69-72, 74, 77-79, 81, 82, 84, 85, 87-90, 92, 93, 95-98, 100-102, 104, 106, 108, 109, 111). 1821-66 in Miscellaneous Deed Record, entry 71.

Recordation of warranty deeds, showing names of grantor and grantee, amounts of consideration, legal description of property, and dates. Arr. chron. For index, 1867-70, see entry 70; for index, 1871--, see entry 72. Hdw. on pr. fm. 600 p. 18 x 13 x 3. Cir. clk.'s vlt., 1st fl.

74. QUITCLAIM DEED RECORD, 1871--. 18 v. (9, 17, 28, 34, 38, 44, 47, 52, 57, 62, 68, 73, 80, 86, 91, 99, 105, 110). 1821-70 in Miscellaneous Deed Record, entry 71.

Recordation of quitclaim deeds, showing name of grantor, date of instrument, amount of consideration, legal description of property on which quitclaim is granted the purchaser, with names of witnesses, date of seal, and signature of notary. Arr. chron. For index, see entry 72. 1871-1913, hdw. on pr. fm. 600 p. 18 x 13 x 3. Cir. clk.'s vlt., 1st fl.

75. SHERIFF'S DEED RECORD, 1868--. 2 v. (A, 1868-1923; 28, 1874--).

Recordation of parties recovering judgment, showing date and amount of judgments, date of execution and sale by sheroff, legal description of property, amount of sale, names of sheriff and purchaser, and deed by sheriff to purchaser. Arr. chron. 1868-70, no index; for index, 1871--, see entry 72. 1868-1913, hdw. on pr. fm.; 1914--, typed on pr. fm. 600 p. 18 x 13 x 3. Cir. clk.'s vlt., 1st fl.

Recorder - Instruments
Recorded

(76-80)

76. MASTER'S DEED RECORD, 1877--. 3 v. (1, 41, 103). 1821-76 in Miscellaneous Deed Record, entry 71.

Recordation of deeds given by master in chancery, showing dates, names of complainants and defendants, decree of court, date of sale at public auction, consideration, legal description of property, signature of master in chancery and date of filing. Arr. chron. For index, see entry 72. 1877-1913, hdw. on pr. fm.; 1914--, typed on pr. fm. 600 p. 18 x 13 x 3. Cir. clk.'s vlt., 1st fl.

77. ADMINISTRATORS' DEEDS, 1883--. 3 v. (32, 65, 94). 1821-82 in Miscellaneous Deed Record, entry 71.

Recordation of deeds granted by administrators of estates upon orders of the court, showing names of grantor and grantee, legal description and location of property, consideration, and dates. Arr. chron. For index, see entry 72. 1883-1913, hdw. on pr. fm.; 1914--, typed on pr. fm. 600 p. 18 x 13 x 3. Cir. clk.'s vlt., 1st fl.

78. TAX DEED RECORD, 1870-72. 1 v. 1821-69, 1873-- in Miscellaneous Deed Record, entry 71.

Recordation of real estate sold for nonpayment of taxes, showing date of sale, legal description of property, amount involved, name of holder of certificate of purchase, and date deed granted; also contains guardians' deeds and masters' deeds. Arr. chron. For index, see entry 72. Hdw. on pr. fm. 600 p. 18 x 13 x 3. Cir. clk.'s vlt., 1st fl.

79. SPECIAL DEEDS, 1907-26. 1 v. 1821-1906, 1927-- in Miscellaneous Deed Record, entry 71.

Recordation of special deeds including railroad right of way, and corporation deeds, showing names of grantor and grantee, location and legal description of property, consideration, and dates. Arr. chron. For index, see entry 72. Hdw. and typed on pr. fm. 600 p. 18 x 13 x 3. Cir. clk.'s vlt., 1st fl.

Mortgages - Real Property

80. MORTGAGE RECORD, 1848--. 81 v. (A-F, 1-75). 1821-47 in Miscellaneous Deed Record, entry 71.

Recordation of real estate mortgages, with releases, showing names of mortgagor and mortgagee, location and description of property, number and amount of mortgage, and date. Also contains Chattel Mortgage Record, 1848-69, entry 84, and Extension Chattel Mortgage, 1848-69, entry 87. Arr. chron. Indexed alph. by name of mortgagor; for sep. index, 1848-70, see entry 70; for sep. index, 1871--, see entry 72. 1848-66, hdw.; 1867-1934, hdw. on pr. fm.; 1935--, typed on pr. fm. 600 p. 18 x 13 x 3. Cir. clk.'s vlt., 1st fl.

Recorder - Instruments
Recorded

(81-86)

81. GENERAL INDEX, MORTGAGOR-MORTGAGEE, 1871--. 22 v. (C-L, mortgagor; C-G, G2, H, H2, I-L, mortgagee).

Index to mortgage records, showing names of mortgagor and mortgagee, kind and date of instrument, consideration, location and description of property, date of filing, and book and page of entry. Arr. alph. by names of mortgagor and mortgagee. Hdw. under pr. hdgs. 600 p. 18 x 13 x 3. 18 v. C-J, mortgagor, and C-G, G2, H, H2, I, J, mortgagee, 1871-1923, cir. clk.'s vlt., 1st fl.; 4 v. K, L, mortgagor and mortgagee, 1924--., cir. clk.'s off., 1st fl.

82. RELEASE RECORD, 1877--. 10 v. (1-10).

Recordation of releases, and quitclaim deeds to satisfy mortgages, showing names of mortgagor and mortgagee, date of release, amount of mortgage, legal description of property released, and if mortgage was partially or fully paid. Arr. chron. 1877-1929, hdw. on pr. fm.; 1930--., typed on pr. fm. 600 p. 18 x 13 x 3. Cir. clk.'s vlt., 1st fl.

For prior mortgage release records, see entry 80; for other deed release records, see entry 71.

83. INDEX TO MARGINAL RELEASE, 1877--. 3 v. (1-3).

Index to marginal releases, showing names of mortgagor and mortgagee, dates of mortgages and release, consideration, by whom released, and book and page of entry in release record. Arr. alph. by name of mortgagor. Hdw. under pr. hdgs. 500 p. 18 x 13 x 3. Cir. clk.'s vlt., 1st fl.

Mortgages - Chattel (See also
entry 121)

84. CHATTEL MORTGAGE RECORD, 1870--. 39 v. (1-39). 1821-47 in Miscellaneous Deed Record, entry 71; 1848-69 in Mortgage Record, entry 80.

Recordation of chattel mortgages, including those on automobiles prior to 1922, showing names of mortgagor and mortgagee, amount of mortgage, description of property, and terms of loan. Also contains Extension Chattel Mortgage, 1870-86, entry 87. Arr. chron. Hdw. 600 p. 18 x 13 x 3. V. 1-19, 1870-1916, common vlt., bsmt.; v. 20-39, 1917--., cir. clk.'s vlt., 1st fl.

85. INDEX TO CHATTEL MORTGAGES, 1870--. 4 v.

Chattel mortgage index showing names of mortgagor and mortgagee, and book and page of entry. Arr. alph. by name of mortgagor. Hdw. under pr. hdgs. 500 p. 18 x 13 x 3. 1 v., 1886-1900, common vlt., bsmt.; 3 v., 1870-85, 1901--., cir. clk.'s vlt., 1st fl.

86. INDEX AND RECORD UPON CHATTELS, 1922--. 1 v. (1).

Index and recordation of chattel mortgages on automobiles, showing name of owner, description of car, amount of loan, and dates. Arr. alph. by name of person against whom lien is filed. Hdw. under pr. hdgs. 250 p. 18 x 13 x 2. Cir. clk.'s vlt., 1st fl.

For prior records, see entry 84.

Recorder - Instruments
Recorded

(87-92)

87. EXTENSION CHATTEL MORTGAGE, 1887--. 1 v. (1). 1821-47 in Miscellaneous Deed Record, entry 71; 1848-69 in Mortgage Record, entry 80; 1870-86 in Chattel Mortgage Record, entry 84.

Recordation of extensions on chattel mortgages, showing names of mortgagor and mortgagee, dates of extension and amounts, date recorded, and book and page of entry. Arr. chron. Indexed alph. by name of mortgagor. Hdw. on pr. fm. 500 p. 18 x 13 x 2 $\frac{1}{2}$. Cir. clk.'s vlt., 1st fl.

Certificate of Levy

88. MASTERS' AND SHERIFFS' CERTIFICATES, 1921--. 1 v. (6).

Recordation of masters' and sheriffs' certificates of levy and sale, showing names of plaintiff and defendant, sheriff, and master in chancery, legal description of property, amount of levy and sale, and dates. One section of this volume covers sheriffs' certificates of levy, and one section covers masters' certificate of sales. Arr. chron. Indexed alph. by name of plaintiff. Hdw. on pr. fm. 600 p. 18 x 13 x 3. Cir. clk.'s vlt., 1st fl.

For prior sheriffs' certificates, see entry 89; for prior masters' certificates, see entry 90.

89. SHERIFF'S CERTIFICATE OF SALE, 1860--. 6 v. (2-4, 1860-1912; 3, 4, 1873--; 3, 1880--). Title varies: Record of Sheriff's Certificates.

Recordation of sheriff's certificates of sale of real estate to satisfy judgment, showing names of parties involved, legal description of property, amount of sale and dates; volumes 3, 4, 1873--, also contain record of levy and redemption. Arr. chron. 1860-1912, no index; 1873--, indexed alph. by name of plaintiff. Hdw. on pr. fm. V. 2, 4, 1860-74, 1894-1912, common vlt., bsmt.; v. 3, 4, 3, 1873--, 1875-93, 1880--, cir. clk.'s vlt., 1st fl.

90. MASTERS' REPORT OF SALE AND DISTRIBUTION, 1874--. 6 v. (A-F). 1837-73 in Circuit Court Record - Chancery, entry 164.

Recordation of master's report of sale, partition, and distribution, showing names of plaintiff, defendant, and purchaser, legal description of property, amount of sale and distribution, to whom paid, and dates; also contains masters' certificates of levy and sale, 1874-1920. Arr. chron. Indexed alph. by name of plaintiff. Hdw. on pr. fm. 600 p. 18 x 13 x 3. Cir. clk.'s vlt., 1st fl.

Other Instruments

91. SOLDIERS' DISCHARGE RECORD, 1919--. 1 v. No prior records.

Recordation of certificates of honorable discharge of soldiers, showing name, age, and rank of soldier, place of enlistment, discharge, and length of service. Arr. chron. Indexed alph. by name of soldier. Hdw. on pr. fm. 400 p. 18 x 13 x 3. Cir. clk.'s vlt., 1st fl.

92. REGISTER OF STALLIONS, 1910--. 2 v. (1, 2). Last entry 1917.

Stallion certificate register showing name and address of owner, name and description of stallion, and dates of registration and renewal. Arr. chron. Indexed alph. by name of owner. Hdw. under pr. hdgs. 450 p. 18 x 13 x 3. Cir. clk.'s vlt., 1st fl.

93. REGISTER OF NAMES OF LAND, 1915--. 1 v. Last entry 1922. Register of farm names, showing name of owner, date of application, proposed name, legal description, and location of farm. Arr. chron. Indexed alph. by name of owner. Hdw. under pr. hdgs. 320 p. 20 x 18 x 2. Cir. clk.'s vlt., 1st fl.

94. OIL AND GAS LEASE RECORD, 1904--. 12 v. (1-12). No prior records. Recordation of land leases for gas and oil, showing names of lessor and lessee, terms and date of lease, date of expiration, location, and legal description of land. Arr. chron. Indexed alph. by name of owner. 1904-6, hdw. on pr. fm.; 1907--, typed on pr. fm. 600 p. 18 x 13 x 3. Cir. clk.'s vlt., 1st fl.

95. OIL AND GAS WELL PLUGGING AFFIDAVITS, 1909--. 3 v. (1-3). Prior records cannot be located. Recordation of affidavits to plug gas and oil wells, showing location of well, name of workman who plugged well, and his affidavit. Arr. chron. Indexed alph. by name of property owner. 1909-28, hdw. on pr. fm.; 1929--, typed on pr. fm. 600 p. 18 x 13 x 2. Cir. clk.'s vlt., 1st fl.

96. DEDICATION OF RIGHT OF WAY RECORD, 1927--. 2 v. (1, 2). 1821-1926 in Miscellaneous Deed Record, entry 71. Recordation of transfers of land by owners to the State of Illinois for highway purposes, showing names of owners with location of land, dates of transfers, and amounts involved. Arr. chron. Indexed alph. by name of owner. 1927-31, hdw. on pr. fm.; 1932--, typed on pr. fm. 600 p. 18 x 13 x 3. Cir. clk.'s vlt., 1st fl.

97. TOWNSHIP TREASURERS' BONDS, 1910-24. 1 v. Prior records cannot be located, township treasurers discontinued in 1924. Recordation of township treasurers' bonds, showing names of person bonded, and sureties, amount of bond, name of office, and length of term. Arr. chron. Indexed alph. by name of treasurer. Hdw. on pr. fm. 300 p. 18 x 13 x 1½. Cir. clk.'s vlt., 1st fl.

98. MISCELLANEOUS RECORD, 1878--. 10 v. (1-10). Recordation of miscellaneous documents, showing forfeitures, proof of heirship, affidavits for tax deeds, reports of sales of personal property, appointments of administrators, executors, guardians, and conservators, and dates. Arr. chron. Indexed alph. by name of subject or person. 1878-1923, hdw.; 1924--, typed. 500 p. 18 x 13 x 3. Cir. clk.'s vlt., 1st fl.

99. UNCALLED FOR DOCUMENTS, 1882--. 24 f.b. Miscellaneous instruments left with recorder for recordation, and not called for by owner. Arr. alph. by name of grantee. No index. 5 x 3 x 12. Cir. clk.'s off., 1st fl.

Maps and Plats

100. PLAT RECORD (Recorder), 1886--. 2 v. (1, 2). Plat book showing legal description of land surveyed, location with names of owner and surveyor, and date surveyed. Arr. by sec., twp., and range. Indexed alph. by name of addition or subdivision. Hdw. and hand-drawn. 80 p. 24 x 18 x 3. Cir. clk.'s vlt., 1st fl.

V. COUNTY COURT

The county court in Clark serves as the judicial branch of county government. This court is administered by the county judge who is elected for a four-year term by the county electorate. Before entering upon the duties of his office, the county judge is required to take and subscribe to an oath which he files with the secretary of state. The compensation of the Clark county judge was originally set at two dollars and fifty cents per diem for holding court, which was paid quarterly out of the county treasury.¹ Today, the judge in this county receives a salary of \$2,250 per annum.² The court hears and determines matters in which it has original or concurrent jurisdiction, including appeals from the justices of the peace and police magistrates.³

The powers of the judiciary in Clark originally were administered only by the justices of the peace, police magistrates, the probate justice, and the circuit court during the first thirty years of the county's history. Then, a civil and criminal court, with jurisdiction coextensive with the county lines, was established under the provisions of the Constitution of 1848 and the legislation of 1849.⁴ The court created was the county court. This unit of county government was established with a partial reversion to the dual functions, administrative and judicial, of the local judiciary in Illinois under the Territorial Laws prior to 1818. The court was different from the territorial courts in that its composition varied for each of the two functions. The judicial court was administered by the county judge, who was elected by the county electorate and commissioned by the Governor. His original four-year tenure of office has remained effective to the present day.⁵ As the county governing body, the court was made up of the county judge and two justices of the peace.

Complete separation of county business powers from the judicial, could be had with the acceptance by the county electorate of an independent administrative body under township organization. This plan of government was not selected in 1849, and Clark was governed by the dual county court until 1854, when the county board of supervisors became successor to the county court in its jurisdiction over county affairs and business. From this date on, the county court has served only as a judicial court in Clark County.

1. L.1849, p. 62,63.

2. L.1925, p. 398; L.1933, p. 616.

3. R.S.1874, p. 339; L.1881, p. 70.

4. Constitution of 1848, Art. V, sec. 16; L.1849, p. 62.

5. L.1849, p. 64; R.S.1874, p. 339; L.1933, p. 451.

The county court as established in 1849, was vested with the same civil and criminal jurisdiction as the justices of the peace. The county judge was made conservator of the peace for the county. He was given the same power and authority as the circuit court, in preserving order in the court and punishing contempts offered the court while in session.¹ Suits for sale of delinquent lands for taxes of 1848, and prior years, could be brought and presented in either the circuit or county court. But for taxes of subsequent years, the county court was given exclusive original jurisdiction.²

In addition to its civil and criminal jurisdiction, the court was vested with all the powers and jurisdiction in probate matters which were vested prior to this date in the court of the probate justice. In its probate function, the court was given concurrent jurisdiction with the circuit court.³ In Clark County, the county judge has served to the present in his ex-officio capacity as judge of the probate court.

The law jurisdiction of the county court in Clark County since 1874, to the present, is concurrent with that of the circuit court in that class of cases: first, wherein the justices of the peace have jurisdiction where the value of the amount in controversy does not exceed one thousand dollars;⁴ second, in all cases of appeals from justices of the peace and police magistrates; third, in all criminal offenses and misdemeanors where the punishment is not imprisonment in the penitentiary or death.⁵ Also the county court has original jurisdiction in matters relating to indigent mothers,⁶ and jurisdiction over the persons of insane persons not charged with crime. The authority for appointment of conservators for the estate of insane persons is vested in the probate court.⁷

In Clark County, the county and circuit courts have original jurisdiction over matters dealing with dependent, neglected and delinquent children. The authority includes provision for the treatment, control, maintenance, adoption and guardianship of such children.⁸

1. L.1849, p. 65; L.1859, p. 99; R.S.1874, p. 339; L.1933, p. 451.

2. L.1849, p. 127.

3. L.1849, p. 65; L.1859, p. 99.

4. Under the laws of 1872, the jurisdiction was in cases not exceeding \$500; L.1871-72, p. 325. The revised laws of 1874, and subsequent legislation extended the jurisdiction to cases wherein the amount involved was not over \$1000; R.S.1874, p. 339. An amendment to the act of 1874 was passed on May 8, 1933, which extended the jurisdiction to \$2000 and the amendment of the same session passed June 21, 1933 placed the jurisdiction in cases where the amount involved is not over \$1000; L.1933, p. 449,452.

5. R.S.1874, p. 339; L.1877, p. 77; L.1933, p. 448.

6. L.1913, p. 127; L.1915, p. 243; L.1921, p. 164; L.1934, p. 256.

7. L.1893, p. 140.

8. L.1899, p. 131; L.1901, p. 141; L.1905, p. 152; L.1907, p. 70; L.1925, p. 187.

In this class of cases the juvenile probation officer functions as an assistant of the county court in the administration of justice. Provision was first made for a probation officer under the laws of 1899. This legislation provided for the appointment of probation officers by the court to serve without compensation from the public treasury and at the pleasure of the court. In 1905, this provision was changed and the probation officer was compensated at a rate fixed by the court not in excess of the statutory limitation. Today in Clark County the rate of compensation is set at not less than eight hundred and fifty dollars nor more than nine hundred dollars a year. If more than one juvenile probation officer is appointed, one is designated the chief probation officer, who is to have one year's active experience in social welfare work.

The officer under consideration makes investigation on order of the court and takes charge of the child before and after the trial. He is required to be present at the court hearings in order that he may represent the interest of the child. Also, this officer furnishes information and assistance as required by the court.

Upon petition filed with the clerk of the court for the removal of a neglected or dependent child from the custody of its parent(s) or guardian, process is issued for appearance. The said summons may be served by the sheriff or the duly appointed probation officer.

At any time after the filing of the petition and pending final disposition, the court may allow the child to remain in the possession of its custodian, or in its home subject to the visitation of the probation officer. Or the child may be ordered in custody of the probation officer.¹ If upon hearing the case the court finds the child to be dependent or neglected, the court may commit the child to an association or institution, or allow the child to remain in his home subject to the visitation of the probation officer.² In a similar fashion, the probation officer for adults, an appointee of the circuit court, assists the county court in the administration of justice among the adult violators.

In cases of delinquency, if the court finds any child to be delinquent, the court may commit the child to an institution or to the custody of the probation officer. The court may upon its discretion, send juvenile offenders and vagrants to the state reform school rather than to the county jail.³ Appeals may be taken in any of these classes of juvenile cases to the circuit court.⁴

1. L.1907, p. 74; L.1911, p. 126; L.1923, p. 181.

2. L.1899, p. 133; L.1901, p. 141; L.1905, p. 152; L.1907, p. 73,74; L.1911, p. 126; L.1925, p. 187.

3. L.1899, p. 134; L.1901, p. 141; L.1905, p. 153; L.1907, p. 75; L.1925, p. 187.

4. L.1899, p. 131; L.1901, p. 141; L.1923, p. 180.

Another probation officer, also an appointee of the county court assists the court in mothers' pension cases. The state and county funds for indigent mothers and their children, are administered by the county court, its appointed probation officer(s), the county board of supervisors, with the assistance of the county clerk, the county treasurer, and the state department of public welfare. The county court, however, is given original jurisdiction in these matters.¹

A mother whose husband is dead or incapacitated, or who is abandoned by her husband is entitled to the benefits of the mothers' pension fund. Such mother in need may file an application with the county court for relief. The case of the applicant is then investigated by the probation officer under the direction of the court.

A report and recommendation of the approval or disapproval of such application is then made by this officer to the court. If the application is approved, the probation officer or other person may file with the clerk of the said court, a written petition verified by affidavit setting forth the facts giving the court jurisdiction and other facts upon which an order for relief is entered. Upon receipt of the petition a summons is issued to the mother and the county board of supervisors for appearance. The usual procedure is for the board to make a written appearance. Upon the hearing in court, the court may make an order upon the county board to pay monthly such money as may be necessary for the care of the mother and her child or children in accordance with the provisions of law.

To carry out this procedure, the county court appoints the probation officer (or officers) who serves during the pleasure of the court and is compensated for his services by the county board. As noted above, this officer investigates all applications for relief and makes a written report to the court. In addition to this duty, the probation officer makes quarterly visits to, and supervises under the direction of the court, the families to which such assistance has been granted.² The rate of compensation is set by the county board of supervisors.

The county board of supervisors annually levies a tax on all taxable property to provide for the mothers' pension fund. The levy is made not in excess of two-thirds of one mill on a dollar in Clark County.³ Also, the General Assembly from time to time appropriates funds to the state department of public welfare, which funds are distributed to the several counties as a part of the pension fund. To become entitled to the state appropriation,

1. L.1913, p. 127; L.1915, p. 243; L.1921, p. 164; L.1935, p. 256.

2. L.1933, p. 194; L.1935, p. 256.

3. L.1919, p. 780,781; L.1927, p. 196,197; L.1928, Sp. Sess., p. 3; L.1933, p. 194.

the county must meet the standards of administration set by the state agency. The county treasurer certifies to the state department an itemized statement attested by the county clerk, of the money paid out in accordance with the legislative provisions for this pension beginning July 1, 1935, and also the total assessment and levy, beginning as of this period, for this purpose.¹

Jurisdiction in the election procedure is vested variously in the county board of supervisors, the county court and the county clerk. The Clark county court performs an important function in this procedure. In each city, village and incorporated town, there is a board of election commissioners composed of three appointees of the county court who serve alternately for three-year terms.² The election boards have authority and are charged with the organization of election districts and precincts, the appointment of judges and clerks of election, provision for election ballots, and the application of the rules and regulations for permanent registration and elections.³ The county court has original jurisdiction in election contests for certain county, district, and township officers.⁴

The county officers electoral board, an ex-officio body, aids in questions arising in the course of the election procedure. This body consists of the county judge who is chairman of the board, the county clerk and the state's attorney.⁵

The several nomination papers for county offices are filed with the county clerk and are considered valid unless objections are made within five days after the last day for filing such papers. Objections to nominations are made to the county officers electoral board for any office of the county, park district or other division coterminous or less than the county and other than a city, village, incorporated town or township.⁶

The objector's petition is filed with the county clerk who presents the same together with the nomination papers or certificate before the electoral board.⁷ The petition contains the objector's name, residence, nature of objection, and interest of objector and the relief sought of the board.⁸ A notice of the hearing is sent to the candidate. Upon hearing of the objections the majority decision of the board is final. In the event one of the members of the board is a candidate to the office objected to, then the circuit judge is required to fill the place on the board.⁹

1. L.1935, p. 256.

2. L.1885, p. 142; L.1899, p. 157; L.1917, p. 445; L.1929, p. 399; L.1933, p. 534; L.1935-36, Fourth Sp. Sess., p. 33.

3. Ibid.

4. L.1895, p. 170.

5. L.1891, p. 110; L.1933, p. 552.

6. L.1891, p. 110, 111; L.1929, p. 394.

7. L.1891, p. 111; L.1929, p. 394; L.1933, p. 552.

8. L.1929, p. 394, 395.

9. L.1933, p. 552.

Housing corporations may be organized in Illinois for the express purpose of improving housing conditions under an act of 1933.¹ Such corporations are subject to the supervision and control of the state housing board. This state agency has authority after investigations and public hearings, to approve the acquisition of property and construction of housing projects. If the state housing board approves a project over the objections of ten percent of the property owners within a mile, but not included in the project, it must then file an application with the clerk of the county court to the county judge for the confirmation of its approval. Such application is to contain copies of the findings and order of the board, transcript of the testimony, description of the project and public spaces, statement of location, and reasons of approval by board. The objectors to the project may file objections to the confirmation of such project. The county judge is then to examine the application, objections, and any additional evidence before rendering a decision of "approval" or "not approval" of the application.²

Appeals from the judgments and decisions of the county court may be taken to the circuit court.³ To the appellate court or supreme court may be taken and prosecuted appeals and writs of error in proceedings for the sale of lands for taxes and special assessments, and in all common law and attachment cases, and cases of forcible detainer and forcible entry and detainer. Such appeals and writs of error are, when not otherwise provided, taken and prosecuted in the same manner as appeals and writs of error from the circuit court.⁴

The clerk of the county court keeps all records of the county court.

VI. CLERK OF THE COUNTY COURT

The records of the county court are kept by its clerk. In Clark County the county clerk is ex-officio clerk of the county court. In addition to the statutory records described below the clerk necessarily maintains others in effecting the court's orders.⁵

1. L.1933, p. 396; L.1933-34, Third Sp. Sess., p. 167.

2. Ibid.

3. R.S.1874, p. 339; L.1933, p. 396.

4. R.S.1874, p. 339; L.1877, p. 77; L.1881, p. 66.

5. The form which such records take is generally determined by court order. L.1849, p. 66; R.S.1874, p. 263.

For the court, the clerk keeps the following records:

1. Books of record of the proceedings and judgments of the court, with alphabetical indexes by names of parties. Proceedings are recorded at length only in cases designated by law, or when the court, at the motion and assumption of expenses by one of the parties, so orders. In practice, the court record has been broken down from an early date into segregated types of proceedings and judgments.
2. "Plaintiff-Defendant Index to Court Records" and Defendant-Plaintiff Index to Court Records." Intended to be separate records, but frequently combined in a single volume with the two indexes segregated in each volume.
3. A general docket, in which all suits are entered in the order they are commenced.
4. A judgment and execution docket, containing a column for the entry of satisfaction or other disposition. In practice an execution docket is frequently set up independently.
5. Additional dockets, designated as the clerk's, judge's and bar docket. In practice, the bar docket has tended to drop out of use.¹
6. A fee book, in which costs and fees are to be entered under the proper title of the cause. In practice separate series of volumes are maintained under these titles of causes.
7. Transcripts of proceedings in appeals from justices' courts, dockets thereof, and transcripts of judgment for liens, etc., from justices' courts.
8. Naturalization records, including petitions, proceedings, final certificates, etc. The county courts in Illinois prior to 1906 met the requirement of Federal Statutes to exercise naturalization jurisdiction.²
9. Original documents used in court hearings and determinations; of particular importance in the large number of cases where complete proceedings are not spread on court record.³

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1. The Civil Practice Act of 1933 grants to county courts, subject to rules promulgated by the supreme court and not inconsistent with statutory requirements, to make such rules as they may deem expedient, regulating dockets and calendars of said court. L.1933, p. 785, sec. 2.
 2. U.S.S.1802, p. 153; U.S.R.S.1874, p. 378.
 3. R.S.1845, p. 57,323,324,414,418,419; L.1865, p. 79,80; L.1871-72, p. 325; R.S.1874, p. 262,263,339; L.1877, p. 77; L.1933, p. 448,451; U.S.S.1802, p. 153-55; U.S.R.S.1874, p. 378-80; U.S.S.1906, p. 598-607; U.S.S.1915, p. 736-38; U.S.1926, p. 709,710.

10. Monthly reports of the warden of the county jail containing a list of all prisoners in his custody, and showing the cause of commitment and persons by whom committed.¹

Proceedings of Court

101. LAW INDEX, 1822--. 1 v.
Index to common law cases, showing names of parties in suit, and file box number. Arr. alph. by name of plaintiff. Hdw. under pr. hdgs. 400 p. 18 x 13 x 2. Co. clk.'s vlt., 1st fl.
102. INDEX TO MISCELLANEOUS PAPERS, 1822--. 1 v. (A).
Index to miscellaneous papers in county court cases, showing case title, and file box number. Arr. alph. by case title. Hdw. 600 p. 18 x 13 x 3. Co. clk.'s vlt., 1st fl.
103. INDEX TO CRIMINAL CASES, 1822--. 1 v.
Index to criminal cases, showing name of defendant, and file box number. Arr. alph. by name of defendant. Hdw. 550 p. 18 x 13 x 3. Co. clk.'s vlt., 1st fl.
104. COUNTY COURT PAPERS, 1822--. 317 f.b. (1-225, 92 not numbered).
Common law and criminal court papers including summonses, subpoenas, jury instructions and lists, witness affidavits, indictments, and writs of habeas corpus. Also contains Officers Bonds, 1935--, entry 59; Appealed Cases To Supreme and Appellate Courts, 1822-1912, 1918--, entry 105; (Probate Files), entry 129; and (Inheritance Tax Papers), entry 152. Arr. chron. For index, see entries 101-103, 130. 10 x 6 x 13. Co. clk.'s vlt., 1st fl.
105. APPEALED CASES TO SUPREME AND APPELLATE COURTS, 1913-17. 1 f.b.
1822-1912, 1918-- in County Court Papers, entry 104.
Cases appealed to supreme and appellate courts, showing names of parties and attorneys, amount of appeal bond, and bill of exceptions; also contains list of men physically able for war service in 1917. Arr. chron. No index. 10 x 6 x 13. Co. clk.'s vlt., 1st fl.
106. COUNTY COURT RECORD (Common Law), 1872-1924. 2 v. (1 not numbered, 1872-1923; 2, 1888-1924). 1925-- in Criminal Records (and Common Law), entry 107.
Record of common law cases, showing names of plaintiff, defendant and attorneys, kind of action, court orders and remarks, and dates. Also contains Judgment Confession Record, 1872-99, and 1919-24, entry 108; Default Record, 1895-1924, entry 109; Insanity Record, 1872-99, entry 110; and Recognizance Record, 1872-94, entry 124. Arr. chron. Indexed alph. by name of plaintiff. Hdw. on pr. fm. 400 p. 18 x 13 x 3. Co. clk.'s vlt., 1st fl.

1. R.S.1874, p. 616; L.1933, p. 677.

107. CRIMINAL RECORDS (and Common Law), 1872--. 7 v. (1-7).
Record of criminal cases, including probation and parole records, showing names of defendant, attorneys, charge and indictment, court action and orders, and date. Also contains County Court Record (Common Law), 1925--, entry 106; Judgment Confession Record, 1925--, entry 108; and Default Record, 1925--, entry 109. Arr. chron. 1872-1924, indexed alph. by name of defendant; 1925--, indexed alph. by names of plaintiff and defendant. 1872-1927, hdw. on pr. fm.; 1928--, typed on pr. fm. 300 p. 18 x 13 x 3. Co. clk.'s vlt., 1st fl.
108. JUDGMENT CONFESSION RECORD, 1900-1918. 1 v. 1919-24 in County Court Record (Common Law), entry 106; 1925-- in Criminal Records (and Common Law), entry 107.
Record of confession (civil) in vacation, showing names of parties, amount of judgment, name of court term, verdict against defendant, name, date, and amount of judgment. Arr. chron. Indexed alph. by name of defendant. Hdw. under pr. hdgs. 318 p. 18 x 13 x 3. Co. clk.'s vlt., 1st fl.
109. DEFAULT RECORD, 1872-94. 1 v. 1895-1924 in County Court Record (Common Law), entry 106; 1925-- in Criminal Records (and Common Law), entry 107.
Record of defaults, showing names of parties, kind of action, amount of judgment, decision, and orders of court. Arr. chron. Indexed alph. by name of defendant. Hdw. on pr. fm. 250 p. 18 x 13 x 2. Co. clk.'s vlt., 1st fl.
110. INSANITY RECORD, 1900--. 3 v. (1, 3, 4). 1872-99 in County Court Record (Common Law), entry 106.
Record of findings of insanity commission in lunacy cases, showing name of alleged insane person, and decision of court. Also contains Record of Feeble-minded, 1900-1916, entry 111. Arr. chron. Indexed alph. by name of alleged insane person. Hdw. on pr. fm. 600 p. 18 x 13 x 3. Co. clk.'s vlt., 1st fl.
111. RECORD OF FEEBLE-MINDED, 1917--. 1 v. 1900-1916 in Insanity Record, entry 110.
Record of findings of feeble-minded commission or jury in feeble-minded cases, showing names of defendant, medical commission, and officers, and order of court. Arr. chron. Indexed alph. by name of alleged feeble-minded person. Hdw. on pr. fm. 400 p. 18 x 13 x 2. Co. clk.'s vlt., 1st fl.
112. DECREE RECORD OF DEPENDENT CHILD, 1915-34. 1 v. 1935-- in Probate Journal, entry 127.
Record of dependent child, showing name, age, and address of child who is found dependent, names of complaining witnesses or petitioners, reasons given for dependency, and court disposition of case, showing whether child is placed in private home or public institution, and dates. Arr. chron. Indexed alph. by name of dependent child. Hdw. under pr. hdgs. 320 p. 18 x 13 x 2. Co. clk.'s vlt., 1st fl.

Clerk of the County Court -
Dockets

(113-118)

Dockets

Court Dockets

113. JUDGES' DOCKET (Common Law), 1872--. 4 v. (1, 2, 4, 1 not numbered).

Common law docket showing names of parties in suit, number, and nature of case, judge's decision, and dates. Also contains Judgment and Execution Docket, 1929--, entry 114. Arr. chron. No index. Hdw. on pr. fm. 150 p. 18 x 13 x 3. Co. clk.'s vlt., 1st fl.

114. JUDGMENT AND EXECUTION DOCKET, 1887-1928. 2 v. (2, 3).

1829-- in Judges' Docket (Common Law), entry 113.

Docket of judgments and executions, showing names of parties in suit, nature of case, case number, date, amount of judgment, and sheriff's report of execution and return. This record was kept in Judgment Docket, 1856-86, entry 116, and Execution Docket, 1855-89, entry 115. Arr. alph. by name of person against whom judgment is entered. Indexed alph. by name of plaintiff. Hdw. on pr. fm. 600 p. 18 x 13 x 3 $\frac{1}{2}$. Co. clk.'s vlt., 1st fl.

115. EXECUTION DOCKET, 1855-89. 1 v. 1890-1928 in Judgment and Execution Docket, entry 114.

Docket of execution of judgments, showing case number, names of plaintiff and defendant, amount, nature of case, date of execution and return, and amount of fees. Arr. alph. by name of person against whom judgment is entered. Indexed alph. by name of plaintiff. Hdw. on pr. fm. 600 p. 18 x 13 x 3. Co. clk.'s vlt., 1st fl.

116. JUDGMENT DOCKET, 1856-86. 2 v. 1887-1928 in Judgment and Execution Docket, entry 114.

Judgment docket showing amount of judgment awarded by court, names of persons in suit, nature of case, order of execution, satisfaction, and dates. Arr. alph. by name of person against whom judgment is entered. Indexed alph. by name of defendant. Hdw. on pr. fm. 425 p. 18 x 13 x 2. Co. clk.'s vlt., 1st fl.

117. JUDGES' DOCKET - CRIMINAL, 1872--. 7 v. (1, 2, 5-7, 1, 2).

Criminal docket showing name of defendant, case number, nature of case, court rulings, judge's decision, and dates. Also contains Judgments by Confession, Fines and Costs, 1872-93, entry 118. Arr. chron. No index. Hdw. under pr. hdgs. 150 p. 18 x 13 x 3. Co. clk.'s vlt., 1st fl.

118. JUDGMENTS BY CONFESSION, FINES AND COSTS, 1894--. 1 v.

1872-93 in Judges' Docket - Criminal, entry 117.

Docket of judgments by confession, showing court fines and costs, with name of defendant, amount of judgment and date of satisfaction. Arr. chron. Indexed alph. by name of defendant. Hdw. on pr. fm. 600 p. 18 x 13 x 3. Co. clk.'s vlt., 1st fl.

119. INSANE DOCKET, 1893--. 2 v. (1, 2). 1883-92 in Miscellaneous Letters and Bonds, entry 137.

Docket of insane cases, showing the name of alleged insane person, petitioner, jurors or commission, and orders of the court. Also contains Docket of Proceedings of Feeble-minded, 1893-1915, entry 120. Arr. chron. Indexed alph. by name of alleged insane person. Hdw. on pr. fm. 150 p. 18 x 15 x 1. Co. clk.'s vlt., 1st fl.

120. DOCKET OF PROCEEDINGS OF FEEBLE-MINDED, 1916--. 2 v. (1, 1). 1893-1915 in Insane Docket, entry 119.

Docket of feeble-minded cases, showing names of petitioner and alleged feeble-minded, report of medical examiners, date of hearing, and court disposition of case. Arr. chron. Indexed alph. by name of alleged feeble-minded person. Hdw. under pr. hdgs. 150 p. 18 x 13 x 2. Co. clk.'s vlt., 1st fl.

121. CHATTEL MORTGAGE DOCKET, 1903-32. 2 v. (1, 2). Current dockets are in hands of present justices of peace.

Record of acknowledgment of chattel mortgages before justice of peace, showing names of mortgagor and mortgagee, description, location, and valuation of property, and amount of mortgage. Arr. chron. Indexed alph. by name of mortgagor. Hdw. on pr. fm. 400 p. 18 x 13 x 2. Co. clk.'s vlt., 1st fl.

Justices' Dockets

122. JUSTICE OF PEACE DOCKET, 1873-1926. 18 v. Missing, 1886-87.

Current dockets are in hands of present justices of peace.

Docket of cases heard in justice of peace court, showing names of parties, kind of action, location, date of case, and decision of court. Arr. chron. No index. Hdw. under pr. hdgs. 480 p. 15 x 9 x 1 $\frac{1}{2}$. 3 v., 1878-1909, common vlt., bsmt.; 15 v., 1873-77, 1910-26, co. clk.'s vlt., 1st fl.

Fee Books

123. FEE BOOK - CRIMINAL AND COMMON LAW, 1874--. 9 v. (A, 1-8).

Prior records cannot be located.

Record of fees in criminal and common law cases, showing names of parties, kind of case, amount of fees, and to whom charged. Arr. chron. Indexed alph. by name of defendant in criminal, and by name of plaintiff in common law cases. Hdw. on pr. fm. 550 p. 18 x 13 x 3. Co. clk.'s vlt., 1st fl.

Bonds

124. RECOGNIZANCE RECORD, 1895--. 2 v. (1, 2). 1872-94 in County Court Record (Common Law), entry 106.

Record of recognizances, showing date of court term, kind of case, names of defendant and sureties, statement of non-appearance in court, amount of property, and amount of bond. Arr. chron. Indexed alph. by name of defendant. Hdw. on pr. fm. 295 p. 18 x 13 x 1. Co. clk.'s vlt., 1st fl.

Pensions

(See also entries 7, 8, 233.)

125. MOTHERS' PENSION DECREE RECORD, 1913-34. 1 v.

1935-- in Probate Journal, entry 127.

Record of mothers' pensions, showing name of mother, names and ages of dependent children, status of mother's financial condition, decision of court, and amount granted. Arr. chron. Indexed alph. by name of mother. Hdw. under pr. hdgs. 350 p. 18 x 13 x 2. Co. clk.'s vlt., 1st fl.

Naturalization

126. NATURALIZATION RECORD, 1884-1906. 2 v. (1, 2).

1907-- in United States District Court, Danville, Ill.

Record of naturalization, showing name, age, sex and native country of applicant, names of sponsors, kind of paper (first or final), renunciation of former ruler, and oath of allegiance to the United States. Arr. by petition no. Indexed alph. by name of applicant. Hdw. on pr. fm. 600 p. 18 x 13 x 3. Co. clk.'s vlt., 1st fl.

VII. PROBATE COURT

In Clark County a separate probate court is not maintained, the function of this court being delegated to the county court. In this ex-officio capacity, the county court has original jurisdiction in all matters of probate, the settlement of estates of deceased persons, the appointment of guardians and conservators and settlement of their accounts; matters relating to apprentices; proceedings for the collection of taxes and special assessments of property in probate.¹ The court has power to impanel a jury for the trial of issues or matters of fact in any of these matters before it.²

The county commissioners' court, the county governing body, first administered the probate court powers in Clark County for a short period of two years.³ Then, beginning in 1821, a separate probate court was established. Its incumbent, the judge of the probate court, was an elected officer of the General Assembly, from this date until 1839, and held office during good behavior.⁴ The next incumbent was the probate justice, an

1. Constitution of 1870, Art. VI, sec. 20; R.S.1874, p. 339,340; L.1877, p. 80.

2. R.S.1845, p. 339; L.1933, p. 459.

3. L.1819, p. 19-22,223-31.

4. L.1821, p. 119; L.1823, p. 132; L.1825, p. 87.

elected officer of the county electorate.¹ The justice's tenure of office was four years until 1845 when it was reduced to two years.² A decade following the first election of the probate justice by the county electorate, the jurisdiction of the probate court was transferred to the newly-created county court, which was established in 1849.³ The Clark county court has retained probate jurisdiction from 1849 to the present.

When acting in matters of the administration of estates of decedents, minors and incompetent persons, the court may, after due notice to all the interested parties, appoint a referee or referees. A party to such proceeding may object in writing, prior to the appointment, to such appointment. The person appointed, a licensed attorney, has authority to take testimony in such cause or proceedings and to report the same in writing, together with his conclusions of law and fact to the court. The court may then render and enter a proper judgment order or decree upon such report. Either party may except to such report and have his exception heard and determined by the court. In which instance, the court hears, if necessary, further evidence or refers the cause or proceeding back to the referee with instructions. The costs of the services of the referee are entered as judgment against the unsuccessful party, or the respective parties, upon final hearing. All the testimony taken before the referee and all the exhibits and papers introduced in evidence, and the report of the referee, are included in and form part of the record of the cause and proceeding.⁴

Aiding the court in its jurisdiction over the administration of intestate estates and the guardianship of minors, are the public administrator and the public county guardian. Each officer is appointed for Clark County, quadrennially, by the Governor with the advice and consent of the senate. The public administrator and public county guardian are required to enter into bonds set and approved by the probate court in sums not less than \$5000.⁵ Their duties are performed under the direction and orders of the court. The records that result from their prescribed duties, appear among the records of the court with those of other administrators, executors and guardians.

When there is no relative nor creditor who will administer an intestate estate, the court commits the administration to the public administrator upon application of any person interested in the deceased estate.⁶ If within six months after the administration is granted to the public administrator, a widow, next of kin, or creditor of the deceased appears, the court then revokes the letters of administration to the public administrator and grants the same to the person thus entitled to such administration.

1. L.1836-37, p. 176; R.S.1845, p. 426.

2. Ibid.

3. Constitution of 1848, Art. V, sec. 16,18; L.1849, p. 64,65; R.S.1874, p. 339,340.

4. L.1923, p. 312,313.

5. L.1825, p. 70; R.L.1929, p. 209; R.L.1833, p. 627,628; R.S.1845, p. 548; L.1871-72, p. 77; L.1881, p. 3; L.1889, p. 165.

6. R.L.1833, p. 628; R.S.1845, p. 548; L.1871-72, p. 77.

After the debits of an intestate estate are paid and notice published of a balance of unclaimed estate, and no claim is presented, the court orders the same paid into the county treasury, answerable to any future claims.¹

As already noted, the court has authority to appoint guardians of minors of deceased persons.² In cases where the minor is under fourteen years of age, the court appoints his guardian. When the minor is over fourteen, he may nominate his own guardian subject to the approval of the court.³ Under the direction of the court, the guardian has custody, nurture and tuition of his ward, and the care and management of his estate. The court may grant the guardianship of the estate to one guardian and the custody and tuition of the ward to another.⁴ Within sixty days of his appointment, the guardian returns to the probate court a complete inventory of the real and personal estate of the ward in the form prescribed by law.⁵ At the end of the first year of his appointment and every three years thereafter, he makes a settlement of his accounts. When his trust is completed, or upon the death of the ward, the guardian makes final settlement and delivers over to persons entitled, the property and papers in his hands as guardian.⁶ Upon failure of a guardian appointed by the court to act within three months in this capacity, the court commits the guardianship of such minor to the public guardian.⁷ The latter's records appear with those of other guardians.

The clerk of the probate court keeps all records of the probate court.

VIII. CLERK OF THE PROBATE COURT

The early probate judge, 1821-1839, and the probate justice, 1839-1849, each performed the ministerial function of the probate clerk.⁸ For the first two years of the county's history, 1819-1821, the clerk of the county commissioners' court made entry of and kept the probate records.⁹ With the creation of the county court in Clark County in 1849, until the present, the county clerk has served as ex-officio probate clerk.¹⁰

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1. R.S.1845, p. 549; L.1871-72, p. 77.
 2. L.1831, p. 100; L.1835, p. 36; R.S.1845, p. 265,266; L.1873-74, p. 107; L.1919, p. 582; L.1931, p. 618; L.1937, p. 660.
 3. Ibid.
 4. L.1871-72, p. 469; L.1877, p. 114.
 5. L.1919, p. 582; L.1933, p. 644.
 6. L.1871-72, p. 469; L.1919, p. 582; L.1929, p. 506.
 7. L.1889, p. 165.
 8. L.1821, p. 119,120; R.L.1829, p. 215; L.1831, p. 192; R.S.1845, p. 427, 428.
 9. L.1819, p. 223. Records transferred to probate court. L.1821, p. 121.
 10. Constitution of 1848, Art. V, sec. 16,18; L.1849, p. 64,65; R.S.1874, p. 339,340.

The clerk is required to attend the sessions of the court, issue all process, preserve all the files and pages thereof, make, keep and preserve complete records of all the proceedings and determinations, and do and perform all other duties pertaining to his office as required by law or the rules and orders of his court, and enter of record all judgments, decrees and orders of the court.¹

The major records of the probate court, which are kept by the clerk are:

1. Journal of all judicial proceedings and determinations of the judge.
2. A judgment docket with direct and indirect indexes; former by name of claimant against estate, latter by estate. In practice, the requirement of two indexes often leads to two dockets.
3. Books for recordation of bonds and letters of administrators, executors, and guardians; appraisement and sale bills; widows' relinquishment and selection of property; wills and the probate thereof; annual and final reports of administrators, executors, and guardians. Generally each category of these probate business matters is recorded separately, but the segregation is not always carefully maintained.
4. Separate dockets of unsettled estates and claims against estates, and a ledger of the accounts of executors, administrators, and guardians. Note that the dockets of probate business matters are separated from dockets of court proceedings, just as are the books of recordation of the two categories; the intention of law to make this distinction is further shown in its granting the clerk, during vacation of the court, power to receive petitions, accept bonds, grant letters testamentary, etc.
5. Files of original documents not subject to recordation; indexes of such; records of office transactions in pursuance of the court's orders to the clerk necessary in the latter's settlement with that body.²

1. L.1877, p. 79; L.1881, p. 72; L.1933, p. 458,459.
2. L.1821, p. 119; R.L.1829, p. 215,231; R.L.1837, p. 429; R.S.1845, p. 427,428; L.1851, p. 193; L.1859, p. 92-94; R.S.1874, p. 260-65; L.1877, p. 63; L.1933, p. 293.

Clerk of the Probate Court -
Proceedings of Court; Probate
Business

(127-131)

Proceedings of Court

127. PROBATE JOURNAL, 1820--. 43 v. (2-5, 1820-56; 2 not labeled, B, 1849-60; A-Z, 1-9, 1860--; Z1, 1929--). Title varies: Probate Order Book; Probate Record.

Record of estate cases in probate court, showing reports of administrators, executors, conservators, and guardians; volume Z1 is used only for final reports in closing estates. Also contains (Record of Special Assessments), 1925--, entry 22; Decree Record of Dependent Child, 1935--, entry 112; Mothers' Pension Decree Record, 1935--, entry 125; Probate Ledger (Record of Claims), 1820-53, entry 128; Will Record, 1820-58, entry 131; Administrators' Record, 1820-45, entry 132; Guardians' Record, 1860-64, entry 135; Inventory Record, 1820-64, entry 140; Appraisement Record, 1820-64, entry 142; Widows' Relinquishment and Selection Record, 1820-74, entry 144; Proceedings on Petitions to Sell Real Estate, 1820-64, entry 145; Decrees in Real Estate - Guardian, 1933--, entry 147; Bill of Sale Record, 1820-54, entry 148; Administrators' Accounts, 1820-46, entry 151; and Probate Fee Book, 1820-58, entry 156. Arr. chron. Indexed alph. by name of estate. Hdw. on pr. fm., and typed on pr. fm. 600 p. 18 x 13 x 3. Co. clk.'s vlt., 1st fl.

128. PROBATE LEDGER (Record of Claims), 1854--. 5 v. (A-E).
1820-53 in Probate Journal, entry 127.

Claim record showing names of estate and administrator; summary of claims filed against estate, description and amount of claims, and dates. Arr. chron. Indexed alph. by name of estate. Hdw. under pr. hdgs. 600 p. 18 x 13 x 3. Co. clk.'s vlt., 1st fl.

129. (PROBATE FILES), 1822--. In County Court Papers, entry 104. Files of papers in probate cases, including wills, oaths, letters, bonds, petitions, and current and final reports of administrator, conservator, executor, and guardian, inventories and appraisements of estates, accounts current and other probate papers.

130. PROBATE INDEX, 1822--. 1 v. (A).
Index to probate files and inheritance tax papers, showing name of estate and file box number. Arr. alph. by name of estate. Hdw. under pr. hdgs. 400 p. 18 x 13 x 2. Co. clk.'s vlt., 1st fl.

Probate Business

Wills, Bonds, Letters (See
also entries 98, 129.)

131. WILL RECORD, 1859--. 10 v. (1-10). 1829-58 in Probate Journal, entry 127. Title varies: Will and Executors' Record.
Record of last wills and testaments, showing proof of will, proof of death, oath of executor, date of instrument and court term, names of judge, county clerk and witnesses, and filing date. Volumes 1, 2, 1859-98, contain only a record of wills. Volumes 3-10, also contain Executors' Record, 1898--, entry 133. Arr. chron. Indexed alph. by name of deceased. 1859-1929, hdw. on pr. fm.; 1930--, typed on pr. fm. 500 p. 18 x 13 x 3. Co. clk.'s vlt., 1st fl.

132. ADMINISTRATORS' RECORD, 1846--. 12 v. (2 not lettered, A-J).
1820-45 in Probate Journal, entry 127.

Record of administrator's petition, oath, bond, and letters, showing names of estate, administrator, and sureties, and description and approximate value of the property. Also contains Miscellaneous Letters and Bonds, 1846-78, entry 137. Arr. chron. Indexed alph. by name of estate. 1846-1930, hdw. on pr. fm.; 1931--, typed on pr. fm. 300 p. 18 x 13 x 3. Co. clk.'s vlt., 1st fl.

133. EXECUTORS' RECORD, 1878-1913. 2 v. (B, C). 1898-- also in Will Record, entry 131.

Record of appointment of executors, showing amount of bond, names of appraisers and sureties, and dates for claimants to file claims. Arr. chron. Indexed alph. by name of estate. Hdw. on pr. fm. 200 p. 18 x 13 x 2. Co. clk.'s vlt., 1st fl.

134. CONSERVATORS' RECORD, 1909--. 2 v. (3, 4). 1865-1908 in Guardians' Record, entry 135.

Record of conservators' petitions, oaths, bonds, and letters, showing amount of bond, dates of letters, and names of estate, conservator, and sureties. Arr. chron. Indexed alph. by name of estate. 1909-34, hdw. on pr. fm.; 1935--, typed on pr. fm. 250 p. 18 x 13 x 2 $\frac{1}{2}$. Co. clk.'s vlt., 1st fl.

135. GUARDIANS' RECORD, 1865--. 6 v. (B, C). 1860-64 in Probate Journal, entry 127.

Record of guardians' petitions, oaths, bonds, and letters, showing names of minors, guardians, and sureties, and amount of bond. Also contains Conservators' Record, 1865-1908, entry 134. Arr. chron. Indexed alph. by name of minor. Hdw. on pr. fm. 600 p. 18 x 13 x 3. Co. clk.'s vlt., 1st fl.

136. PROBATE RECORD OF ADMINISTRATORS' AND EXECUTORS' BONDS, 1850-59. 1 v. Discontinued.

Record of administrators' and executors' bonds, showing names of officials, sureties, witnesses, and estate, and amount of bond. Arr. chron. Indexed alph. by name of estate. Hdw. 600 p. 18 x 13 x 3. Co. clk.'s vlt., 1st fl.

137. MISCELLANEOUS LETTERS AND BONDS, 1879--. 3 v. (1-3). 1846-78 in Administrators' Record, entry 132.

Record of petitions, oaths, bonds, and letters of administrator de bonis non and with will annexed, showing names of estate, sureties, and official, amount of bond, date of letters, and approximate value of estate. Volume 1, also contains Insane Docket, 1883-92, entry 119. Arr. chron. Indexed alph. by name of estate. Hdw. on pr. fm. 564 p. 18 x 13 x 3. Co. clk.'s vlt., 1st fl.

138. BONDS FOR SALE OF REAL ESTATE, 1921--. 1 v. (1). 1855-1920 in Miscellaneous Record, entry 139.

Record of administrators' bonds for sale of real estate, showing names of estates, administrators, and sureties, date and amount of bond, and affidavit of court. Arr. chron. Indexed alph. by name of estate. Hdw. on pr. fm. 430 p. 18 x 13 x 2 $\frac{1}{2}$. Co. clk.'s vlt., 1st fl.

139. MISCELLANEOUS RECORD, 1855--. 4 v. (B-E).

Record of administrators' and executors' oaths and bonds, acknowledgment of debts, final accounting, and reports of sales of personal property prior to 1921. Also contains (Rules For Civil Service Examination), entry 16, and Bonds for Sale of Real Estate, 1855-1920, entry 138. Arr. chron. Indexed alph. by name of principal. Hdw. 600 p. 18 x 13 x 3. Co. clk.'s vlt., 1st fl.

Inventories and Appraisements

140. INVENTORY RECORD, 1865--. 12 v. (A-L), 1820-64 in Probate Journal, entry 127.

Administrator's inventory record showing name of estate and administrator, list and valuation of both personal and real property, and an itemized list of notes due the estate, with date of report, and court orders. Also contains Guardians' Inventory Record, 1865-71, entry 141. Arr. chron. Indexed alph. by name of estate. 1865-1930, hdw. on pr. fm.; 1931-- , typed on pr. fm. 300 p. 18 x 13 x 3. Co. clk.'s vlt., 1st fl.

141. GUARDIANS' INVENTORY RECORD, 1872--. 3 v. (A-C), 1865-71 in Inventory Record, entry 140.

Inventory record showing names of heirs, and description and valuation of all assets of probated estates. Arr. chron. Indexed alph. by name of estate. Hdw. on pr. fm. 300 p. 18 x 13 x 3. Co. clk.'s vlt., 1st fl.

142. APPRAISEMENT RECORD, 1865--. 9 v. (C-J, J), 1820-64 in Probate Journal, entry 127.

Record of appraisements, showing list and value of estate property, warrant and oath of appraisers, and their affidavits. Also contains Co-partnership and Appraisement Record, 1865-88, 1891-- , entry 143. Arr. chron. Indexed alph. by name of estate. Hdw. on pr. fm. 500 p. 18 x 13 x 3. Co. clk.'s vlt., 1st fl.

143. CO-PARTNERSHIP AND APPRAISEMENT RECORD, 1889-90. 1 v. 1865-88, 1891-- in Appraisement Record, entry 142.

Record of co-partnership appraisement bill of estate of deceased partner, showing warrants to appraisers, oaths of appraisers, appraisers' bills, description of real and personal property, value, dates, signatures of appraisers, and seal of county clerk. Arr. chron. Indexed alph. by name of co-partnership. Hdw. on pr. fm. 230 p. 18 x 13 x 2. Co. clk.'s vlt., 1st fl.

Widows' Relinquishment and Selection

144. WIDOWS' RELINQUISHMENT AND SELECTION RECORD, 1875--. 3 v. (A-C). 1820-74 in Probate Journal, entry 127.

Itemized list of personal property selected by a widow to be kept by her as a dower, showing description and amount of property. Arr. chron. Indexed alph. by name of estate. Hdw. 300 p. 18 x 13 x 3. Co. clk.'s vlt., 1st fl.

Petitions, Decrees, Reports
of Sale

145. PROCEEDINGS ON PETITIONS TO SELL REAL ESTATE, 1865--. 6 v.
(A, A, 1865-80; 2, 1870-76; 1, 2, 2, 1893--). Missing: 1881-92.
1820-64 in Probate Journal, entry 127. Title varies: Report of
Sale and Distribution Record.

Record of petitions to sell real estate, showing names of petitioner and
estate, location of property, amount to be realized, and orders of the
court. Also contains Decrees in Real Estate, 1865-93, entry 146. Arr.
chron. Indexed alph. by name of estate. Hdw. on pr. fm. 350 p.
18 x 13 x 3. Co. clk.'s vlt., 1st fl.

For record of administrators' deeds, see entry 77.

146. DECREES IN REAL ESTATE, 1894--. 3 v. (1-3). 1865-93 in
Proceedings on Petitions to Sell Real Estate, entry 145.

Record of petitions of administrators, executors, and conservators for
sale of real estate, showing report of sale, names of estate, and heirs,
location and description of property, list of debts, and orders of the
court. Also contains Decrees in Real Estate - Guardian, 1894-1900, entry
147. Arr. chron. Indexed alph. by name of estate. Hdw. on pr. fm.
600 p. 18 x 13 x 3. Co. clk.'s vlt., 1st fl.

147. DECREES IN REAL ESTATE - GUARDIAN, 1901-32. 2 v. (2, 3).
1894-1900 in Decrees in Real Estate, entry 146; 1933-- in
Probate Journal, entry 127.

Record of petitions of guardians to sell real estate, showing report of
sale, names of guardian, estate, and heirs, location, and legal descrip-
tion of property, list of debts, and orders of the court. Arr. chron.
Indexed alph. by name of estate. Hdw. on pr. fm. 600 p. 18 x 13 x 3.
Co. clk.'s vlt., 1st fl.

148. BILL OF SALE RECORD, 1855--. 7 v. (A-G). 1820-54 in Probate
Journal, entry 127.

Record of the sale of personal property of estates of deceased, showing
list of articles, prices, buyer's name, and affidavit to the court by
the administrator. Arr. chron. Indexed alph. by name of estate. Hdw.
under pr. hdgs. 300 p. 18 x 13 x 3. Co. clk.'s vlt., 1st fl.

Report, Current and
Final Accounts

149. REPORT RECORD, 1871--. 12 v. (A-L). 1847-70 in Administrators'
Accounts, entry 151.

Reports of administrator, conservator, and executor of estates, showing
name of estate, amount of money taken in for rent, on notes due, and on
sales of real and personal property; also amount paid out for taxes, upkeep
of property, amount paid to heirs, and balance on hand at time of report.
Also contains Guardians' Report Record, 1871-84, entry 150. Arr. chron.
Indexed alph. by name of estate. Hdw. on pr. fm. 600 p. 18 x 13 x 3.
Co. clk.'s vlt., 1st fl.

150. GUARDIANS' REPORT RECORD, 1885—. 9 v. (1-9). 1871-84 in Report Record, entry 149.

Record of reports to county court by guardians on condition of minors' estates, showing names of estate and minor, description of receipts and disbursements, balance on hand, guardians' certification, and dates; volumes 8 and 9 also contain conservators' report records. Arr. chron. Indexed alph. by name of estate. 1885-1929, hdw.; 1930—, typed. 300 p. 18 x 13 x 3. Co. clk.'s vlt., 1st fl.

151. ADMINISTRATORS' ACCOUNTS, 1847-77. 3 v. (1, 2 not numbered). Discontinued. 1820-46 in Probate Journal, entry 127.

Record of reports made by administrators on sales of real estate, including payment of debts, petitions to sell real estate, and final settlement of estates. Also contains Report Record, 1847-70, entry 149. Arr. chron. Indexed alph. by name of estate. Hdw. 350 p. 18 x 13 x 3 $\frac{1}{2}$. Co. clk.'s vlt., 1st fl.

Inheritance Taxes

152. (INHERITANCE TAX PAPERS), 1822—. In County Court Papers, entry 104.

Original documents in inheritance tax cases with names of estate, attorney, and beneficiaries.

153. INHERITANCE TAX DOCKET (and Record), 1915—. 1 v. Prior records cannot be located.

Record of inheritance taxes levied, showing names of estate, and beneficiaries, distribution, value, exemptions, and amount of tax due. Arr. chron. Indexed alph. by name of estate. Hdw. under pr. hdgs. 450 p. 18 x 13 x 2. Co. clk.'s vlt., 1st fl.

Dockets

Court Proceedings

154. PROBATE JUDGES' DOCKET, 1878—. 13 v. (1, 2, 4-6, 8, 10, 12, 14, 15, 17, 19, 20). Prior records cannot be located.

Docket of probate cases, showing names of estate and applicant, nature of case, court orders, and dates. Arr. chron. No index. Hdw. under pr. hdgs. 600 p. 18 x 13 x 3. Co. clk.'s vlt., 1st fl.

Probate Business

155. JUDGES' DOCKET CLAIMS - PROBATE TRANSFER, 1844--. 19 v. (2 not labeled, 1844-62; A, B, 1 not labeled, C, 2 $\frac{1}{2}$, 3, 7, 9, 11, 13, 16, 18, 21, 1-4, 1859--). Missing: 1850-58. Title varies: Probate Judgment Docket.

Docket of claims filed against estates, showing names of estate and claimant, date judgment entered, nature of claim, amounts, dates, and decision of the court. Arr. chron. 1844-49, 1878--, no index; 1859-77, indexed alph. by name of estate. 1844-59, hdw.; 1860--, hdw. on pr. fm. 1844-62, writing and paper poor. 200 p., 600 p. 10 x 8 x 1, 18 x 13 x 3. Co. clk.'s vlt., 1st fl.

Fee Books

156. PROBATE FEE BOOK, 1859--. 10 v. (A, A-I). 1820-58 in Probate Journal, entry 127.

Record of fees in probate cases, showing names of estate and administrator, and an itemized list of fees charged, such as clerk's and administrator's fees. Also contains Insane and Conservators' Fee Book, 1859-93, entry 158, and Guardians' Fee Book, 1859-99, entry 157. Arr. chron. Indexed alph. by name of estate. Hdw. on pr. fm. 400 p. 18 x 13 x 3. Co. clk.'s vlt., 1st fl.

157. GUARDIANS' FEE BOOK, 1900--. 2 v. (1, 2). 1859-99 in Probate Fee Book, entry 156.

Fee book showing names of estate, minor heirs, and guardian, kind of fee, amount charged, and date and amount paid. Arr. chron. Indexed alph. by name of minor. Hdw. on pr. fm. 600 p. 18 x 13 x 3. Co. clk.'s vlt., 1st fl.

158. INSANE AND CONSERVATORS' FEE BOOK, 1894--. 3 v. (1-3). 1859-93 in Probate Fee Book, entry 156.

Record of fees collected by the county clerk, showing from whom collected, amounts, and dates. Arr. chron. Indexed alph. by name of alleged insane person. Hdw. on pr. fm. 300 p. 18 x 13 x 2. Co. clk.'s vlt., 1st fl.

IX. CIRCUIT COURT

The circuit court has original jurisdiction of all causes of law and equity, and appellate jurisdiction in probate matters and causes cognizable by the county court and justices of the peace.¹ In addition, it is one of the courts capable, according to Federal Statutes, of having naturalization jurisdiction.² However, in Clark County, the county court handled all naturalization cases up to the time jurisdiction was taken over by the United States district court in 1906.

Originally the circuit court was held in Clark County by justices of the supreme court. This arrangement was first under constitutional provision until 1824, when it was continued under the legislation of that year.³ At the same time a circuit judge was appointed by the General Assembly for each circuit, which judge, together with the justices of the supreme court, administered justice throughout the circuit for this judicial branch of government.⁴ The circuit judge and justices of the supreme court held the circuit court in Clark County from 1824 to 1835 in the manner and at the terms prescribed by law.⁵ In 1835 the judiciary was reorganized and an additional circuit judge was appointed by the General Assembly for the district serving Clark County. All of the laws requiring supreme court justices to hold circuit courts were repealed by this legislation.⁶ The new plan of organization was tenable for a brief period of six years, as in 1841 additional associate justices of the supreme court, who together with the other justices of the supreme court held the circuit courts, were elected by joint ballot of the General Assembly.⁷ Then in 1849, another change was made in the circuit court. This latter change was made in accordance with the Constitution of 1848, which provided for the election of circuit judges by the judicial district electorate.⁸ The Constitution of 1870 altered the circuit districts and established population requirements for counties that may comprise a circuit.⁹ From 1849 to the present,

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1. Constitution of 1870, Art. VI, sec. 12.
 2. U.S.S.1802, p. 153; U.S.R.S.1874, p. 378; U.S.S.1906, p. 596; U.S.S.1913, p. 737; U.S.S.1926, p. 709.
 3. The Constitution of 1818 required the chief justice and associate justices of the supreme court to hold the several circuit courts until the expiration of their terms in 1824. After this latter date, provision for the method of filling the office was to be determined by law. Constitution of 1818, Art. IV, sec. 4; L.1824, p. 41.
 4. L.1824, p. 41-43; R.L.1827, p. 121,122; R.L.1829; R.L.1833, p. 152, 156,157.
 5. Ibid.
 6. L.1835, p. 150,151.
 7. L.1841, p. 173; R.S.1845, p. 143.
 8. Constitution of 1848, Art. V, sec. 7.
 9. Constitution of 1870, Art. VI, sec. 13.

the circuit judges have been elective officers of the judicial district electorate. The fifth circuit, of which Clark County is a part, is made up of five counties.¹

In this district there are elected three circuit judges who serve for six-year terms.² Before entering upon the duties of his office, each circuit judge is required to subscribe to an oath which he files with the secretary of state. Those elected after the first Monday of June 1933, receive a salary of \$7,200 which is paid out of the state treasury.³

The hearings of several of the election contests are held before the circuit court. Jurisdiction is granted to the court to hear and determine contests of the election of judges of the supreme court, judges of the circuit court, and members of the state board of equalization, but no judge of the circuit court is allowed to sit upon a hearing of any case in which he is a party.⁴ The circuit court also hears and determines the election contests of some of the local and county offices. These include contests of judge of the county court, city mayor, president of the county board, president of villages, elections in reference to removal of county seats and in reference to any other subject which may be submitted to the vote of the people of the county, and concurrent jurisdiction with the county court in cases of contested elections under its jurisdiction.⁵

Included under the jurisdiction of the circuit court are also appeals from the Illinois Commerce Commission's rules, regulations, orders, or decisions. Such appeals are taken to the circuit court serving Clark County when the subject matter of the hearing is situated in this county. The appeal may be heard for the purpose of having the reasonableness or lawfulness of the rule, regulation, order, or decision inquired into and determined.⁶

To make possible the handling of much litigation, a branch circuit court may be held at the same time that the main or regular circuit court for Clark County is in session. A branch court is held by any circuit judge or by any judge of any other circuit called in for the purpose of hearing and deciding motions and settling the issues in any, or all, causes pending in the circuit court, and for the purpose of hearing chancery causes and

1. L.1933, p. 435.

2. Constitution of 1870, Art. VI, sec. 12.

3. L.1933, p. 621; L.1937, p. 189,606. In 1835, the salary of the circuit judge was \$750.00 per annum; L.1835, p. 167. The Constitution of 1870 set the salary at \$3000 until otherwise provided by law; Constitution of 1870, Art. VI, sec. 16. A few of the recent changes were: from 1919 to 1925, for judges elected during this period, \$6500; for the period 1925 to 1933, those elected received \$8000 per year. L.1919, p. 553,554; L.1925, p. 400; L.1931, p. 148.

4. L.1899, p. 152

5. L.1849, p. 72; L.1871-72, p. 380; L.1895, p. 170.

6. L.1921, p. 742,743.

cases at law which are pending in such court for that term. The presiding judge of the main circuit court assigns to the branch court as many of the law and chancery cases for the settling of issues therein, as the presiding judge of the branch court will possibly have time to hear and try.¹

Also to aid in the speedy administration of justice, the judges or a majority of them, may by an order entered of record in the office of the clerk of the circuit court, dispense with either or both the grand and petit jury for any term or part of term of the circuit court, and may designate what term or terms, or parts thereof, shall be devoted to criminal business, and what term or terms, or parts thereof, to civil business.²

Each of the three judges of the circuit court is authorized to appoint one official shorthand reporter. This appointee is required to be skilled in verbatim reporting and is not allowed to hold more than one such official appointment. The appointment is in writing and is required to be filed in the office of the auditor of public accounts. The reporter holds office until his appointment is revoked by the appointing judge or the termination of the said judge's term. When the official reporter is absent or disabled, the presiding judge may appoint any other competent reporter to act during such absence or disability. The substitute is paid by the official reporter for his services. The reporter causes full stenographic notes of the evidence in all trials before the court to be taken down, and a transcript of the same, if desired by either party to the suit, by their attorney, or by the judge of the court, to be correctly made and furnished to the party desiring it. Each of the reporters receives and is paid out of the state treasury an annual salary of \$3,600.³

The probation officer for adult probationers is an appointee of the circuit court.⁴ His services extend throughout the county. Courts exercising criminal or quasi-criminal jurisdiction are given power to deal with adult or juvenile offenders of specified offences under the provisions of this act of creation. In the performance of his prescribed duties, the probation officer principally serves the county and circuit courts. He is required to give bond as determined by the circuit court in a sum not exceeding \$5,000, and is subject to the rules and removal of the said appointing court. Clark County has one probation officer under the allowance of one for each 50,000, or fraction thereof, of population.

The probation officer is compensated at a rate determined by the county board of supervisors. In the performance of his duties he is required to investigate the case of defendants requesting probation, notify the court of previous conviction or probation, make reports to the respective

1. L.1873-4, p. 82,83; L.1905, p. 146.

2. L.1835, p. 168; L.1873, p. 81; L.1933, p. 441,442.

3. L.1887, p. 159,160; L.1927, p. 395.

4. L.1911, p. 280,281.

courts, keep a set of records as described below, and take charge of and watch over all persons placed on probation, as well as cases of probationers moving from another county into his county.¹

The reports made by the probation officer to the courts are kept by the respective court clerk. The courts' probation records include orders granting or refusing release on probation, probationers' bonds, the reports of probation officers noted above, and the discharge of probationer.

The probation officer is required to keep complete and accurate records of investigated cases, including description of the investigated persons, the action of the court, and the subsequent history of probationers. These are private records, open to inspection only by any judge or by any probation officer pursuant to a court order, and are not public records.²

The clerk of the circuit court keeps all records of the circuit court.

X. CLERK OF THE CIRCUIT COURT

Unlike the judges of the circuit court, who are elected by the judicial district electorate, the clerk of this court is elected by the county electorate.³ This official performs the ministerial duties of the circuit court of Clark County and files and preserves its records as well as those of the branch circuit courts.⁴ He is commissioned by the Governor and before entering upon the duties of his office gives bond, with sureties who are approved by any two of the judges of the court. His bond is given in the sum of not less than \$5,000 and agreed upon by the judges. The oath to which he subscribes is filed with the secretary of state.⁵ If a vacancy occurs in this office and the unexpired term does not exceed one year, the court is required to fill such vacancy by appointment of a clerk protomptore. The appointee is then required to qualify for office in the same manner as the clerk of the circuit court. When the appointment is made, the court notifies the Governor of the filled vacancy. The Governor in turn, as soon as practicable, issues a writ of election for circuit clerk.⁶

1. L.1911, p. 281,282; L.1915, p. 381,382.

2. L.1911, p. 277-84; L.1915, p. 378-84.

3. Constitution of 1848, Art. 5, sec. 7; Constitution of 1870, Art. X, sec. 8.

4. L.1905, p. 147.

5. R.S.1845, p. 146,147; L.1849, p. 63; R.S.1874, p. 260.

6. L.1873-74, p. 95.

The clerk of the circuit court was first appointed by the circuit court in Clark County.¹ He kept a record of all the oaths that he administered and certified a copy annually to the secretary of state.² However, before his office was established, the territorial circuit court clerk, whose office he succeeded, temporarily administered the oaths of office of the several county officials.³ The clerk preserved a complete record of all proceedings and determinations of the court of which he was clerk.⁴ At each term of the circuit court, the clerk inquired into the condition of the treatment of prisoners and was required to see that all prisoners were humanely treated.⁵ This authority was in later years, and is at present, delegated to the circuit court.⁶ One of the early requisites of this office was for the clerk of the circuit court to reside near the county seat in order that he could attend to his duties daily. In the event that it were not possible for him to be in daily attendance, the presiding judge and the county commissioners' court were to fill such vacancy. The Constitution of 1848 made the clerk of the circuit court an elective officer of the county electorate with a four-year term. This arrangement continues until the present.⁷

The clerk is able to perform the several duties of his office with the aid of his staff which consists of assistants and deputy clerks who are appointed by him in a number determined by rule of the circuit court.⁸ This order is entered as of record and the compensation of such assistants and deputies is set by the county board of supervisors.⁹

Among the records kept by the clerk for the circuit court are the following:¹⁰

1. Books of record of the proceedings and judgments of the court, with alphabetical indexes by parties. Proceedings are recorded at length only in cases designated by law, or when the court, at the motion and assumption of expense by one of the parties, so orders. In practice, the court record has been broken down from an early date into segregated types of proceedings and judgments.

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1. Constitution of 1818, Art. 4, sec. 6; R.L.1833, p. 152; R.S.1845, p. 146,147.
 2. L.1819, p. 349.
 3. L.1819, p. 348.
 4. R.L.1833, p. 152; R.S.1845, p. 147.
 5. Constitution of 1848, Art. 5, sec. 29; Constitution of 1870, Art. X, sec. 8.
 6. R.L.1827, p. 248.
 7. R.S.1874, p. 616; L.1923, p. 423.
 8. L.1831, p. 49; Constitution of 1870, Art. X, sec. 9.
 9. Constitution of 1870, Art. X, sec. 9.
 10. The Civil Practice Act of 1933 grants authority to the circuit courts, subject to rules promulgated by the supreme court and not inconsistent with statutory requirements, to make such rules as they may deem expedient, regulating dockets and calendars of said court. L.1933, p. 785.

2. "Plaintiff-Defendant Index to Court Record" and "Defendant-Plaintiff Index to Court Records." Intended to be separate records, but frequently combined in a single volume with the two indexes segregated in each volume.
3. A general docket, in which all suits are entered in the order they are commenced.
4. A judgment and execution docket, containing a column for the entry of satisfaction or other disposition. In practice, an execution docket is frequently set up independently.
5. Additional dockets, designated as the clerk's, judge's and bar docket. In practice, the bar docket has tended to drop out of use.
6. A fee book, in which costs and fees are to be entered under the proper title of the case. In practice separate series of volumes are maintained under such titles of causes.
7. Transcripts of proceedings in appeals from justices', city and foreign courts, dockets thereof, and transcripts of judgment for liens, etc., from the former. Separate well-bound books are required to be kept for each city court which are to contain an alphabetical docket of all judgment decrees rendered in the city court. The books also provide entries of data relating to the filing of the transcript with the corresponding number of the transcript.¹
8. Naturalization proceedings, from petitions to final certificates; Federal Statutes allowing the circuit court, as well as the Federal Courts, power to exercise jurisdiction.
9. Reports to the court from its designated masters in chancery, the state's attorney, and the coroner's inquest juries.
10. Jury venires, summons, certificates, etc.
11. Original documents used in court hearings and determinations. These documents are of particular importance because in a large number of cases the complete proceedings are not spread on court record.
12. Monthly reports of the warden of the county jail, containing a list of all prisoners in his custody, showing₂ causes of commitment and persons by whom committed.

1. R.S.1874, p. 347; L.1901, p. 136.

2. R.L.1827, p. 217; R.S.1845, p. 57,323-26,414,418,419,518; L.1865, p. 79, 80; L.1871-72, p. 325; R.S.1874, p. 262,263,285-87,339,616; L.1877, p. 77; L.1895, p. 206,210,211,217; L.1933, p. 378-80,677; U.S.S.1902, p. 153-55; U.S.R.S.1874, p. 378-80; U.S.S.1906, p. 597-607; U.S.S.1906, p. 709-710; U.S.S.1929, p. 154,155.

Proceedings of Court

159. INDEX TO FILE BOXES, 1850--. 3 v. No prior records.
Index to criminal, common law, and chancery papers, showing names of parties in suit, and file box number. Common law and chancery cases, arr. alph. by name of plaintiff; criminal cases, by name of defendant. Hdw. under pr. hdgs. 500 p. 18 x 13 x 3. Cir. clk.'s vlt., 1st fl.

160. COMMON LAW CASES, 1850--. 204 f.b. (1-204).
Prior records cannot be located.
Original papers in common law cases, including jury verdicts, sheriff's summonses, transcripts of appeals from justice courts, chattel mortgage sale notices, writs of replevin, affidavits for replevin, court orders, and dates. Arr. by case no. For index, see entry 159. 10 x 4 x 12. Cir. clk.'s vlt., 1st fl.

161. CHANCERY CASES, 1850--. 73 f.b. (54-126).
Prior records cannot be located.
Original papers in chancery cases, including master-in-chancery reports, reports of receipts and disbursements of estate trustees, foreclosures of trust deeds with court orders, and dates and decrees of foreclosures, orders for separate maintenance, and appointments of commissioners. Arr. by case no. For index, see entry 159. 10 x 4 x 12. Cir. clk.'s vlt., 1st fl.

162. CRIMINAL CASES, 1850--. 10 f.b. (1-10).
Prior records cannot be located.
Original papers in criminal cases, including indictments, jury verdicts, bail bonds, with names of parties, dates, and court orders. Arr. by case no. For index, see entry 159. 10 x 4 x 12. Cir. clk.'s vlt., 1st fl.

163. INDEX TO COURT RECORDS, 1858--. 8 v. (1-4, plaintiff; 1-4, defendant).
Index to court records, showing names of parties, kind of action, and book and page of entry. Arr. alph. by names of plaintiff and defendant. Hdw. under pr. hdgs. 550 p. 18 x 13 x 3. Cir. clk.'s vlt., 1st fl.

164. CIRCUIT COURT RECORD - CHANCERY, 1837--. 18 v. (A, C, 1837-70; 1-3, O-R, 1868-88; S, 1887-99; T, U, W, 1888-1905; X, 1899-1913; 2, 7, 9, 11, 1905--).
Record of chancery cases, showing term date, case number, names of plaintiff and defendant, type of action, order of court, and date of filing. Also contains Master's Report of Sale and Distribution, 1837-73, entry 90; Partition Record, 1837-92, 1910-13, entry 168; Foreclosure Record, 1837-73, entry 169; Decree in Divorce, 1837-1905, entry 174; and Master in Chancery Report, 1837-1908, entry 193. Arr. chron. 1837-57, indexed alph. by name of plaintiff; for sep. index, 1858--, see entry 163. Hdw. on pr. fm. 600 p. 18 x 13 x 3. Cir. clk.'s vlt., 1st fl.

165. CIRCUIT COURT RECORD - CRIMINAL, 1870--. 4 v. (1-4). 1837-77 in Circuit Court Record (Common Law and Criminal), entry 167. Record of criminal cases, including probation and paroles, showing names of parties, kind of action, decision of the court, and dates. Also contains Judgment by Confession, Fines and Costs, 1923--, entry 172. Arr. chron. For index, see entry 163. Hdw. on pr. fm. 600 p. 18 x 13 x 3. Cir. clk.'s vlt., 1st fl.

166. CIRCUIT COURT RECORD - COMMON LAW, 1878--. 4 v. (O-Q, 1878-1921; 8, 1918--). 1837-77 in Circuit Court Record (Common Law and Criminal), entry 167. Record of common law cases, showing names of parties, kind of action, orders of the court, and dates. Also contains Default Record, 1909--, entry 177. Arr. chron. For index, see entry 163. Hdw. on pr. fm. 600 p. 18 x 13 x 3. Cir. clk.'s vlt., 1st fl.

167. CIRCUIT COURT RECORD (Common Law and Criminal), 1837-77. 10 v. (E-N). Record of criminal and common law cases, showing names of parties, kind of action, decision of the court, and dates. In 1870 Circuit Court Record - Criminal splits off, entry 165; Circuit Court Record - Common Law also kept separately after 1877, entry 166. Arr. chron. 1837-57, indexed alph. by name of plaintiff in common law cases, and by name of defendant in criminal cases; for index, 1858-77, see entry 163. 1837-55, hdw.; 1856-77, hdw. on pr. fm. 600 p. 18 x 13 x 3. Cir. clk.'s vlt., 1st fl.

168. PARTITION RECORD, 1893--. 4 v. (2, Y, S, 10). 1837-92, 1910-13 in Circuit Court Record - Chancery, entry 164. Record of partitions, showing term date, case number, names of plaintiff and defendant, legal description of property, court orders and findings, and date of filing. Arr. chron. For index, see entry 163. Hdw. on pr. fm. 600 p. 18 x 13 x 3. Cir. clk.'s vlt., 1st fl.

169. FORECLOSURE RECORD, 1874--. 7 v. (1 not numbered, 1874-99; 2-4, 1880-1923; 4, 1886-98; 9, 1923-34; 12, 1933--). 1837-73 in Circuit Court Record - Chancery, entry 164. Record of foreclosures, showing term date, decree number, names of plaintiff and defendant, orders and action of court, and date of filing. Arr. chron. For index, see entry 163. Hdw. on pr. fm. 600 p. 18 x 13 x 3. Cir. clk.'s vlt., 1st fl.

170. RECORD OF INDICTMENTS, 1886-88. 1 v. Discontinued. List of names of persons indicted by the grand jury, showing nature of alleged crimes, and term of court placed for trial. Arr. chron. No index. Hdw. 288 p. 18 x 13 x 12. Common vlt., bsmt.
For original indictments, see entry 162.

171. JUDGMENT CONFESSION RECORD, 1872--. 5 v. (1-5). Prior records cannot be located.

Record of confession and satisfaction of judgment by defendants, showing names of parties in suit, nature of case, amount involved, and dates. Arr. chron. Indexed alph. by name of plaintiff. 1872-1927, hdw. on pr. fm.; 1928--, typed on pr. fm. 600 p. 18 x 13 x 3. Cir. clk.'s vlt., 1st fl.

172. JUDGMENT BY CONFESSION, FINES AND COST, 1848-1922. 2 v. (1 not numbered, 1). Missing: 1863-93. 1923-- in Circuit Court Record, Criminal, entry 165.

Record of judgments by confession, showing name of defendant, title of case, amount of judgment, costs and fines, date paid, and court order of discharge. Arr. chron. Indexed alph. by name of defendant. Hdw. on pr. fm. 600 p. 18 x 13 x 3. 1 v., 1848-62, treas.'s vlt.; v. 1, 1894-22, cir. clk.'s vlt., 1st fl.

173. JUDGMENTS SATISFIED, 1910--. 9 f.b. Prior records cannot be located.

Record of satisfied judgments, showing name of parties in suit, amounts due, kind of case, and date of satisfaction of judgment. Arr. chron. For index, see entry 159. 10 x 4 x 12. Cir. clk.'s vlt., 1st fl.

174. DECREE IN DIVORCE, 1906--. 2 v. (6, 13). 1837-1905 in Circuit Court Record - Chancery, entry 164.

Record of divorce decrees, showing term date, case number, names of complainant and defendant, orders of court, date of decree, and date of filing. Arr. chron. For index, see entry 163. Hdw. on pr. fm. 600 p. 18 x 13 x 3. Cir. clk.'s vlt., 1st fl.

175. MECHANICS' LIENS, 1892--. 2 f.b.

Mechanics' liens showing names of plaintiff and defendant, nature of claim, itemized list of claims and credits, amounts, and dates. Arr. chron. No index. 10 x 4 $\frac{1}{2}$ x 14. 1 f.b., 1892-1930, cir. clk.'s vlt., 1st fl.; 1 f.b., 1931--, cir. clk.'s off., 1st fl.

For prior record of mechanics' liens, see entry 176.

176. MECHANICS' LIENS (Record), 1887--. 1 v. (1).

Record of mechanics' liens, showing names of person filing lien and defendant, date and amount of lien, legal description of property on which lien is filed, and date of settlement. Arr. chron. Indexed alph. by name of defendant. Hdw. on pr. fm. 296 p. 18 x 13 x 2. Cir. clk.'s vlt., 1st fl.

Clerk of the Circuit Court -
Transcripts; Dockets

(177-183)

177. DEFAULT RECORD, 1878-1908. 1 v. 1868-77 in Default and Recognizance Record, entry 178; 1909-- in Circuit Court Record - Common Law, entry 166.
Record of judgments by default, showing names of parties, kind of action, amount forfeited, and dates. Arr. chron. Indexed alph. by name of plaintiff. Hdw. under pr. hdgs. 600 p. 18 x 13 x 3. Cir. clk.'s vlt., 1st fl.

178. DEFAULT AND RECOGNIZANCE RECORD, 1868-77. 1 v. Discontinued.
Record of judgment by default, showing names of officers of the court, plaintiff, and defendant, and amount forfeited for non-appearance in court; also a record of recognizance bonds, showing court term, names of defendant and sureties, kind of case, and amount of bond. Subsequent to 1877, Default Record, entry 177, and Recognizance Record, entry 199, kept separately. Arr. chron. Indexed alph. by name of plaintiff. Hdw. on pr. fm. 600 p. 18 x 13 x 3. Cir. clk.'s vlt., 1st fl.

Transcripts

179. TRANSCRIPT RECORD, 1845--. 6 v. (1 not lettered, A-E).
Missing: 1859-66.
Record of trials transferred from one court to another, showing names of first court, parties, and court officials, kind of action, dates, and fees. Arr. chron. Indexed alph. by name of plaintiff. Hdw. on pr. fm. 500 p. 18 x 13 x 13. Cir. clk.'s vlt., 1st fl.

Dockets

180. GENERAL DOCKET, 1874--. 4 v. (A-D).
Docket of circuit court cases, showing number of the case, names of parties, kind of action, and date of court term. Arr. chron. No index. Hdw. under pr. hdgs. 600 p. 18 x 13 x 3. Cir. clk.'s vlt., 1st fl.

181. CLERK'S DOCKET, 1878-1910. 6 v. (1 not numbered, 1-3, 2, 3).
Discontinued.
Docket of circuit court cases, showing case number, names of parties in suit, nature of case, attorneys, court action, and dates. Arr. chron. No index. Hdw. under pr. hdgs. 400 p. 15 x 10 x 2. Common vlt., bsmt.

182. JUDGES' DOCKET, COMMON LAW, 1874--. 7 v. (1-7). 1841-73
in Judges' Docket, entry 185.
Docket of common law cases, showing names of parties, dates, and docket entries by judge. Arr. chron. No index. Hdw. on pr. fm. 550 p. 18 x 13 x 3. Cir. clk.'s vlt., 1st fl.

183. JUDGES' DOCKET, CHANCERY, 1874--. 12 v. (1-12). 1841-73
in Judges' Docket, entry 185.
Judges' docket of divorce cases, showing foreclosure, partition, and injunction proceedings, date of hearing, names of parties and attorneys, nature of case, and court orders. Arr. chron. No index. Hdw. under pr. hdgs. 600 p. 18 x 13 x 3. Cir. clk.'s vlt., 1st fl.

184. JUDGES' CRIMINAL DOCKET, 1874--. 5 v. (1 not numbered, 2-5).
1841-73 in Judges' Docket, entry 185.

Docket of criminal cases, showing names of parties in suit, kind of action, date term of court, references to fee book, and book and page of entry. Arr. chron. No index. Hdw. under pr. hdgs. 500 p.
18 x 13 x 3. Cir. clk.'s vlt., 1st fl.

185. JUDGES' DOCKET, 1841-73. 7 v.

Docket of common law, criminal, and chancery cases, showing names of parties, dates, kind of action, and orders of the court. Subsequent to 1873, Judges' Docket, Common Law, entry 182; Judges' Docket, Chancery, entry 183; and Judges' Criminal Docket, entry 184; kept separately. Arr. chron. No index. Hdw. under pr. hdgs. 300 p.
18 x 13 x 3. 1 v., 1841-45, common vlt., bsmt.; 6 v., 1846-73, cir. clk.'s vlt., 1st fl.

186. JUDGMENT AND EXECUTION DOCKET, 1821--. 21 v. (D-F, 5 not labeled, 1-13).

Docket of chancery and civil suits, showing action, amount involved, sheriff's execution of judgment order, and return of order, payment of judgment, and dates. Arr. alph. by name of person against whom judgment is entered. Indexed alph. by name of plaintiff. Hdw. under pr. hdgs. 600 p. 18 x 13 x 3. V. D-F, 1821-38, common vlt., bsmt.; 5 v. not labeled, 1839-73, v. 1-13, 1874--., cir. clk.'s vlt., 1st fl.

Fee Books.

187. FEE BOOK.- COMMON LAW, 1911--. 4 v. (T, 1-3). 1839-1910
in Fee Books, entry 190.

Fee book showing names of parties in suit, kind of case, amount of judgment, description, amount of court fees, and dates. Also contains Fee Book - Transcript, 1919--., entry 191. Arr. chron. Indexed alph. by name of defendant. Hdw. on pr. fm. 600 p. 18 x 13 x 3. Cir. clk.'s vlt., 1st fl.

188. FEE BOOK, CRIMINAL, 1912--. 1 v. (S). 1839-1911 in Fee Books, entry 190.

Fee book showing names of parties, kind of action, decision of court, and itemized list of fees. Arr. chron. Indexed alph. by name of defendant. Hdw. on pr. fm. 500 p. 18 x 13 x 3. Cir. clk.'s vlt., 1st fl.

189. FEE BOOK - CHANCERY, 1911--. 3 v. (1-3). 1839-1910 in Fee Books, entry 190.

Record of fees in chancery cases, showing names of parties, date of trial, and amount of fee. Arr. chron. Indexed alph. by name of plaintiff. Hdw. on pr. fm. 600 p. 18 x 13 x 3. Cir. clk.'s vlt., 1st fl.

190. FEE BOOKS, 1839-1913. 22 v. Missing: 1848-62.

Record of itemized fees charged in circuit court cases, showing names of parties, kind of case, and court term. Subsequent fees kept separately in Fee Book - Common Law, entry 187; Fee Book, Criminal, entry 188; and Fee Book - Chancery, entry 189. Arr. chron. Indexed alph. by name of plaintiff or defendant. Hdw. on pr. fm. 600 p. 18 x 13 x 3. Common vlt., bsmt.

191. FEE BOOK - TRANSCRIPT, 1880-1918. 1 v. 1919-- in Fee Book - Common Law, entry 187.

Itemized list of fees in cases transferred to the circuit court, showing names of parties, and transcript verified. Arr. chron. Indexed alph. by name of plaintiff. Hdw. on pr. fm. 300 p. 18 x 13 x 2. Common vlt., bsmt.

Reports to the Court

192. STATE'S ATTORNEYS' REPORT, 1909--. 1 v. (1). Prior records cannot be located.

Record of state's attorneys' reports to circuit court, showing fines, fees, and forfeitures received by him and turned over to county treasurer, and treasurer's receipt for same. Arr. chron. Indexed alph. by name of state's attorney. Hdw. on pr. fm. 200 p. 18 x 13 x 2. Cir. clk.'s vlt., 1st fl.

193. MASTERS' IN CHANCERY REPORT, 1909--. 1 v. (1). 1837-1908 in Circuit Court Record, Chancery, entry 164.

Report of master in chancery, showing names of judge and master in chancery, term date of court, amount of cash received and paid out, and balance on hand, with affidavit of master as to correctness of report. Arr. chron. Indexed alph. by name of master in chancery. Hdw. 157 p. 18 x 13 x 2. Cir. clk.'s vlt., 1st fl.

194. CORONER'S PAPERS (Reports), 1935--. 1 f.b. 1899-1934 in Miscellaneous Papers, entry 196.

Coroner's reports to the court, showing names of deceased, witnesses, and jurors, date, cause and place of death, jury decisions, and coroner's verdict. Arr. chron. No index. 12 x 5 x 13. Cir. clk.'s vlt., 1st fl.

195. SHERIFF'S PAPERS, 1935--. 1 f.b. 1899-1934 in Miscellaneous Papers, entry 196.

Sheriff's papers including summonses, warrants, and writs of executions returned to circuit clerk, showing names of parties, kind of suit, nature of crime, date of issue, and return. Arr. chron. No index. 12 x 5 x 13. Cir. clk.'s vlt., 1st fl.

196. MISCELLANEOUS PAPERS (Coroner's and Sheriff's), 1899-1935.

6 f.b. Discontinued.

Coroner's papers showing names of deceased, witnesses, and jurors, date, cause and place of death, jury decisions, and coroner's verdict; sheriff's papers such as summonses, warrants, and executions, showing names of parties, kind of suit, nature of crime, and dates of issue and return; also sheriff's recognizance bonds, showing name of defendant, amount of bond, names of sureties, and dates. Subsequent to 1935, Coroner's Papers, Sheriff's Papers, and Sheriff's Recognizance kept separately, entries 194, 195, and 200. Arr. chron. No index. 12 x 5 x 12. Cir. clk.'s vlt., 1st fl.

Jury Records

(See also entries 1, 15, 233.)

197. JURY CERTIFICATES, 1927--. 3 v. Prior records cannot be located.

Stubs of jury certificates issued, showing to whom paid, amounts, and dates. Arr. by certificate no. No index. Hdw. on pr. fm. 50 p. 18 x 13 x 1. Co. clk.'s vlt., 1st fl.

Bonds

198. BAIL BOND RECORD, 1915-21. 2 v. (1, 2). 1878-1914, 1922-29 in Recognizance Record, entry 199.

Record of bail bonds, showing names of defendant and sureties, location and legal description of property offered for bond, and amount and date of bond. Arr. chron. Indexed alph. by name of defendant. Hdw. on pr. fm. 400 p. 18 x 13 x 2. Cir. clk.'s vlt., 1st fl.

199. RECOGNIZANCE RECORD, 1878-1929. 1 v. Discontinued. 1868-77 in Default and Recognizance Record, entry 178.

Record of recognizances, showing names of defendant and sureties, nature of case, and date and amount of bond set for appearance in court at future set date. Also contains Bail Bond Record, 1878-1914, 1922-29, entry 198. Arr. chron. Indexed alph. by name of defendant. Hdw. on pr. fm. 600 p. 18 x 13 x 3. Cir. clk.'s vlt., 1st fl.

200. SHERIFF'S RECOGNIZANCE, 1936--. 1 bdl. 1899-1935 in Miscellaneous Papers, entry 196.

Bonds to insure the appearance of the defendant in court at a set time, showing names of defendant and sureties, amount of bond, and dates. Arr. chron. No index. 2 x 8 x 4. Cir. clk.'s vlt., 1st fl.

Office Transactions

Receipts and Expenditures

201. RECEIPTS AND EXPENDITURES OF THE CIRCUIT CLERK, 1901--.

3 v. (1, 5, 6). Missing: 1905-9. Title varies: Clerk's Receipt Book.

Record of receipts and expenditures of circuit clerk and recorder's office, showing from whom received, purpose, to whom paid, amounts, and dates. Arr. chron. 1901-4, indexed alph. by names of parties or subject; 1910--, no index. Hdw. on pr. fm. 450 p. 18 x 13 x 2. Cir. clk.'s vlt., 1st fl.

202. CLERK'S ACCOUNT BOOK (Circuit Court), 1883-92. 1 v.

Discontinued.

Record of judgments collected by the circuit clerk, such as fines and costs, showing name, date, amount, and kind of account. Arr. chron. Indexed alph. by name of person owing judgment. Hdw. under pr. hdgs. 400 p. 18 x 13 x 3. Cir. clk.'s vlt., 1st fl.

203. CASH BOOK, 1925--. 1 v. (1). Prior records cannot be located. Circuit clerk's record of fees received in circuit court cases, showing for what received, names of plaintiff and defendant, disposition, amount, and dates. Arr. chron. No index. Hdw. under pr. hdgs. 300 p. 15 x 22 x 1½. Cir. clk.'s vlt., 1st fl.

XI. SHERIFF

The sheriff, by constitutional provision, has been an elected officer of the Clark County electorate from the creation of this county to the present.¹ The term of his office was originally set at two years, but is now four years. His bond in this county is required in the sum of \$10,000 and must be approved by the county judge.² Memoranda of this bond are entered at large upon the records of the county court and the bond is filed in the office of the county clerk.³ One or more deputies are appointed by the sheriff in accordance with the number allowed by rule of the circuit court. The compensation of the deputies is deter-

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1. Constitution of 1818, Art. III, sec. 11; Constitution of 1847, Art. VII, sec. 7; Constitution of 1870, Art. X, sec. 8; second amendment November 22, 1880, to the Constitution of 1870, Art. X, sec. 8; also L.1819, p. 110; R.S.1874, p. 989.
 2. R.S.1874, p. 990. Compare R.L.1827, p. 373. Prior to the organization of the county court, the sheriff's bond and securities were approved by the circuit court.
 3. R.S.1845, p. 514; R.S.1874, p. 989.

mined by the county board of supervisors.¹ The sheriff is also warden of the county jail and has custody and regulation of the same and of all prisoners.² To assist him in this administration, the sheriff appoints a superintendent of the county jail and removes him at pleasure for neglect of duty or other causes.³

Essentially, without change for over one hundred years, the principal duties of the sheriff are:

1. Acting as conservator of the peace, with power to arrest offenders on view.
2. Attending, in person or by deputy, all courts of record (city, county, probate, circuit, and appellate courts) in his county, and obeying the orders and direction of the said courts.
3. Serving, executing, and returning all writs, warrants, processes, orders, and decrees legally directed to him.
4. Selling real or personal property by virtue of execution or other process.
5. Sending finger prints of criminals to the state bureau of criminal identification and investigation.⁴

In the course of the sheriff's multiple detailed duties included in these broad provisions, the following records may be kept but do not appear in Clark County:

1. Data of identification, criminal and stolen property.
2. Receipts of delivery of prisoner in changes of venue.
3. Copies of reports to the county court and circuit court.⁵
4. Reports of pawnbrokers on loans and articles pawned.⁶

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1. R.L.1827, p. 373; Constitution of 1870, Art. X, sec. 9.
 2. L.1819, p. 111,112,160-62,314-17,332,333; L.1821, p. 37,63,64; R.L.1827, p. 247-311,344,372,373; R.L.1829, p. 121; L.1831, p. 103, 104,106; R.L.1833, p. 574,575; L.1839, p. 10,12-14; L.1845, p. 10,19; R.S.1845, p. 133,134,515-17; R.S.1874, p. 616,989-91; L.1877, p. 69, 79; L.1881, p. 64,72; L.1901, p. 136; L.1905, p. 146; L.1923, p. 423; L.1933, p. 458. The citations include also references to duties not included in the general outline noted above.
 3. Ibid.
 4. L.1931, p. 464.
 5. L.1819, p. 201,317; L.1821, p. 182; R.L.1827, p. 249,273; L.1845, p. 11; R.S.1845, p. 305; R.S.1874, p. 568,991,982,1096; L.1907, p. 316-19; L.1909, p. 301; L.1921, p. 500; L.1923, p. 424; L.1929, p. 549; L.1931, p. 465; L.1933, p. 187-90.
 6. L.1909, p. 300.

Sheriff - Process; Jail Records;
Fees, Receipts, and Expenditures

(204-208)

The following records may be kept and do appear:

1. Register of prisoners.
2. Docket of executions.
3. "Books of Accounts", including records of fees and disbursements.

Process

(See also entries 88, 89, 195, 196, 200.)

204. SHERIFF'S PROCESS DOCKET, 1877--. 10 v. (1-10).
Docket of process served by sheriff, showing names of parties, dates received, served, and returned, and itemized list of fees. Arr. chron. No index. Hdw. under pr. hdgs. 500 p. 18 x 13 x 3. Sh.'s vlt., 1st fl.

205. SHERIFF'S EXECUTION DOCKET, 1869--. 4 v. (1-4).
Sheriff's execution of judgment in civil and chancery cases, showing amount of judgment, against whom issued, date served, and date returned to court with amount of sheriff's fees. Arr. chron. No index. Hdw. under pr. hdgs. 500 p. 18 x 13 x 3. Sh.'s vlt., 1st fl.

Jail Records

206. JAIL RECORD (Register of Prisoners), 1877--. 1 v.
Register of prisoners, showing name of prisoner, offense, date and type of sentence, prisoner's age, birthplace, residence, health, habits, remarks, and date. Arr. alph. by name of prisoner. No index. Hdw. under pr. hdgs. 600 p. 18 x 13 x 3. Sh.'s vlt., 1st fl.

Fees, Receipts, and Expenditures

207. SHERIFF'S REGISTER OF FEES, 1872-1925. 11 v. (1-6, 9, 4 not numbered). Missing: 1922-25. 1926-- in Cash Book, entry 208, Description of fees earned by sheriff's office, showing from whom received, amount, and date. Arr. chron. No index. Hdw. under pr. hdgs. 500 p. 18 x 13 x 3. Sh.'s vlt., 1st fl.

208. CASH BOOK, 1926--. 1 v.
Record of cash and fees taken in by the sheriff's office, showing from whom received, amount, date, cash paid out, to whom paid, for what, amount, and date. Prior record of fees in Sheriff's Register of Fees, 1872-1925, entry 207. Arr. chron. No index. Hdw. under pr. hdgs. 200 p. 12 x 14 x 2. Sh.'s vlt., 1st fl.

XII. CORONER

The coroner's office in Clark County has continued in existence from the formation of the county to the present.¹ The coroner is elected by the county electorate for a four-year term. He receives his commission from the Governor, upon the certification of the county clerk of his election, and filing of his bond and taking the oath of office.² The inquest duties of this official have changed little from a time antecedent to the creation of this county. The coroner acts as a conservator of the peace, with powers equal to the sheriff's in that respect, and serves as a ministerial officer of the courts in the absence or disqualification of the sheriff, and performs all the other duties of the latter when the office is vacant.³

The most important function of the coroner is to hold inquests over the bodies of persons supposed to have come to their death by violence, casualty, or any other undue means. Upon notification of such death, the coroner goes to the place where the body is and takes charge of the same, and summons a jury of six men of the neighborhood in which the body was found. The jury is instructed to assemble at the place where the body is to be at a stated time, and upon view of the body to inquire into the cause and manner of the death. If the inquest is continued and a vacancy occurs on the jury, the coroner is allowed to fill such vacancy.⁴

To the custody of the clerk of the circuit court are returned the verdict of the jury, and such recognizances as may be given the coroner by witnesses whose testimony implicates any person as the unlawful slayer of the deceased.⁵ In his own office, the coroner files and preserves the record of such testimony.⁶ The coroner also keeps one record which he

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1. Constitution of 1818, Art. III, sec. 11; Constitution of 1870, Art. X, sec. 8.
 2. The office is constitutional and elective (Constitution of 1818, Art. III, sec. 11; Constitution of 1870, Art. X, sec. 8) and the term, formerly two years, is now four years (second amendment, November 22, 1880, to Constitution of 1870, Art. X, sec. 8).
 3. L.1819, p. 111,160; L.1821, p. 20-23; L.1825, p. 63,64; R.L.1827, p. 246-50,372,373,375; R.S.1845, p. 515-17; R.S.1874, p. 281,282.
 4. L.1821, p. 22-24; R.S.1845, p. 517,518; R.S.1874, p. 282-84; L.1879, p. 82; L.1907, p. 213; L.1919, p. 403; L.1931, p. 388.
 5. L.1821, p. 24,25; R.S.1845, p. 518; R.S.1874, p. 284,285.
 6. L.1821, p. 25; R.S.1845, p. 518; L.1869, p. 109; R.S.1874, p. 285; L.1907, p. 213; L.1919, p. 293.

originates, the "inquest record." This record recapitulates all the data involved in the entire inquest procedure and includes an inventory and accounting of the personal property and money of the deceased.¹

Deputy coroners appointed by this official enable him to perform the duties of his office. The number of deputies is set by rule of the circuit court and their compensation is determined by the county board of supervisors. The bond or securities of these assistants is taken by the coroner and the oath to which they each subscribe is filed in the county clerk's office.²

The only coroner's records in Clark County are his reports to the circuit court, entries 194, 196.

XIII. STATE'S ATTORNEY

The state's attorney in Clark County originally performed his duties in the courts of the circuit district. He was first titled circuit attorney in 1819, and from 1827 to 1848 both titles of circuit attorney and state's attorney were used to designate this official.³ The circuit attorney was appointed by the Governor until 1835, when he became an official elected by the General Assembly. This latter provision remained effective until 1849, at which time the state's attorney became an elective officer of the circuit district electorate. Finally, the present Constitution of 1870 made the office elective in and for each county.⁴ From the creation of this office in the state until the present, the state's attorney has continued to receive his commission from the Governor for the tenure of his office.⁵ Under the act of 1819, the circuit attorney was appointed to hold office during good behavior. In 1827, his appointment was set at a four-year term, until 1835 when he was elected by the Assembly for a two-year term. Then, in 1849, the state's attorney elected by the district electorate served until 1852, after which time the election has been for a four-year term.⁶ In Clark County the state's attorney receives an annual

1. L.1821, p. 26; L.1850, p. 104; R.S.1874, p. 285,286.

2. L.1881, p. 63.

3. L.1819, p. 178,204; L.1825, p. 178,179; R.L.1827, p. 79; R.L.1833, p. 98; L.1835, p. 44; R.S.1845, p. 76.

4. L.1819, p. 204; R.L.1833, p. 98; L.1835, p. 44; Constitution of 1848, Art. V, sec. 21,28; Constitution of 1870, Art. VI, sec. 22; L.1871-72, p. 169; R.S.1874, p. 172.

5. Ibid.

6. L.1819, p. 204; R.L.1827, p. 80; L.1835, p. 44; Constitution of 1848, Art. V, sec. 21; Constitution of 1870, Art. VI, sec. 22.

salary of \$2,250, with \$400 of this amount being paid by the state. Statutory fee rates are allowed him for convictions on specified offenses and crimes before justices of the peace, police magistrates, county and circuit courts. Also, rates are established for preliminary examination of defendant, for attendance at trials, and for appeals. These several fees and rates make up a county fund from which is paid his salary.¹

The duties of the state's attorney are:

1. To commence and prosecute all actions, suits, indictments and prosecutions, civil or criminal, in any court of record in his county in which the people of the state or county may be concerned.
2. To prosecute all forfeited bonds and recognizances and all actions and proceedings for the recovery of debts, revenues, moneys, fines, penalties, and forfeitures accruing to the state or his county, or to any school district in his county; also to prosecute all suits in his county against railroads or transportation companies, which may be prosecuted in the name of the people of the State of Illinois.
3. To commence and prosecute all actions and proceedings brought up by any county officer in his official capacity.
4. To defend all actions and proceedings brought against his county, or against any county or state officer in his official capacity, in his county.
5. To attend the examination of all persons brought before any judge on habeas corpus, when the prosecution is in his county.
6. To attend before justices of the peace and prosecute charges of felony or misdemeanor for which the offender is required to be recognized and to appear before a court of record when in his power to do so.
7. To give his opinion without fee or reward, to any county officer or justice of the peace in his county upon any question of law relating to any criminal or other matter in which the people of the state or county may be concerned.
8. To assist the attorney general whenever it may be necessary, and in cases of appeal or writ of error, from his county to the supreme court, to which it is the duty of the attorney general to attend, he shall, a reasonable time before the trial of such appeal or writ of error, furnish the attorney general with a brief, showing the nature of the case and the questions involved.

1. L.1871-72, p. 420; L.1873-74, p. 105; L.1909, p. 231.

9. To pay all moneys received by him in trust, without delay, to the officer who by law is entitled to the custody thereof.
10. To perform such other and further duties as may from time to time be enjoined on him by law.
11. To appear in all proceedings by collectors of taxes against delinquent taxpayers for the judgment to sell real estate, and see that all the necessary preliminary steps have been legally taken to make the judgment legal and binding.¹
12. To enforce the collection of all fines, forfeitures and penalties imposed or incurred in the courts of record in his county; and report on the collection of these moneys to the circuit court.²

For state's attorneys' reports to circuit court, see entry 192.

XIV. SUPERVISOR OF ASSESSMENTS

The county supervisor of assessments, with the aid of the township assessors in Clark County, is responsible for the assessment of property upon which the township, district, county, state and other taxes are levied. Principally, these officers annually revise the assessment of property and correct the same upon complaint, and quadrennially assess real and personal property. Many statutory provisions have regulated the assessment function in Clark County. Early laws fixed the value of the several categories of real and personal property, leaving to the assessing officer only limited discretion.

In Clark County, property assessments were first made by the county treasurer from 1819 to 1825.³ These duties were next performed by the county assessor, an appointee of the administrative county commissioners' court, until 1844.⁴ At the latter date, the county treasurer again became ex-officio county assessor and performed the functions of this office for a decade.⁵ In 1854, the assessor's duties were transferred to the several township assessors upon the election of the township form of county government.⁶ The township assessment officers have principally effected the assessment of property in their respective townships since the adoption of this form of government until the present. Between 1854

1. R.S.1845, p. 76; R.S.1874, p. 172.

2. L.1909, p. 342; L.1911-12, p. 88; L.1929, p. 474.

3. L.1819, p. 315; L.1823, p. 206.

4. L.1825, p. 173; L.1839, p. 4; L.1841, p. 34.

5. L.1843, p. 231,237; L.1845, p. 5; R.S.1845, p. 438; L.1853, p. 46.

6. L.1853, p. 16,18,24; L.1855, p. 37; L.1871-72, p. 19,20.

and 1893 the elected township assessors received the assessment lists from the county clerk and reported their assessments to the said clerk. Then for the period 1893 to 1898, the elected township board of assessors¹ received the forms from, and reported their findings to the county clerk. Finally, in 1898, the legislature created the ex-officio office of supervisor of assessments, filled by the county treasurer. From that date until the present, the township assessment officers have worked under the direction of, and reported the assessment of property to the county treasurer in this ex-officio capacity.²

For other taxation records, see entries 17-34, 210-221.

209. TAX SCHEDULE, PERSONAL PROPERTY, 1929--. 49 f.b.

Personal property tax schedule showing owner's name, address, number of school district, description of property, value, tax assessed, and oath of owner. Arr. by sec., twp., and range. No index. 10 x 4 x 12. Treas.'s vlt., 1st fl.

XV. BOARD OF REVIEW

An important aspect of the revenue procedure is the authority for the review of assessments on property. In Clark County, this power is exercised by the board of review. The duties of this board are essentially to assess, equalize, review or revise the assessment of property. Early legislation provided for appeals from assessments to the county administrative body.³ The board was granted power to review and revise the assessment of real and personal property.

In 1871 the town boards were given jurisdiction to annually revise the assessment of towns. The county board, in accordance with the same legislation, met annually to:

1. Assess omitted property.
2. Review assessments upon complaint.
3. Hear and determine the application of any person assessed on property claimed to be exempt from taxation.

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1. L.1893, p. 73,74.
 2. L.1898, p. 37; L.1903, p. 295,296; L.1923, p. 492; L.1932, p. 68.
 3. Appeals were made to the county commissioners' court; L.1839, p. 7; L.1843, p. 239; L.1845, p. 8; R.S.1845, p. 441. Then from 1849 to 1854, the appeals were made to the county court, from 1854 to 1898 to the county board of supervisors. L.1849, p. 207,208; L.1871, p. 22.

4. Ascertain whether the valuations in one town or district bear just relation to those in all other towns or districts in the county.¹

In 1898 this authority was transferred to the newly-created board of review.² The board of review was composed of the chairman of the county board who was ex-officio chairman of the board of review, the county clerk, and a citizen appointed by the judge.³ Since 1923, the board has consisted of the chairman of the county board as ex-officio chairman of the board of review, and two citizens appointed by the county judge. The members of the board select their own clerk.⁴ The two citizen members of the board are appointed alternately for a two-year term. The board may reduce or increase the entire assessment of property.

For other taxation records, see entries 17-34, 209, 212-221.

210. COMPLAINT DOCKET, BOARD OF REVIEW, 1899-1923. 1 v.

Discontinued.

Docket of complaints, showing number of complaint, name of owner of property, reason for complaint, location of property, and adjustment made. Arr. chron. Indexed alph. by name of complainant. Hdw. under pr. hdgs. 300 p. 18 x 13 x 3. Co. clk.'s vlt., 1st fl.

211. BOARD OF REVIEW MINUTES, 1899—. 2 v. (1, 1 not numbered). Record of proceedings of board of review, showing minutes of meetings, complaints of taxpayers on assessments, name of complainant, description of complaint, board action, and dates. Arr. chron. Indexed alph. by name of taxpayer. Hdw. 600 p. 18 x 13 x 3. Co. clk.'s vlt., 1st fl.

1. L.1871, p. 23.

2. L.1898, p. 54; L.1923, p. 496; L.1932, p. 75.

3. L.1898, p. 54.

4. L.1923, p. 496, 497.

XVI. COUNTY COLLECTOR

Tax collections in Clark County were first made by the sheriff as ex-officio county collector from 1819 to 1854, with the exception of a brief period of four years, 1839 to 1843, when the county collector was an appointee of the county commissioners' court.¹ With the acceptance of the township form of government in 1854, the county treasurer became ex-officio collector of taxes.² Under this plan, town collectors, elected in each township, were required to make collection of resident property taxes and deliver their books to the county collector, who returned the said books to the county clerk.³ The county collector in turn was charged with the collection of the non-resident property taxes.⁴ The provision for the return of the collectors' books to the county clerk was changed in 1871. In this year, the legislature provided for the county collector to annually make a sworn statement to the county clerk, showing the total amount collected by him from each kind of tax; the amount received from each town collector, and the amount collected by himself.⁵

In 1917 the office of town collector was abolished in counties of the size of Clark and the county collector became ex-officio town collector for each of the townships in his county. As town collector, the county collector is required to perform all the duties assigned to town collectors under existing statutory requirements.⁶

The collector annually prepares a delinquent property list and files the same with the county clerk. He also advertises his intention of applying for judgment for sale of delinquent lands and lots and is required to attend in person or by deputy all tax sales resulting therefrom. The county clerk, in person or by deputy, is also required to attend all tax sales. At such tax sales the clerk and collector note and make entry of all tax sales and forfeitures to the state.

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1. L.1819, p. 168,169,316; L.1821, p. 100; L.1822, p. 80; R.L.1827, p. 370,374; L.1839, p. 7,8; L.1843, p. 234; R.S.1845, p. 8; L.1853, p. 99.
 2. L.1853, p. 14.
 3. L.1855, p. 37.
 4. L.1853, p. 69,70.
 5. L.1871-72, p. 56,57; L.1881, p. 181.
 6. L.1917, p. 792; L.1925, p. 605; L.1929, p. 774; L.1931, p. 905; L.1933, p. 1115.

To recapitulate, under statutory provisions, the county collector collects taxes for the state, county and other governmental agencies; settles annually with the county board of supervisors, and pays to the proper authorities the amount in his hands payable to them; and attends all tax sales in person or by deputy.¹

The county collector is required by statute to keep his records as collector of taxes separate from his records as county treasurer.² The records of the collector's office include duplicates of receipts issued to taxpayers, state auditor's and county clerk's certificates of the collector's settlement with them, duplicates of the collector's reports, delinquent property records, and tax sale and forfeiture records.

For other taxation records, see entries 17-34, 209-211.

Collection, Settlement

212. DEPOSIT RECORD, 1910-17. 2 v. Township collectors discontinued in Clark County in 1917.

Records kept by the township collectors of all taxes collected, showing names of persons from whom collected, and the amount placed in the bank to be turned over to the county collector after the collections are completed. Arr. chron. No index. Hdw. 150 p. 18 x 15 x 1. Common vlt., bsmt.

213. RECEIPTS OF COUNTY COLLECTOR, 1872-1902. 2 v. (1 not lettered, 1872-89; A, 1874-1902). Discontinued.

Record of county collector's receipts, showing taxes due from each township and amount due the state treasurer from the county treasurer. Arr. chron. No index. Hdw. on pr. fm. 150 p. 18 x 12 x 1. Common vlt., bsmt.

214. TREASURER'S AND COLLECTOR'S ACCOUNTS, 1863-1917. 12 v. (A, B, 1863-1910; 7 not labeled, 1872-1917; 1, 1, 1899-1910; 2, 1910-17). Discontinued.

Record of taxes and interest collected by the county collector and also showing payments for the advertising of delinquent tax lists and commissions for collecting taxes. Arr. chron. No index. Hdw. on pr. fm. 240 p. 18 x 13 x 3. Common vlt., bsmt.

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1. L.1819, p. 317; R.L.1827, p. 373; L.1839, p. 8-12; L.1840, p. 3; L.1845, p. 9,11; L.1853, p. 66,77,111; L.1871-72, p. 32; L.1873-74, p. 51; L.1911, p. 485; L.1917, p. 664; L.1919, p. 765; L.1930, Sp. Sess., p. 59; L.1931, p. 747; L.1933, p. 930; R.L.1935, p. 1149.
 2. L.1917, p. 664; L.1930, Sp. Sess., p. 59; R.L.1935, p. 1149.

County Collector - Delinquent
Tax, Abatement; Special Assessments

(215-221)

215. TOWNSHIP TAX ACCOUNT, 1879-1927. 5 v. (A, A-D). 1928-- in Appropriation Ledger, entry 223.

Record of taxes collected, showing name of township, date and amount allotted to each township, by whom received, and balance on hand. Arr. chron. No index. Hdw. on pr. fm. 100 p. 18 x 15 x 1. V. A, A, B, 1879-1910, common vlt., bsmt.; v. C, D, 1911-27, co. clk.'s vlt., 1st fl.

216. DUPLICATE TAX RECEIPTS, 1934--. 69 bdl. Prior records cannot be located.

Copies of receipts for taxes paid, or tax receipt duplicates, showing name, location, and amount of tax. Arr. chron. No index. 6 x 2 x 10. Treas.'s vlt., 1st fl.

217. TAX SETTLEMENT RECORD, 1927--. 2 v. (1, 2). 1896-1901 in Statement of Errors and Abatements, entry 220; 1902-26 in Collectors' Books, entry 25.

Record of taxes to be collected in each township, showing errors, corrections, abatements, and tax forfeitures, and to what fund the taxes must be paid; also contains abstracts of footings of collectors' books. Arr. by sec., twp., and range. No index. Hdw. on pr. fm. 100 p. 20 x 18 x 2. Treas.'s vlt., 1st fl.

Delinquent Tax, Abatement

218. RECORD OF TAX SALES, 1923--. 1 v.

Record of land sold for taxes, showing owner's name, amount due, location of property, and name of purchaser. Arr. by sec., twp., and range. Indexed alph. by name of twp. Hdw. on pr. fm. 400 p. 20 x 16 x 4. Treas.'s vlt., 1st fl.

For prior records, see entry 28.

219. LIST OF ABATEMENTS ON PERSONAL PROPERTY, 1927--. 1 v.
1896-1901 in Statement of Errors and Abatements, entry 220;
1902-26 in Collectors' Books, entry 25.

Lists of persons from whom county collector has been unable to collect taxes, showing value of property, amount of taxes, cause of delinquency, and county collector's request for the amount of the several taxes set forth in the settlement of his accounts. Arr. alph. by name of owner under each twp. No index. Hdw. on pr. fm. 300 p. 20 x 14 x 2. Treas.'s vlt., 1st fl.

220. STATEMENT OF ERRORS AND ABATEMENTS, 1896-1901. 1 v.

Record of errors in the assessment of real estate returned to the county clerk, by the county collector, who asks credit for the errors as stated. Also contains Tax Settlement Record, entry 217, and List of Abatements on Personal Property, entry 219. Arr. chron. No index. Hdw. on pr. fm. 400 p. 18 x 13 x 2. Common vlt., bsmt.

For subsequent records of errors, see entry 25.

Special Assessments

221. MOTOR FUEL TAX, 1935--. 1 v.

Motor fuel tax fund record showing amount of cash received, and amount of allotment to roads, poor relief, and other county agencies. Arr. chron. No index. Hdw. on pr. fm. 50 p. 12 x 10 x 1. Treas.'s vlt., 1st fl.

XVII. COUNTY TREASURER

In 1819, the county treasurer was first appointed by the county commissioners' court.¹ A few years later, in 1825, the sheriff became successor in office to the appointive treasurer for a two-year period when the county treasurer was again appointed by the commissioners' court.² The appointments were made annually for eleven years. Then from 1838 to the current date, the county treasurer has been elected by the people of the county.³ He is commissioned by the Governor for a four-year term.⁴ The penal sum of the treasurer's bond and the security are determined by the county board of supervisors.⁵ Upon request of the treasurer, the board designates the bank in which the public funds are to be deposited.

In the performance of his duties, the county treasurer receives the county revenue, keeps custody of its funds, and disburses them in accordance with orders of the county board of supervisors or specific authorization of law. He is required to keep books of accounts of all funds received and disbursed by him, maintain a register of county orders countersigned and paid, report annually to the county board on the financial transaction of his office, and settle his accounts with the board semiannually.⁶ The last two requirements give rise to a number of segregated records of accounts beyond strict statutory requirements. In addition, reports are made to the treasurer by other county, district, and public and semipublic authorities in the process of transacting business with him, and, finally, a large number of records arise from the requirements for collectors of taxes to settle their accounts with the treasurer.⁷

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1. L.1819, p. 315; L.1823, p. 206.
 2. L.1825, p. 178; R.L.1827, p. 329; R.L.1833, p. 515, 516.
 3. R.L.1837, p. 49, 274; L.1845, p. 28; R.S.1845, p. 137; L.1851, p. 144; Constitution of 1870, Art. X, sec. 8.
 4. The term was originally set at four years in 1838; R.L.1837, p. 274. It was then reduced to two years; L.1845, p. 28; L.1851, p. 144. The office was made constitutional without change of term; Constitution of 1870, Art. X, sec. 8. Then in 1880, the term was lengthened to four years; Second Amendment (ratified November 22, 1880) to the Constitution of 1870, Art. X, sec. 8.
 5. L.1819, p. 318; R.L.1827, p. 329; R.S.1874, p. 323. The bond is required to be filed in the office of the county clerk.
 6. L.1819, p. 318; R.L.1837, p. 582, 583; L.1843, p. 151; R.S.1845, p. 136, 138, 139; L.1861, p. 239, 240; R.S.1874, p. 323, 324.
 7. L.1819, p. 317; L.1821, p. 183; R.L.1827, p. 333; L.1839, p. 8-10; L.1845, p. 11; L.1885, p. 142-47; L.1895, p. 304; L.1913, p. 516; L.1933, p. 898.

Receipts and Disbursements

Registers and Ledgers

222. REGISTER OF INTEREST COUPONS, 1870-83. 1 v.

Discontinued when all coupons were paid.

Record of bond interest coupons paid by the treasurer, showing number and amount of coupon, date, and to whom paid. Arr. chron. No index. Hdw. under pr. hdgs. 200 p. 12 x 8 x 1. Common vlt., bsmt.

223. APPROPRIATION LEDGER, 1863--. 10 v. (A, B, 8 not lettered).

Title varies: Cash Ledger; Treasurer's Cash Book.

Register of cash receipts and disbursements of county funds, including court costs and fees, heirship fund, and treasurer's account with county funds, showing from whom received, reason for payment or disbursement, name of account credited or debited, amount of receipt or disbursement, and to whom paid. Also contains Township Tax Account, 1928--, entry 215; Account Book, Births and Deaths, 1916--, entry 224; State and Registered Bond Tax Account, 1928--, entry 225; School Tax Account, 1928--, entry 226; Non-high-school Record, 1932--, entry 227; County Treasurer's Institute Record, 1863-82, 1911--, entry 228; and Road and Bridge Tax Account, 1928--, entry 230. Arr. chron. No index. Hdw. under pr. hdgs. 150 p., 500 p. 18 x 13 x 1½, 12 x 14 x 4. V. A, B, 1 not lettered, 1863-1914, common vlt., bsmt.; 7 v. not lettered, 1915--, treas.'s vlt., 1st fl.

224. ACCOUNT BOOK, BIRTHS AND DEATHS, 1903-15. 1 v. 1916-- in

Appropriation Ledger, entry 223.

Record of payment on reports of births and deaths, issued by county clerk, showing number of births or deaths reported by physicians, amount paid, and dates. Arr. chron. No index. Hdw. on pr. fm. 30 p. 18 x 14 x 1½. Common vlt., bsmt.

For county clerk's account book of births and death, see entry 67.

225. STATE AND REGISTERED BOND TAX ACCOUNT, 1879-1927. 2 v. (A, B).

1928-- in Appropriation Ledger, entry 223.

Record of amount of taxes collected on state and registered bonds, showing date, from whom collected, and type and description of bond. Arr. chron. No index. Hdw. on pr. fm. 200 p. 18 x 15 x 1. V. A, 1879-1917, common vlt., bsmt.; v. B, 1918-27, treas.'s vlt., 1st fl.

Special Accounts

School (See
also entries 237, 238.)

226. SCHOOL TAX ACCOUNT, 1879-1927. 4 v. (A, B, D, E). Missing:

1899-1909. 1928-- in Appropriation Ledger, entry 223.

Record of school taxes, showing amount of taxes collected, names of township and school district, date and amount allotted to each school district, by whom received, and balance on hand. Arr. chron. No index. Hdw. on pr. fm. 200 p. 18 x 13 x 2. V. A, B, 1879-98, v. D, 1910-19, common vlt., bsmt.; v. E, 1920-27, co. clk.'s vlt., 1st fl.

227. NON-HIGH-SCHOOL RECORD, 1918-31. 1 v. 1932 in
Appropriation Ledger, entry 223.

Non-high-school fund ledger showing receipts, tax levies, taxes collected by township collectors, net expenditures, and tuitions. Arr. chron. No index. Hdw. under pr. hdgs. 160 p. 18 x 13 x 1 $\frac{1}{2}$. Treas.'s vlt., 1st fl.

228. COUNTY TREASURER'S INSTITUTE RECORD, 1883-1910. 1 v.
1863-82, 1911-- in Appropriation Ledger, entry 223.

Record of fees paid by teachers for certificates and renewals into the institute fund, and expenditures for salaries and office supplies. Arr. chron. No index. Hdw. under pr. hdgs. Condition poor. 400 p. 18 x 12 x 3. Common vlt., bsmt.

Highway (See
also entries 5, 253-258.)

229. COUNTY HIGHWAY WARRANT REGISTER, 1935--. 2 v.

Copies of warrants, showing date and amount of warrant, to whom paid, date of cancellation, purpose of payment, and balance on hand. Arr. by warrant no. No index. Hdw. on pr. fm. 60 p. 18 x 15 x 1. Treas.'s vlt., 1st fl.

230. ROAD AND BRIDGE TAX ACCOUNT, 1879-1927. 5 v. (A-E).
1928-- in Appropriation Ledger, entry 223.

Record of road and bridge tax, showing amount of taxes collected, date and amount allotted to road and bridge fund, with a record of disbursements, date, amount, to whom paid, and balance on hand. Arr. chron. No index. Hdw. on pr. fm. 200 p. 18 x 15 x 2. V. A-D, 1879-1923, common vlt., bsmt.; v. E, 1924-27, treas.'s vlt., 1st fl.

Dog License (See
also entry 58.)

231. SHEEP CLAIMS, 1930--. 2 f.b. 1910-29 in Supervisors' Papers,
entry 1.

Reports of sheep claims, showing name of supervisor and township, number of sheep killed, value, names of witnesses, amount of witness fees, and amount to be paid from the dog license tax fund. Arr. chron. No index. 8 x 4 x 12. Treas.'s vlt., 1st fl.

Inheritance Tax (See
also entries 104, 152, 153.)

232. INHERITANCE TAX, 1933--. 2 f.b.

Inheritance tax schedules and receipts showing name of estate, amount of inheritance and exemption, taxes due and paid, and treasurer's report of tax collected. Arr. chron. No index. 3 x 4 x 12. Treas.'s vlt., 1st fl.

County Orders
(See also entries 3-6.)

233. REGISTER OF COUNTY ORDERS, COUNTERSIGNED, 1863--. 6 v.
(A-E, 1 not lettered).

Record of orders countersigned and paid by the county treasurer, including mothers' pensions, jury certificates, and witness fees, showing name of person to whom issued, date and amount of order, and dates of issue and payment. Also contains County Orders Presented for Payment, 1932--, entry 234. Arr. chron. No index. Hdw. on pr. fm. 600 p. 18 x 13 x 3. 3 v. A-C, 1863-1922, common vlt., bsmt.; v. D, E, 1 not lettered, treas.'s vlt., 1st fl.

234. COUNTY ORDERS PRESENTED FOR PAYMENT, 1863-1931. 7 v.
(A-G). 1932-- in Register of County Orders, Countersigned, entry 233.

Record of orders presented to the treasurer for payment, showing name of payee, number and amount of order. Arr. chron. No index. Hdw. on pr. fm. 475 p. 18 x 15 x 2. V. A-E, 1863-1921, common vlt., bsmt.; v. F, G, 1922-31, treas.'s vlt., 1st fl.

Reports
(See also entries 1, 2.)

235. SEMI-ANNUAL REPORTS OF COUNTY TREASURER, 1933--. 1 f.b.
Reports of money received by the county treasurer for taxes and paid out for salaries, office supplies, and funds allotted to school districts. Arr. chron. No index. 4 x 4 x 10. Treas.'s vlt., 1st fl.

236. ANNUAL REPORTS OF COUNTY TREASURER, 1926--. 1 f.b.
Reports of the county treasurer to the state treasurer, showing date, name of county treasurer, receipts, expenditures, and amount of cash involved. Arr. chron. No index. 8 x 3 x 10. Treas.'s vlt., 1st fl.

XVIII. COUNTY SUPERINTENDENT OF SCHOOLS

The county superintendent of schools is a statutory officer, elected for a term of four years.¹ In Clark County, the superintendent's office serves as the central school administrative agency for the county. One or more of the several congressional townships comprise the several school districts.² Within these administrative units are elected boards of three trustees who have executive and financial responsibilities which come under the supervision of the county superintendent. These boards of trustees report annually to the county superintendent on the condition of the schools in their respective districts. The boards appoint their own treasurers who also act as clerks of the township (or school district) boards.³

The superintendent makes quarterly and annual reports to the county board of supervisors and also reports to the state superintendent of public instruction, the state department of public health, the state fire marshal, and the state architect. His original duties are:

1. Selling township fund lands and issuing certificates therefor.
2. Examining the complete accounts of every township treasurer in his county and reporting irregularities of the township trustees.
3. Conducting a teachers' institute, holding quarterly examinations for teachers' certificates, and issuing such.
4. Holding examinations for normal and university scholarships.
5. Visiting the public schools in the county, observing methods of instruction, making recommendations to teachers, advising school officers; observing sanitary and safety conditions, notifying trustees and state authorities of unsatisfactory conditions; inspecting plans and specifications, and approving those meeting state regulations.⁴

1. L.1872, p. 702; L.1909, p. 342; L.1915, p. 628; L.1923, p. 596. Term formerly ran two years. R.S.1845, p. 497.
2. R.S.1845, p. 503; L.1847, p. 126; L.1929, p. 745.
3. L.1927, p. 843; L.1929, p. 745.
4. R.S.1845, p. 498; L.1847, p. 122; L.1849, p. 156; L.1853, p. 246, 247; L.1855, p. 66,67; L.1861, p. 190,191; L.1865, p. 119,120; L.1909, p. 343-52; L.1915, p. 635.

The first county school official in Clark County was the county school commissioner.¹ The principal duties of this officer, an appointee of the county commissioners' court, centered around the sale of school lands. His reports of these sales were made to the county commissioners' court and recorded by their clerk in a well-bound book kept for that purpose.² The school commissioner also reported to the commissioners' court of his other transactions, and on the school fund.³ In 1845, the office of county superintendent of schools was created as an ex-officio office of the county school commissioner.⁴ For his ex-officio duties as superintendent of schools, the commissioner received additional compensation for the days actually engaged in the performance of these duties.⁵ Beginning with the year 1847, the school commissioner was elected by the electorate for a two-year term.⁶ In 1865 the office of county superintendent of schools was established as an independent office and had delegated to it the authority formerly vested in the county school commissioners.⁷

A noteworthy undertaking of the county superintendent of schools is the annual teachers' institute. Pioneer legislation of 1869 provided that the school directors were to allow school teachers to attend the teachers' institute in their county without the loss of time or pay.⁸ Twenty years later, the county superintendent of schools was required to hold the institute annually.⁹ A fund was set up for this purpose which has continued to be made up of the fees received from applicants for teachers' certificates and from teachers' registrations. Money from the fund is paid out only on the order of the superintendent to defray the expenses of the annual institute. When the fund exceeds the annual cost, it may be paid out for special meetings of teachers.¹⁰

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1. R.L.1829, p. 150,151.
 2. R.L.1829, p. 152,153; L.1849, p. 155,156,159,160; L.1851, p. 130.
 3. L.1831, p. 175.
 4. L.1845, p. 54.
 5. L.1849, p. 178; L.1867, p. 161.
 6. L.1847, p. 120; L.1849, p. 154,155.
 7. L.1865, p. 112; L.1871-72, p. 702; L.1909, p. 297; L.1889, p. 312; L.1909, p. 342.
 8. L.1869, p. 394; L.1887, p. 297; L.1889, p. 312; L.1909, p. 342.
 9. L.1889, p. 312.
 10. Ibid. 7; also L.1905, p. 386; L.1931, p. 876.

County Superintendent of Schools -
Accounts of School Funds; Sale of
School Lands; Teachers' Records

(237-241)

Accounts of School Funds
(See also entries 223, 226-228.)

237. RECORD OF DISTRIBUTIVE FUND, 1935--. 1 v.

Record of balance of school distributive fund brought forward, showing cash received, cash paid out, balance on hand, name of school treasurer, amounts, and dates. Arr. chron. No index. Hdw. under pr. hdgs. 400 p. 12 x 8 x 2. Off. of supt. of sch., 2nd fl.

238. NON-HIGH SCHOOL RECORD, 1930--. 1 v. Prior records cannot be located.

Record of minutes and proceedings of non-high-school board, showing amount of cash taken in and paid out, to whom paid, for what purpose, and dates. Arr. chron. No index. Hdw. on pr. fm. 400 p. 15 x 18 x 2. Off. of supt. of sch., 2nd fl.

Sale of School Lands

(No records kept. For school commissioner's reports to county commissioners' court on sale of school lands, see entry 14; for deeds for sale of school lands, see entry 71.)

Teachers' Records

239. TEACHERS' PERMANENT RECORD, 1895--. 4 v., 4 f.b. (1 v. not lettered, A-C, 1895-1928; 4 f.b., 1929--). Title varies:

Applications for Teacher's Certificate Registration.

Permanent record of teachers, showing name, address, qualification, number of application, and dates of issue and renewal. Also contains Registration Blanks, 1895-1927, entry 241. Arr. chron. 1895-1913, indexed alph. by name of teacher; for sep. index, 1914-28, see entry 240; 1929--, no index. Hdw. on pr. fm. V. 300 p. 10 x 17 x 3, 18 x 13 x 3; f.b. 4 x 6 x 18. Off. of supt. of sch., 2nd fl.

240. INDEX TO TEACHERS' PERMANENT RECORD, 1914-28. 1 v.
Discontinued.

Index to teachers' permanent record, showing name of teacher, address, and book and page of entry. Arr. alph. by name of teacher. Hdw. under pr. hdgs. 200 p. 15 x 10 x 1. Off. of supt. of sch., 2nd fl.

241. REGISTRATION BLANKS, 1928--. 9 v. 1895-1927 in Teachers' Permanent Record, entry 239.

Copies of teachers' applications for certificate renewals, showing name and address of teacher, kind of certificate, registration number, date of first issue, and date of renewal. Also contains Record of Teachers' Certificates, 1928-34, entry 243. Arr. chron. No index. Hdw. under pr. hdgs. 600 p. 10 x 10 x 3. Off. of supt. of sch., 2nd fl.

County Superintendent of
Schools - Pupil Records;
Reports

(242-247)

242. TEACHERS' PROFESSIONAL SERVICE RECORD, 1930--. 6 v. Prior records cannot be located.

Record of teachers' professional service, showing name and address of teacher, kind and number of certificate, amount of education, degrees held, where employed, position, salary, and dates. Arr. chron. No index. Hdw. on pr. fm. 200 p. 4 x 8 x 1. Off. of supt. of sch., 2nd fl.

243. RECORD OF TEACHERS' CERTIFICATES, 1935--. 1 v. 1928-34 in Registration Blanks, entry 241.

Record of teachers' certificates, showing name and address of teacher, certificate number, kind of certificate, date of issue, and date renewed, and amount paid to institute fund. Arr. chron. Indexed alph. by name of teacher. Hdw. under pr. hdgs. 300 p. 18 x 13 x 3. Off. of supt. of sch., 2nd fl.

Pupil Records

244. REPORT TO SUPERINTENDENT AT OPENING OF SCHOOL, 1930--.
1 f.d., 1 v. (f.d., 1930-34; v., 1935--).

Report of teachers to superintendent, showing name of child, grade, age, date of birth, names and address of parents, and teacher's estimate as to ability of child. Arr. alph. by name of child. No index. Hdw. on pr. fm. F.d. 6 x 24 x 30, v. 100 p. 20 x 15 x 1. Off. of supt. of sch., 2nd fl.

245. RECORD OF FINAL EXAMINATIONS, EIGHTH GRADE PUPILS, 1930--.
1 v. Prior records cannot be located.

Record of final examinations for eighth grade pupils, showing name, age, and address of pupil, grades by subjects, name of teacher, and dates. Arr. chron. No index. Hdw. under pr. hdgs. 400 p. 12 x 18 x 2. Off. of supt. of sch., 2nd fl.

Reports

246. ANNUAL REPORT (to State), 1928--. 10 pamphlets.

Superintendent's annual report showing school census, enrollment, number of district, length of school term, number of promotions, amount of teachers' salaries, valuation of school property, amounts received and paid out, balance on hand, and date. Arr. chron. No index. Hdw. under pr. hdgs. 40 p. 20 x 12 x $\frac{1}{2}$. Off. of supt. of sch., 2nd fl.

247. TEACHERS' ANNUAL REPORT, 1929--. 3 v. Prior records cannot be located.

Record of teachers' reports to superintendent of schools, showing enrollment of pupils, grades, number of pupils promoted, amount of salary earned by teacher, and amount contributed to state teachers' pension and retirement fund. Arr. chron. No index. Hdw. on pr. fm. 100 p. 15 x 8 x 1. Off. of supt. of sch., 2nd fl.

County Superintendent of
Schools - Receipts and
Expenditures

(248-251)

248. TRUSTEES ANNUAL REPORTS, 1903—. 2 f.b., 1 shelf. (2 f.b., 1903-12, 1934—; 1 shelf, 1913-33). Prior records have been destroyed by fire.

Trustees' annual reports showing names of trustees, township, and range, number of school district, amounts received and disbursed, to whom and for what paid, balance on hand, and dates. Arr. chron. No index. F.b. 10 x 4 x 14, 16 x 16 x 26; shelf 48 x 15 x 10. Off. of supt. of sch., 2nd fl.

249. STATEMENTS OF SCHOOL TRUSTEES, 1934—. 2 v.

Statements of school trustees, showing names of township and trustees, number of township, dates, and amounts distributed to trustee. Arr. alph. by name of twp. No index. Hdw. under pr. hdgs. 200 p. 17 x 11 x 1. Off. of supt. of sch., 2nd fl.

250. CLAIMS FOR STATE AID, 1930—. 8 pamphlets.

Record of claims for state aid, by districts, showing number of district, total number of pupils, estimated cost per pupil, total amount of claim, and dates. Arr. by district no. No index. Hdw. on pr. fm. 150 p. 18 x 10 x 1. Off. of supt. of sch., 2nd fl.

Receipts and Expenditures

251. RECORD OF PURCHASES, 1931—. 1 v. Prior records cannot be located.

Record of purchases, showing name of school, article purchased, from whom purchased, amount, and dates. Arr. chron. No index. Hdw. under pr. hdgs. 500 p. 8 x 15 x 2 $\frac{1}{2}$. Off. of supt. of sch., 2nd fl.

XIX. COUNTY SUPERINTENDENT OF HIGHWAYS

The office of county superintendent of highways was first established in Clark County in 1913 in accordance with the legislation of that year.¹ Prior to this date, the township boards of highway commissioners performed essentially those duties since delegated to the authority of the county superintendent of highways. The township boards have continued in existence, but their powers are principally subordinated to those of the county superintendent of highways.

The superintendent is appointed by the county board of supervisors. The board submits a list of three to five candidates to the (state) department of public works and buildings. This department examines the candidates to determine the person best fitted for the office.² The successful candidate holds office for six years and is remunerated in a sum fixed by the county board.

The powers and duties of the county superintendent of highways come under the rules and regulations of the department of public works and buildings. He is, however, subject upon hearing, to removal by the county board. The superintendent is required, also, to perform such duties as may be prescribed under the direction of the (state) chief highway engineer.³ The said superintendent exercises supervision over township, county and state-aid roads, bridges and culverts in his county.

His principal duties are:

1. Preparing plans, specifications, and estimates for all bridges to be built by the county.
2. Supervising the construction and maintenance of county roads and bridges, and state-aid roads.
3. Inspecting the highways and bridges in each town or district of his county at least once a year.
4. Advising and directing the highway commissioners in each town or district as to the best methods of repair, maintenance, and improvement of highways and bridges.
5. Approving any purchase in excess of \$200 for materials, machinery, or apparatus to be used in road construction in any town or district.⁴

1. L.1913, p. 524.

2. Between the years 1913 and 1921 the list of prospective candidates was required to be submitted to the state highway commission. L.1913, p. 524; L.1921, p. 781; L.1933, p. 960.

3. L.1921, p. 781; L.1933, p. 960.

4. L.1913, p. 523-26.

County Superintendent of
Highways - Construction and
Maintenance Records; Claims

(252-256)

He is required to keep the following records:

1. Records of contracts, purchases, and expenditures authorized by himself, the county board, or township commissions.
2. Maps, plats, blueprints, specifications, etc., arising in his supervision of roads and bridges, or the planning of new construction.
3. Accounts of the funds handled by his office.
4. Reports from other officers or bodies touching upon the affairs of his office; copies of his own reports on the administration of his office; related papers.¹

Construction and Maintenance Records
(See also entries 5, 27, 221, 229, 230.)

252. CONTRACT SECTIONS, 1930--. 2 f.d.
Correspondence, contracts, and plans, showing description and location of construction, terms and amount of contracts, and date. Arr. chron. No index. 12 x 12 x 30. Off. of supt. of hwys., 2nd fl.

253. (COUNTY HIGHWAY FUND), 1932--. 1 v.
Record of county highway fund for county contract construction and highway maintenance, showing amounts allotted to each township, amounts paid out, purpose of payment, balance on hand, and dates. Arr. chron. No index. Hdw. under pr. hdgs. 400 p. 8 x 12 x 2. Off. of supt. of hwys., 2nd fl.

254. COUNTY MOTOR FUEL TAX ALLOTMENT RECORD, 1935--. 1 v.
Record of moneys allotted to the motor fuel tax roads, showing number of warrant, purpose of payment, numbers of claim and receipt, amounts, and dates. Arr. chron. No index. Hdw. under pr. hdgs. 200 p. 10 x 12 x 2. Off. of supt. of hwys., 2nd fl.

Claims

255. COUNTY SUPERINTENDENT OF HIGHWAYS CLAIM REGISTER, 1935--. 1 v.
Register of claims against highway department, showing claim number, name and address of claimant, articles or service, amounts, and dates. Arr. chron. No index. Hdw. under pr. hdgs. 100 p. 15 x 15 x 2. Off. of supt. of hwys., 2nd fl.

256. PAY ROLL CLAIMS, 1935--. 1 f.d. Prior records cannot be located.
Payroll and claim file showing voucher number, amount and to whom paid, type of work done, and dates. Arr. chron. No index. 12 x 12 x 30. Off. of supt. of hwys., 2nd fl.

1. L.1913, p. 525, 526.

Warrants
(See also entry 5.)

257. HIGHWAY WARRANT REGISTER, 1935--. 1 v.
Register of highway warrants, showing numbers of warrant and claim, to whom issued, for what purpose, amount, and dates. Arr. chron. No index. Hdw. under pr. hdgs. 200 p. 15 x 18 x 2. Off. of supt. of hwys., 2nd fl.

Reports

258. TIME REPORTS, 1935--. 2 f.d.
Time reports of all employees of highway department, showing name of person employed, number of hours worked each day, total hours worked, rate per hour, amount earned, and date. Arr. chron. No index. 6 x 20 x 20. Off. of supt. of hwys., 2nd fl.

Surveys

259. (PLANS OF ROADS AND BRIDGES), 1922--. 5 f.d.
Plans of motor fuel tax roads and bridges, showing location and description of roads and bridges. No arr. No index. Blueprints. 4 x 20 x 20, 15 x 15 x 30. Off. of supt. of hwys., 2nd fl.

XX. COUNTY SURVEYOR

The office of county surveyor was first established in Illinois in 1821, two years after Clark County was created. The incumbent was an appointee of the General Assembly.¹ In vacation, nominations were made by the county commissioners' court (county board) to the governor.² From 1835 to 1936,³ the county surveyor was an elected officer of the county electorate.³ Since September 1936, he has been an appointee of the county board.⁴ Thus, in Clark County, the county surveyor was first an appointee of the General Assembly; second, for little over a century he was elected; and, finally, under recent legislation, an appointee of the county board of supervisors. He takes and subscribes to an oath which is filed in the county clerk's office.

1. L.1821, p. 62; R.L.1829, p. 172; R.L.1833, p. 591.

2. Ibid.

3. L.1835, p. 166; L.1837, p. 558; R.S.1845, p. 524; R.S.1874, p. 456, 1050; L.1903, p. 349.

4. L.1933, p. 1104.

The surveyor is required by law to make all surveys within the bounds of his county that he may be called upon to make by the county board or interested persons. Such surveys include surveys of lands of persons requesting the same, of additions or subdivisions, and marking of county lines. Few changes have been made in the original statutory requirements for the duties of this office. The surveyor may appoint one or more deputies. Any individual requesting a survey must employ his own chainmen subject to the approval of the surveyor.

The county surveyor is required by law to keep a well-bound book in which he records all surveys made by him, giving such information as the name of the persons whose land is surveyed and descriptive data of the survey. This record is required to be kept by the surveyor in the recorder's office.¹ The surveyor also preserves his field notes and retains copies of plats.¹

260. SURVEYORS' RECORD, 1830---. 11 v. (6 not lettered, E-I).

Last entry 1932. Missing: 1855-87.

Surveyor's land book showing names of surveyor and land owner, location and legal description of land, and date of survey. Arr. chron. No index. Hdw. 1830-52, condition poor. 100 p., 500 p. 12 x 8 x 1, 18 x 13 x 2 $\frac{1}{2}$. Cir. clk.'s vlt., 1st fl.

For plat record kept by recorder, see entry 100.

XXI. EXAMINER OF THE BLIND

Blind relief in Clark County is administered through the services of the county clerk and the examiner of the blind. The funds for this assistance are provided jointly by the county and the state.² Applicants claiming benefits of the fund go before the county clerk and make affidavit of residence and of their incapacity. The county clerk files the application and refers the applicant to the blind examiner.

The office of blind examiner was first established in 1903.³ The examiner, a physician appointed by the county board of supervisors, kept his office open only during the first week of each year for the purpose of examining all applicants for blind assistance. This situation continued until 1915, when the examiner's office was first kept open during the entire year for this purpose.⁴ This arrangement continues until the present.

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1. L.1821, p. 634; R.L.1829, p. 173; R.L.1833, p. 582, 599, 600; L.1845, p. 201; R.S.1845, p. 524; R.S.1874, p. 1050; L.1885, p. 248; L.1916, p. 575; L.1933, p. 1104; R.L.1935, p. 2416.
 2. L.1927, p. 202.
 3. L.1903, p. 138.
 4. L.1915, p. 257.

Under the earlier provisions the county board of supervisors referred applications to the blind examiner. The applicant made affidavit before the clerk who placed the same before the county board.¹ Beginning with 1915 the applicants are sent by the clerk directly to the examiner.

The examiner is required to keep a register in which he enters the facts of his certification as returned to the county clerk. The county clerk in turn registers the name, address, number of application and date of examination of those determined to be entitled to benefit. These facts are certified at each meeting of the county board.

In making appropriations for blind assistance, the county board of supervisors is required also to provide funds for the year for persons who may become entitled to such benefit. The board annually certifies and files with the state auditor an itemized statement of the amount paid out for blind relief.² This statement is necessary for the joint appropriation of state and county funds.

In Clark County records of such office were not found. For county clerk's register of persons receiving blind pensions, see entry 7.

XXII. COUNTY HOME

One phase of public assistance in Clark County is administered by the county home. All county poorhouses, poor farms, and institutions for the support and care of indigents in Illinois are known as county homes.³ County poorhouses and farms have existed in this state under statutory provisions for nearly a century. The legislation creating these county establishments for the indigent has changed little since the original enactments. The county boards of the various counties may establish a county home and are granted the following powers:

1. To acquire by purchase, grant, gift or devise, a suitable tract or tracts upon which to erect and maintain a county poorhouse and other necessary buildings, and for the establishment and maintenance of a farm for the employment of the poor.
2. To receive gifts and bequests to aid in the erection and maintenance of the poorhouse, or in the care of the indigents.
3. To make rules or regulations for same.

1. L.1903, p. 138.

2. L.1935, p. 264.

3. L.1919, p. 699; L.1935, p. 1058.

4. To appoint a keeper of the poorhouse and all necessary agents and servants for the management and control of the poorhouse and farm and prescribe their compensation and duties.
5. To appoint a county physician and prescribe his compensation and duties.
6. To appoint an agent to have the general supervision and charge of all matters in relation to the care and support of the poor and prescribe his compensation and duties.
7. To make the necessary appropriations for the erection and maintenance of the county home.¹

Records of the county home are prepared and kept by the keeper (superintendent) of the said home. He is required to keep an account, showing the name of each person admitted to the county poorhouse; the time of his admission and discharge; the place of his birth; whether his dependence resulted from idiocy, lunacy, intemperance, or other causes, stating the cause; and is required, at the same time each year, to file with the county clerk of his county a copy of the same, together with a statement showing the average number of persons kept in the poorhouse each month during the year.²

261. RECORD OF PATIENTS, 1920--. 1 v.

Record of persons admitted to county farm, showing name, age, place and date of birth, and names of parents; also shows disposition of body if deceased. Arr. chron. Indexed alph. by name of patient. Hdw. under pr. hdgs. 500 p. 18 x 13 x 2. Residential off. of supt. of co. farm.

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1. L.1839, p. 139; R.S.1845, p. 404; L.1861, p. 180; R.S.1874, p. 757; L.1917, p. 638; L.1919, p. 698; L.1935, p. 1057, 1058.
 2. R.S.1874, p. 758.

XXIII. SCHOOL NURSE

A school nurse is employed in Clark County by the county board of supervisors under the public health nursing act of 1931.¹ In accordance with this legislation, the county board has employed such a public nurse for those nursing duties as it has considered necessary for public welfare. The nurse is certified by the state department of registration and education as a person qualified by registration and examination to perform the duties of a public health nurse.² Annually, the school nurse is required to renew his or her certificate upon payment of a fee to the state department of registration and education.³ The department may, after the issuance of the certificate to practice, suspend or revoke such certificate for any of the causes established by law.⁴ Any order for revocation or suspension may be reviewed by the circuit court of Clark County.⁵ The nurse makes written reports to the state department of public health, in the form and at times prescribed by the department, and with the consent of the county board of supervisors.⁶

262. REPORTS, 1937--. 1 f.b.

Weekly reports of school nurse, showing name of school visited, date of visit, and condition of health of children. Arr. chron. No index.
4 x 4 x 10. Off. of supt. of sch., 2nd fl.

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1. L.1931, p. 732,733; L.1937, p. 998.
 2. Ibid.
 3. L.1937, p. 1000.
 4. Ibid 2.
 5. L.1937, p. 1002.
 6. L.1931, p. 733; L.1937, p. 998.

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